

Sandy Town Council

To: Cllrs N Aldis, P Blaine, J Hewitt, R Lacey, A Lock, R Lock, C Osborne (Chair), M Pettitt, M Scott, and P Sharman
c.c. J Ivanciu-Wilkinson, L Ivanciu-Wilkinson, S Sutton, and N Thompson

You are hereby summoned to attend a meeting of the Policy, Finance and Resources Committee of Sandy Town Council to be held in the Council Chamber at 10 Cambridge Road, Sandy, Bedfordshire on Monday 16th January 2023 commencing at 7.30pm.



Nicola Sewell
Town Clerk
10 Cambridge Road
Sandy, SG19 1JE
01767 681491
11th January 2022

A G E N D A

1 Apologies for absence

2 Declarations of interest

Under the Localism Act 2011 members of Council are not required to make oral declarations of interest at meetings but may not participate in discussion or voting on any items of business in which they have a Declarable Pecuniary Interest (DPI) and under Sandy Town Council's Standing Orders must leave the room for the duration of all discussion on such items. (All members' register of interests are available on the Sandy Town Council website or on application to the Clerk.)

*This item is included on the agenda to enable members to declare new DPIs and also **those who wish to do so** may draw attention to their stated DPIs and also any non-declarable personal interests which they have declared under Sandy Town Council's adopted Code of Conduct and which may be relevant to items on the agenda.*

- i) Disclosable Pecuniary Interests*
- ii) Non-disclosable Interests*
- iii) Dispensations*

3 Minutes of Previous Meeting

Sandy Town Council

To consider the minutes of the Policy, Finance and Resources Committee held on Monday 12th December 2022 and to approve them as a correct record of proceedings.

4 Public Participation Session

Members of the public may ask questions or make representations to the committee about items of business which are on the agenda.

5 Financial Reports

- i) To consider a balance sheet and detailed financial report showing income and expenditure against the revenue budget for 31st December 2022. Appendix I
- ii) To receive and note a budget overview report. To come
- iii) To approve schedules of payments made since previous meeting. Appendix II
- iv) The Chair to approve bank reconciliations and statements.

6 2023/24 Draft Budget and Precept

- i) To consider the latest draft 2023/24 budget and precept documents. Appendix III
- ii) To receive updated draft 2023/24 budget reports by cost centre Appendix IV

7 Maintenance Equipment Purchase Request – Sandy

Bowls Club To receive a request from Sandy Bowls Club for Sandy Town Council to purchase a bowling green iron for its use as a cost of circa £6,500.00. Appendix V

8 Cemetery

To consider a request to purchase two battery powered lawn mowers for the cemetery to cover the large area of the site that needs maintenance and for which the ride on mower is no longer suitable. Appendix VI

9 Lamp Column Upgrades

To receive a report regarding the need to upgrade timers on lamppost columns for Christmas Lights provision and consider including costs in the budget. Appendix VII

10 Grounds Team Audit

Sandy Town Council

To consider a report of needed works from a recent Grounds Team Audit and the costs for those works.

Appendix VIII

11 Meeting dates for 2023/24

To consider and agree dates for Council and Committee meetings for 2023/24.

Appendix IX

12 Chairman's Items

13 Date of Next Meeting

20th February 2023

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Sandy Town Council Current Year

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Detailed Balance Sheet - Excluding Stock Movement**Month 9 Date 31/12/2022**

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
105	VAT Control	23,942	
110	Prepayments	4,478	
123	S106 Debtor	67,058	
124	Capital Grant Debtors	25,000	
200	Current Bank A/c	27,345	
201	Clerks Imprest A/c	509	
205	Capital a/c Santander	218,871	
206	Barclays Active Saver	228,246	
208	Public Sector Deposit Fund	207,645	
210	Petty Cash	250	
	Total Current Assets		803,344
	<u>Current Liabilities</u>		
501	Creditors Control	8,887	
506	Retentions Payable	3,750	
509	The Need Project	550	
515	PAYE/NI Control AC	8,668	
516	Superannuation Due	5,116	
520	Net Wages Control AC	(14)	
	Total Current Liabilities		26,958
	Net Current Assets		776,385
	Total Assets less Current Liabilities		776,385
	<u>Represented by :-</u>		
300	Current Year Fund	178,256	
310	General Reserve	234,786	
315	Rolling Capital Fund	271,126	
322	EMR Fallowfield	72,217	
324	EMR Elections	15,000	
329	EMR Anglian Water	5,000	
	Total Equity		776,385

Summary Income & Expenditure by Budget Heading 31/12/2022

Month No: 9

December 2022

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Full Council								
401 Staff	Expenditure	43,999	244,716	330,000	85,284		85,284	74.2%
402 Administration-Office	Income	1	5,840	2,100	(3,740)			278.1%
	Expenditure	2,633	60,851	81,550	20,699		20,699	74.6%
	Movement to/(from) Gen Reserve	<u>(2,632)</u>	<u>(55,012)</u>					
403 Administration-Works	Expenditure	1,382	20,238	41,050	20,812		20,812	49.3%
405 Footway Lighting	Expenditure	938	10,908	23,000	12,092		12,092	47.4%
406 Cemetery & Churchyard	Income	1,636	23,653	28,160	4,507			84.0%
	Expenditure	860	9,445	12,300	2,855		2,855	76.8%
	Movement to/(from) Gen Reserve	<u>776</u>	<u>14,207</u>					
408 Town Centre (Including Market)	Income	155	1,125	0	(1,125)			0.0%
	Expenditure	0	15,481	17,508	2,027		2,027	88.4%
	Movement to/(from) Gen Reserve	<u>155</u>	<u>(14,357)</u>					
409 Public Toilets - Car Park	Expenditure	65	2,055	2,650	596		596	77.5%
500 Play Areas and Open Spaces	Income	0	8,725	2,313	(6,412)			377.2%
	Expenditure	1,255	12,928	1,250	(11,678)		(11,678)	1034.2%
	Movement to/(from) Gen Reserve	<u>(1,255)</u>	<u>(4,203)</u>					
501 Sunderland Road Rec Ground	Income	0	714	1,959	1,245			36.4%
	Expenditure	2,550	22,950	33,821	10,871		10,871	67.9%
	Movement to/(from) Gen Reserve	<u>(2,550)</u>	<u>(22,236)</u>					
502 Nature Reserves	Income	1,633	2,306	2,685	379			85.9%
	Expenditure	0	42	14,550	14,508		14,508	0.3%
	Movement to/(from) Gen Reserve	<u>1,633</u>	<u>2,263</u>					
505 Grass Cutting	Expenditure	0	0	9,000	9,000		9,000	0.0%
506 Litter Bins, Seats & Shelters	Expenditure	0	0	1,000	1,000		1,000	0.0%
509 Christmas Lights	Income	2,500	2,500	1,000	(1,500)			250.0%
	Expenditure	409	18,541	17,250	(1,291)		(1,291)	107.5%
	Movement to/(from) Gen Reserve	<u>2,091</u>	<u>(16,041)</u>					
601 Precept and Interest	Income	518	630,398	628,620	(1,778)			100.3%
602 Democratic and Civic Costs	Income	0	1,000	0	(1,000)			0.0%
	Expenditure	1,142	16,548	18,000	1,452		1,452	91.9%
	Movement to/(from) Gen Reserve	<u>(1,142)</u>	<u>(15,548)</u>					
700 Capital and Projects	Income	0	240,519	34,903	(205,616)			689.1%
	Expenditure	0	303,819	98,203	(205,616)		(205,616)	309.4%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(63,300)</u>					
	Full Council Income	6,442	916,778	701,740	(215,038)			130.6%
	Expenditure	55,233	738,521	701,132	(37,389)	0	(37,389)	105.3%
	Movement to/(from) Gen Reserve	<u>(48,791)</u>	<u>178,256</u>					

Summary Income & Expenditure by Budget Heading 31/12/2022

Month No: 9

December 2022

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Grand Totals:- Income	6,442	916,778	701,740	(215,038)			130.6%
Expenditure	55,233	738,521	701,132	(37,389)	0	(37,389)	105.3%
Net Income over Expenditure	<u>(48,791)</u>	<u>178,256</u>	<u>608</u>	<u>(177,648)</u>			
Movement to/(from) Gen Reserve	<u>(48,791)</u>	<u>178,256</u>					

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Sandy Town Council Current Year

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Detailed Income & Expenditure by Budget Heading 31/12/2022

Month No: 9

December 2022

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>401 Staff</u>								
4001 Gross Salaries - Admin	12,271	83,091	129,250	46,159		46,159	64.3%	
4002 Gross Salaries - Works	17,321	88,724	115,250	26,526		26,526	77.0%	
4003 Employers NIC	2,852	14,635	23,000	8,365		8,365	63.6%	
4004 Employers Superannuation	7,044	40,521	60,750	20,229		20,229	66.7%	
4006 H&S Costs/Consultancy	0	600	600	0		0	100.0%	
4010 Miscellaneous Staff Costs	0	718	800	82		82	89.7%	
4019 Agency Staff	4,034	14,321	0	(14,321)		(14,321)	0.0%	
4030 Recruitment Advertising	478	2,107	350	(1,757)		(1,757)	602.0%	
Staff :- Indirect Expenditure	43,999	244,716	330,000	85,284	0	85,284	74.2%	0
Net Expenditure	(43,999)	(244,716)	(330,000)	(85,284)				

Detailed Income & Expenditure by Budget Heading 31/12/2022

Month No: 9

December 2022

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
402 Administration-Office								
1003 Tourism Income	0	644	300	(344)			214.8%	
1201 Rent Received Etc	0	0	500	500			0.0%	
1202 Photocopying Income	1	31	0	(31)			0.0%	
1205 Miscellaneous Income	0	5,164	0	(5,164)			0.0%	
1259 Expenses Recovered	0	0	1,300	1,300			0.0%	
Administration-Office :- Income	1	5,840	2,100	(3,740)			278.1%	0
4008 Training	32	122	1,800	1,678		1,678	6.8%	
4009 Travel & Subsistence	0	0	150	150		150	0.0%	
4010 Miscellaneous Staff Costs	0	62	0	(62)		(62)	0.0%	
4011 General Rates	0	6,737	6,950	214		214	96.9%	
4012 Water Rates	0	242	800	558		558	30.2%	
4014 Electricity	317	1,822	4,900	3,078		3,078	37.2%	
4015 Gas	170	353	2,350	1,997		1,997	15.0%	
4016 Cleaning Materials etc	0	1,452	1,250	(202)		(202)	116.2%	
4018 General Data Protection Regs	0	0	500	500		500	0.0%	
4020 Misc Establishment Costs	12	211	2,000	1,789		1,789	10.5%	
4021 Telephone & Fax	325	1,996	3,200	1,204		1,204	62.4%	
4022 Postage	811	1,504	1,300	(204)		(204)	115.7%	
4023 Printing & Stationery	(31)	621	700	79		79	88.7%	
4024 Subscriptions	0	3,173	3,150	(23)		(23)	100.7%	
4025 Insurance (excl vehicles)	0	17,884	18,600	716		716	96.2%	
4026 Photocopy Costs	0	3,662	5,000	1,338		1,338	73.2%	
4027 IT Costs incl Support	66	2,646	3,000	354		354	88.2%	
4028 Service Agreements (Other)	133	5,071	5,500	429		429	92.2%	
4035 Publications	0	39	100	61		61	38.6%	
4036 Property Maintenance/Security	252	2,225	3,600	1,375		1,375	61.8%	
4040 Equipment Purchases (Minor)	26	292	2,000	1,708		1,708	14.6%	
4050 Tourism Expenditure	0	458	100	(358)		(358)	457.9%	
4051 Bank Charges	51	434	550	116		116	78.9%	
4056 Legal Expenses	0	0	4,300	4,300		4,300	0.0%	
4057 Audit Fees - External	0	0	1,300	1,300		1,300	0.0%	
4058 Audit Fees - Internal	0	0	900	900		900	0.0%	
4059 Accountancy Fees	469	4,715	7,350	2,635		2,635	64.2%	
4070 Refreshments	0	132	200	68		68	66.2%	
4921 Transfer to EMR	0	5,000	0	(5,000)		(5,000)	0.0%	
Administration-Office :- Indirect Expenditure	2,633	60,851	81,550	20,699	0	20,699	74.6%	0
Net Income over Expenditure	(2,632)	(55,012)	(79,450)	(24,438)				

Detailed Income & Expenditure by Budget Heading 31/12/2022

Month No: 9

December 2022

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>403 Administration-Works</u>								
4005 Protective Clothing	60	762	1,300	538		538	58.6%	
4008 Training	0	0	1,500	1,500		1,500	0.0%	
4011 General Rates	0	1,846	1,900	54		54	97.2%	
4012 Water Rates	0	(3)	200	203		203	(1.6%)	
4014 Electricity	92	823	2,000	1,177		1,177	41.1%	
4017 Refuse Disposal	22	2,122	4,500	2,378		2,378	47.2%	
4036 Property Maintenance/Security	0	732	1,400	668		668	52.3%	
4038 Consumables/Small Tools	0	1,224	2,000	776		776	61.2%	
4039 Planting/Trees/Horticulture	0	4,055	6,250	2,195		2,195	64.9%	
4040 Equipment Purchases (Minor)	0	217	2,000	1,783		1,783	10.9%	
4042 Equipment/Vehicle Maintenance	0	1,851	5,000	3,149		3,149	37.0%	
4043 Equipment/Vehicle Fuel	308	2,649	4,000	1,351		1,351	66.2%	
4044 Vehicle Tax & Insurance	0	3,059	3,000	(59)		(59)	102.0%	
4045 Arboriculture	900	900	6,000	5,100		5,100	15.0%	
Administration-Works :- Indirect Expenditure	1,382	20,238	41,050	20,812	0	20,812	49.3%	0
Net Expenditure	(1,382)	(20,238)	(41,050)	(20,812)				

Detailed Income & Expenditure by Budget Heading 31/12/2022

Month No: 9

December 2022

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>405 Footway Lighting</u>								
4014 Electricity	938	6,358	13,000	6,642		6,642	48.9%	
4042 Equipment/Vehicle Maintenance	0	4,550	10,000	5,450		5,450	45.5%	
Footway Lighting :- Indirect Expenditure	938	10,908	23,000	12,092	0	12,092	47.4%	0
Net Expenditure	(938)	(10,908)	(23,000)	(12,092)				

Detailed Income & Expenditure by Budget Heading 31/12/2022

Month No: 9

December 2022

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
406 Cemetery & Churchyard								
1226 Burials/Memorials Income	1,636	23,653	27,500	3,847			86.0%	
1227 Chapel Rental	0	0	660	660			0.0%	
Cemetery & Churchyard :- Income	1,636	23,653	28,160	4,507			84.0%	0
4011 General Rates	0	3,942	4,100	158		158	96.1%	
4012 Water Rates	0	24	150	126		126	16.3%	
4036 Property Maintenance/Security	235	235	1,000	765		765	23.5%	
4037 Grounds Maintenance	25	1,534	700	(834)		(834)	219.2%	
4039 Planting/Trees/Horticulture	0	289	350	61		61	82.6%	
4101 Grave Digging Costs	600	3,420	6,000	2,580		2,580	57.0%	
Cemetery & Churchyard :- Indirect Expenditure	860	9,445	12,300	2,855	0	2,855	76.8%	0
Net Income over Expenditure	776	14,207	15,860	1,653				

Detailed Income & Expenditure by Budget Heading 31/12/2022

Month No: 9

December 2022

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
408 Town Centre (Including Market)								
1236 Market Fees	0	325	0	(325)			0.0%	
1238 Other Income Car Park	155	800	0	(800)			0.0%	
Town Centre (Including Market) :- Income	155	1,125	0	(1,125)				0
4011 General Rates	0	12,630	13,050	420		420	96.8%	
4029 Lamppost Banners	0	0	850	850		850	0.0%	
4036 Property Maintenance/Security	0	538	1,000	463		463	53.8%	
4053 Loan Interest	0	88	168	80		80	52.2%	
4054 Loan Capital Repaid	0	216	440	224		224	49.2%	
4100 CCTV Fees	0	2,010	2,000	(10)		(10)	100.5%	
Town Centre (Including Market) :- Indirect Expenditure	0	15,481	17,508	2,027	0	2,027	88.4%	0
Net Income over Expenditure	155	(14,357)	(17,508)	(3,151)				

Detailed Income & Expenditure by Budget Heading 31/12/2022

Month No: 9

December 2022

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>409 Public Toilets - Car Park</u>								
4012 Water Rates	0	1,184	1,300	116		116	91.1%	
4014 Electricity	43	244	350	106		106	69.7%	
4036 Property Maintenance/Security	21	626	1,000	374		374	62.6%	
Public Toilets - Car Park :- Indirect Expenditure	<u>65</u>	<u>2,055</u>	<u>2,650</u>	<u>596</u>	<u>0</u>	<u>596</u>	<u>77.5%</u>	<u>0</u>
Net Expenditure	<u>(65)</u>	<u>(2,055)</u>	<u>(2,650)</u>	<u>(596)</u>				

Detailed Income & Expenditure by Budget Heading 31/12/2022

Month No: 9

December 2022

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
500 Play Areas and Open Spaces								
1201 Rent Received Etc	0	0	1,200	1,200			0.0%	
1241 Sandy FC Rent	0	535	513	(22)			104.4%	
1251 Pitch Rental	0	689	600	(89)			114.9%	
1258 Insurance Claims Repayment	0	7,500	0	(7,500)			0.0%	
Play Areas and Open Spaces :- Income	0	8,725	2,313	(6,412)			377.2%	0
4007 Health & Safety	0	284	300	16		16	94.7%	
4012 Water Rates	0	495	500	5		5	98.9%	
4014 Electricity	11	(20)	200	220		220	(9.8%)	
4036 Property Maintenance/Security	0	250	500	250		250	50.0%	
4037 Grounds Maintenance	1,243	2,089	2,250	161		161	92.8%	
4042 Equipment/Vehicle Maintenance	0	9,830	5,000	(4,830)		(4,830)	196.6%	
4972 Transfer from EMR Fallowfield	0	0	(7,500)	(7,500)		(7,500)	0.0%	
Play Areas and Open Spaces :- Indirect Expenditure	1,255	12,928	1,250	(11,678)	0	(11,678)	1034.2%	0
Net Income over Expenditure	(1,255)	(4,203)	1,063	5,266				

Detailed Income & Expenditure by Budget Heading 31/12/2022

Month No: 9

December 2022

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
501 Sunderland Road Rec Ground								
1201 Rent Received Etc	0	714	1,000	286			71.4%	
1253 Bowls Club Rental	0	0	462	462			0.0%	
1255 Cricket Club Rental	0	0	297	297			0.0%	
1256 Scouts ,ACF and SSLA	0	0	200	200			0.0%	
Sunderland Road Rec Ground :- Income	0	714	1,959	1,245			36.4%	0
4012 Water Rates	0	1,157	2,500	1,343		1,343	46.3%	
4014 Electricity	0	76	200	124		124	38.1%	
4036 Property Maintenance/Security	0	628	2,000	1,372		1,372	31.4%	
4046 Bowling Green - SBC	0	3,978	3,489	(489)		(489)	114.0%	
4047 Equipment Maintenance - SBC	600	1,867	2,808	941		941	66.5%	
4048 Cricket Square - SCC	0	1,453	2,772	1,319		1,319	52.4%	
4049 Equipment Maintenance - SCC	550	1,192	3,000	1,808		1,808	39.7%	
4060 Other Professional Fees	1,400	12,599	17,052	4,453		4,453	73.9%	
Sunderland Road Rec Ground :- Indirect Expenditure	2,550	22,950	33,821	10,871	0	10,871	67.9%	0
Net Income over Expenditure	(2,550)	(22,236)	(31,862)	(9,626)				

Detailed Income & Expenditure by Budget Heading 31/12/2022

Month No: 9

December 2022

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>502 Nature Reserves</u>								
1306 Countryside Stewardship Grant	1,633	1,633	2,000	367			81.6%	
1307 Angling Licence Rent	0	673	685	12			98.2%	
Nature Reserves :- Income	1,633	2,306	2,685	379			85.9%	0
4037 Grounds Maintenance	0	42	1,500	1,458		1,458	2.8%	
4060 Other Professional Fees	0	0	11,050	11,050		11,050	0.0%	
4703 Sandy Green Wheel	0	0	2,000	2,000		2,000	0.0%	
Nature Reserves :- Indirect Expenditure	0	42	14,550	14,508	0	14,508	0.3%	0
Net Income over Expenditure	1,633	2,263	(11,865)	(14,128)				

Detailed Income & Expenditure by Budget Heading 31/12/2022

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>505</u> <u>Grass Cutting</u>								
4102 Grass Cutting	0	0	9,000	9,000		9,000	0.0%	
Grass Cutting :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>9,000</u>	<u>9,000</u>	<u>0</u>	<u>9,000</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>0</u>	<u>(9,000)</u>	<u>(9,000)</u>				

Detailed Income & Expenditure by Budget Heading 31/12/2022

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December 2022

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>506 Litter Bins, Seats & Shelters</u>								
4042 Equipment/Vehicle Maintenance	0	0	1,000	1,000		1,000	0.0%	
Litter Bins, Seats & Shelters :- Indirect Expenditure	0	0	1,000	1,000	0	1,000	0.0%	0
Net Expenditure	0	0	(1,000)	(1,000)				

Detailed Income & Expenditure by Budget Heading 31/12/2022

Month No: 9

December 2022

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>509 Christmas Lights</u>								
1246 Donations Received	2,500	2,500	0	(2,500)			0.0%	
1365 Christmas Lights	0	0	1,000	1,000			0.0%	
Christmas Lights :- Income	2,500	2,500	1,000	(1,500)			250.0%	0
4401 Christmas Illuminations	0	14,443	14,000	(443)		(443)	103.2%	
4402 Community Christmas Event	409	4,098	3,250	(848)		(848)	126.1%	
Christmas Lights :- Indirect Expenditure	409	18,541	17,250	(1,291)	0	(1,291)	107.5%	0
Net Income over Expenditure	2,091	(16,041)	(16,250)	(209)				

Detailed Income & Expenditure by Budget Heading 31/12/2022

Month No: 9

December 2022

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>601 Precept and Interest</u>								
1101 Precept	0	628,120	628,120	0			100.0%	
1320 Interest Received - All account	518	2,278	500	(1,778)			455.5%	
Precept and Interest :- Income	<u>518</u>	<u>630,398</u>	<u>628,620</u>	<u>(1,778)</u>			<u>100.3%</u>	<u>0</u>
Net Income	<u>518</u>	<u>630,398</u>	<u>628,620</u>	<u>(1,778)</u>				

Detailed Income & Expenditure by Budget Heading 31/12/2022

Month No: 9

December 2022

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
602 Democratic and Civic Costs								
1309 Misc Contributions	0	1,000	0	(1,000)			0.0%	
Democratic and Civic Costs :- Income	0	1,000	0	(1,000)				0
4020 Misc Establishment Costs	0	8	100	92		92	8.5%	
4033 Annual Report & Newsletter	242	1,936	3,000	1,064		1,064	64.5%	
4042 Equipment/Vehicle Maintenance	0	1,058	1,000	(58)		(58)	105.8%	
4200 Mayor's Allowance	0	336	2,200	1,864		1,864	15.3%	
4202 Members' Expenses (Conf etc)	0	30	500	470		470	6.0%	
4701 Grants/Donations Paid	900	2,898	4,000	1,102		1,102	72.5%	
4702 Community Events Support	0	10,282	7,000	(3,282)		(3,282)	146.9%	
4704 Remembrance Parade	0	0	200	200		200	0.0%	
Democratic and Civic Costs :- Indirect Expenditure	1,142	16,548	18,000	1,452	0	1,452	91.9%	0
Net Income over Expenditure	(1,142)	(15,548)	(18,000)	(2,452)				

Detailed Income & Expenditure by Budget Heading 31/12/2022

Month No: 9

December 2022

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
700 Capital and Projects								
1153 Loan Interest Rec'd - INTERNAL	0	7,903	7,903	0			100.0%	
1154 Loan Capital Rec'd - INTERNAL	0	12,000	12,000	0			100.0%	
1245 Grants Received	0	87,103	15,000	(72,103)			580.7%	
1364 S106 Money Received	0	66,513	0	(66,513)			0.0%	
1366 CBC Community Asset Grant	0	25,000	0	(25,000)			0.0%	
1367 Tarmac Landfill Grant	0	42,000	0	(42,000)			0.0%	
Capital and Projects :- Income	0	240,519	34,903	(205,616)			689.1%	0
4153 Loan Interest - INTERNAL	0	7,903	7,903	0		0	100.0%	
4154 Loan Capital - INTERNAL	0	12,000	12,000	0		0	100.0%	
4802 CAP - Cemetery Extension	0	44,895	0	(44,895)		(44,895)	0.0%	
4819 CAP - Vehicle	0	42,784	0	(42,784)		(42,784)	0.0%	
4836 CAP - Neighbourhood Plan	132	15,382	25,000	9,618		9,618	61.5%	
4852 CAP - Skatepark	0	150,000	0	(150,000)		(150,000)	0.0%	
4853 CAP - Easygate Unit	0	1,650	0	(1,650)		(1,650)	0.0%	
4915 Transfer to Rolling Capital Fd	0	123,161	51,300	(71,861)		(71,861)	240.1%	
4921 Transfer to EMR	0	19,500	0	(19,500)		(19,500)	0.0%	
4923 Internal Loan repaid to F'ild	0	12,000	12,000	0		0	100.0%	
4965 Funded from Rolling Capital	(132)	(76,911)	(10,000)	66,911		66,911	769.1%	
4969 Transfer from Rolling Capital	0	(12,800)	0	12,800		12,800	0.0%	
4971 Transfer from EMR	0	(35,745)	0	35,745		35,745	0.0%	
Capital and Projects :- Indirect Expenditure	0	303,819	98,203	(205,616)	0	(205,616)	309.4%	0
Net Income over Expenditure	0	(63,300)	(63,300)	0				
Grand Totals:- Income	6,442	916,778	701,740	(215,038)			130.6%	
Expenditure	55,233	738,521	701,132	(37,389)	0	(37,389)	105.3%	
Net Income over Expenditure	(48,791)	178,256	608	(177,648)				
Movement to/(from) Gen Reserve	(48,791)	178,256						

Date: 11/01/2023

Sandy Town Council Current Year

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Current Bank A/c

List of Payments made between 01/12/2022 and 31/12/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/12/2022	1st Choice Staff Recruitmnet L	FP1	142.42		671-Flavin A. w.c. 21.10.22
01/12/2022	1st Choice Staff Recruitmnet L	FP2	534.58		673-S. Georgia w.c. 16.10.22
01/12/2022	1st Choice Staff Recruitmnet L	FP3	676.48		674-Mc Jack w.c. 18.10.22
01/12/2022	1st Choice Staff Recruitmnet L	FP4	854.50		668-Flavin A w.c. 20.11.22
01/12/2022	1st Choice Staff Recruitmnet L	FP5	878.23		669-Mc. Jack w.c. 20.11.22
01/12/2022	1st Choice Staff Recruitmnet L	FP6	89.01		672-Mc Jack w.c. 06.11.22
01/12/2022	Mazars LLP	FP7	1,560.00		P/Ledger Electronic Payment
01/12/2022	1st Choice Staff Recruitmnet L	FP6	-89.01		672-Mc Jack w.c. 06.11.22
01/12/2022	1st Choice Staff Recruitmnet L	FP6	890.10		672-Mc Jack w.c. 06.11.22
02/12/2022	Barclays	DDR	12.50		Stopped cheque fee
05/12/2022	Barclays	DDR	38.80		Bank Charges
05/12/2022	UK Fuels Limited DDR	DDR1	138.44		701-Fuel
07/12/2022	1st Response Fire Protection &	32676	42.00		722-Check floor for water
07/12/2022	4Tune Performance	32677	58.60		657-Cary out MOT
07/12/2022	ADT Fire & Security Plc	32678	352.80		651-Work on Closed circuit tv
07/12/2022	Bakker & Wilson Plumbing & Hea	32679	78.00		718-Annual boiler service July
07/12/2022	Central Bedfordshire Council	32680	1,679.82		653-Jenkins Pav Mgmt fee
07/12/2022	Colin Ross Workwear & Safety	32681	71.94		652-Hi Vis Coat
07/12/2022	CPRE Bedfordshire	32682	30.00		654-Planning workshop
07/12/2022	DCK Accounting Solutions Ltd	32683	698.86		656-Accounts support
07/12/2022	Gilks Fencing Ltd	32684	25.80		658-6 Bend metal post strap
07/12/2022	Hertfordshire County Council	32685	569.07		663-Misc cleaning products
07/12/2022	The Lion Press	32686	158.40		659-2 each 3 types of posters
07/12/2022	M. C. Electronics	32687	120.00		660-PA Hire
07/12/2022	FD Odell & Sons Ltd	32688	515.70		662-Building waste mixed
07/12/2022	Proludic Ltd	32689	11,670.90		664-Supply & lay wetpour-Train
07/12/2022	Verto (UK) Ltd	32690	900.00		665-Maint for STC 26Dec/June 23
08/12/2022	Yu Energy	DDR2	96.39		684-Elec Council Depot Nov 22
08/12/2022	Yu Energy	DDR3	380.42		682-Elec Office Nov 2022
08/12/2022	Yu Energy	DDR4	12.03		683-Elec sports Pav Nov 22
08/12/2022	Yu Energy	DDR5	1,040.57		681-Elec unmetered Nov 22
08/12/2022	Yu Energy	DDR6	74.35		677-Elec charge Nov 2022
08/12/2022	Yu Energy	DDR7	45.60		680-Elec public conv. Nov 22
08/12/2022	Yu Energy	DDR8	178.42		685-Gas Office Nov 22
14/12/2022	Beds Pension Fund	FP	8,676.49		Pensions Dec 22
16/12/2022	Savin Nurseries	FP8	127.50		675-Compost 100L
16/12/2022	Savin Nurseries	FP9	335.00		667-Flowers
16/12/2022	Purchase Power	FP10	513.00		780-Postage
16/12/2022	Savin Nurseries	FP11	876.00		666-Winter bedding 6 packs
16/12/2022	The Transportation Consultancy	FP12	4,176.00		Purchase Ledger Payment
16/12/2022	Chess Ltd DDR	DDR9	78.96		Purchase Ledger Payment
16/12/2022	Chess Ltd DDR	DDR10	258.52		Purchase Ledger Payment
16/12/2022	Dec Salaries	DDR	22,146.02		Dec Salaries
19/12/2022	UK Fuels Limited DDR	DDR11	106.84		Purchase Ledger Payment
20/12/2022	Tim Miles	FP13	600.00		779-Grave digging
22/12/2022	Woodfines LLP	FP14	500.00		Purchase Ledger Payment
22/12/2022	Purchase Power	DDR12	99.63		753-Frinking machine lease

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Sandy Town Council

(Updated 07.12.22)

Budget Summary

Year Ended 31st March 2023

	2022-23		2023/24	<i>Budget</i>
	Projected	<i>Budgeted</i> (Revised)	Proposed	<i>Incr/Decr</i>
REVENUE EXPENDITURE				
Staffing & Admin	456691	470600	517430	46830
Services	137343	131721	129600	-2121
	<u>594034</u>	<u>602321</u>	<u>647030</u>	<u>44709</u>
INCOME				
Staffing & Admin	10460	2600	5800	3200
Services	47536	36117	43505	7388
	<u>57996</u>	<u>38717</u>	<u>49305</u>	<u>10588</u>
NET REVENUE EXPENDITURE	<u>536038</u>	<u>563604</u>	<u>597725</u>	<u>34121</u>
Capital Expenditure (Net)				
Rolling Capital Fund Allocation - per Budget	51300	51300	51300	0
Rolling Capital Fund Allocation - Budget Saving	28174		-28174	
	<u>79474</u>	<u>51300</u>	<u>23126</u>	
Capital & Projects (net)	0	0	0	0
Loans	608	608	608	
Loan - Internal Repayment	12000	12000	12000	0
	<u>92082</u>	<u>63908</u>	<u>35734</u>	<u>0</u>
TOTAL NET EXPENDITURE	<u>628120</u>	<u>627512</u>	<u>633459</u>	<u>0</u>
Financed as follows				
Reserves at 1st April	234786	280480	234786	
Reserves at 31st March	<u>234786</u>	<u>281088</u>	<u>234786</u> **	
Used to Fund Expenditure\Incr in Gen Rsv)	0	(608)	0 ***	
PRECEPT FUNDING REQUIRED	<u>628120</u>	<u>628120</u>	<u>633459</u>	<u>5339</u> 0.85%
	<u>628120</u>	<u>627512</u>	<u>633459</u>	
Precept information				
ADJUSTED BASIS				
Band D Equivalents		<u>4056</u>	<u>4047</u>	(Advised) -0.22%
Precept per Band D Equivalent (£/annum)		<u>£ 154.86</u>	<u>£156.53</u>	£1.67 1.08%
Precept per Band D Equivalent (p/week)		<u>296.99</u>	<u>300.19</u>	3.20 p

**Note: Recommended minimum reserve equal to			
3 months net revenue expenditure	134010	140901	149431
General Reserve Shortfall /Surplus	100776	140187	85355 ***

Earmarked Reserve	<u>31/03/2022</u> (Actual)	<u>31/03/2023</u> (Projected)	<u>31/03/2024</u> (Available)
Rolling Capital Fund	214649	316939	340065
Earmarked Reserves	54272	43027	47027
Fallowfield	60217	64717	69217
Fallowfield Internal Loan	226000	214000	202000
TOTAL Earmarked Funds	555138	638683	658309
General Reserve (see above)	234786	234786	234786 B
Total Reserves	<u>789924</u>	<u>873469</u>	<u>893095</u>
Recommend transfer to RCP at 31/3/23 of 2022/23 Final Surplus			

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11/01/2023

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**Sandy Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)**

Note: Preliminary 2023/24 Budget

		<u>2021/22</u>		<u>2022/23</u>				<u>2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
401	<u>Staff</u>									
4001	Gross Salaries - Admin	122,500	121,053	129,250	70,820	110,000	0	152,050	0	0
4002	Gross Salaries - Works	110,000	89,687	115,250	71,403	116,150	0	129,400	0	0
4003	Employers NIC	19,350	17,445	23,000	11,783	19,000	0	26,000	0	0
4004	Employers Superannuation	55,500	49,566	60,750	33,477	51,000	0	70,100	0	0
4006	H&S Costs/Consultancy	600	150	600	600	600	0	1,300	0	0
4010	Miscellaneous Staff Costs	700	744	800	718	900	0	1,000	0	0
4019	Agency Staff	0	15,587	0	10,286	7,500	0	0	0	0
4030	Recruitment Advertising	275	399	350	1,629	1,650	0	350	0	0
	Overhead Expenditure	308,925	294,631	330,000	200,716	306,800	0	380,200	0	0
	Movement to/(from) Gen Reserve	(308,925)	(294,631)	(330,000)	(200,716)	(306,800)		(380,200)		
402	<u>Administration-Office</u>									
1003	Tourism Income	0	338	300	644	500	0	500	0	0
1201	Rent Received Etc	250	498	500	0	0	0	300	0	0
1202	Photocopying Income	0	11	0	30	20	0	0	0	0
1205	Miscellaneous Income	0	156	0	5,164	5,140	0	0	0	0
1245	Grants Received	0	150	0	0	0	0	0	0	0
1259	Expenses Recovered	0	0	1,300	0	1,300	0	0	0	0
	Total Income	250	1,153	2,100	5,839	6,960	0	800	0	0
4008	Training	2,000	2,273	1,800	90	2,000	0	2,000	0	0
4009	Travel & Subsistence	200	93	150	0	150	0	150	0	0
4010	Miscellaneous Staff Costs	0	36	0	62	100	0	0	0	0

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Sandy Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)

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Note: Preliminary 2023/24 Budget

	<u>2021/22</u>		<u>2022/23</u>				<u>2023/24</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4011 General Rates	6,850	6,737	6,950	6,737	6,737	0	7,450	0	0
4012 Water Rates	800	318	800	242	400	0	500	0	0
4014 Electricity	2,300	3,139	4,900	1,822	4,900	0	4,900	0	0
4015 Gas	1,300	1,655	2,350	353	2,350	0	2,350	0	0
4016 Cleaning Materials etc	1,250	1,317	1,250	1,452	1,250	0	1,250	0	0
4018 General Data Protection Regs	500	500	500	0	500	0	500	0	0
4020 Misc Establishment Costs	2,000	997	2,000	199	1,000	0	1,000	0	0
4021 Telephone & Fax	2,700	3,529	3,200	1,943	3,600	0	3,600	0	0
4022 Postage	1,300	1,691	1,300	692	1,800	0	1,800	0	0
4023 Printing & Stationery	1,000	934	700	651	1,000	0	700	0	0
4024 Subscriptions	3,150	3,082	3,150	3,173	3,107	0	3,250	0	0
4025 Insurance (excl vehicles)	20,000	18,896	18,600	17,884	17,884	0	19,000	0	0
4026 Photocopy Costs	5,200	4,731	5,000	3,662	5,000	0	5,000	0	0
4027 IT Costs incl Support	3,500	3,644	3,000	2,580	3,600	0	3,600	0	0
4028 Service Agreements (Other)	6,500	5,394	5,500	4,939	5,500	0	5,500	0	0
4035 Publications	100	95	100	39	100	0	100	0	0
4036 Property Maintenance/Security	4,000	3,992	3,600	2,073	4,000	0	4,000	0	0
4040 Equipment Purchases (Minor)	2,000	1,643	2,000	292	2,000	0	2,000	0	0
4043 Equipment/Vehicle Fuel	0	2	0	0	0	0	0	0	0
4050 Tourism Expenditure	100	344	100	458	400	0	400	0	0
4051 Bank Charges	550	488	550	383	700	0	800	0	0
4056 Legal Expenses	2,500	3,795	4,300	0	4,300	0	3,000	0	0
4057 Audit Fees - External	1,300	1,300	1,300	0	1,680	0	1,680	0	0
4058 Audit Fees - Internal	900	860	900	0	860	0	900	0	0

Continued on next page

**Sandy Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)**

Note: Preliminary 2023/24 Budget

		<u>2021/22</u>		<u>2022/23</u>				<u>2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4059	Accountancy Fees	7,350	6,534	7,350	4,246	7,000	0	7,350	0	0
4070	Refreshments	200	128	200	132	200	0	200	0	0
4921	Transfer to EMR	0	0	0	5,000	5,000	0	0	0	0
Overhead Expenditure		79,550	78,145	81,550	59,103	87,118	0	82,980	0	0
Movement to/(from) Gen Reserve		(79,300)	(76,992)	(79,450)	(53,265)	(80,158)		(82,180)		
403	<u>Administration-Works</u>									
4005	Protective Clothing	1,300	927	1,300	762	1,300	0	1,300	0	0
4008	Training	1,950	425	1,500	0	1,500	0	1,500	0	0
4011	General Rates	1,900	1,846	1,900	1,846	1,846	0	2,050	0	0
4012	Water Rates	200	57	200	-3	200	0	200	0	0
4014	Electricity	1,200	1,106	2,000	823	2,000	0	2,000	0	0
4017	Refuse Disposal	4,500	4,425	4,500	2,100	4,500	0	5,500	0	0
4036	Property Maintenance/Security	2,000	115	1,400	732	1,500	0	1,500	0	0
4038	Consumables/Small Tools	2,500	1,992	2,000	1,224	2,000	0	2,000	0	0
4039	Planting/Trees/Horticulture	6,250	7,276	6,250	4,055	6,250	0	6,250	0	0
4040	Equipment Purchases (Minor)	2,000	1,319	2,000	217	2,000	0	2,000	0	0
4042	Equipment/Vehicle Maintenance	5,000	6,622	5,000	1,851	5,000	0	4,000	0	0
4043	Equipment/Vehicle Fuel	3,500	3,864	4,000	2,585	4,000	0	3,000	0	0
4044	Vehicle Tax & Insurance	3,000	2,963	3,000	3,059	3,000	0	3,000	0	0
4045	Arboriculture	6,000	985	6,000	0	6,000	0	4,000	0	0
Overhead Expenditure		41,300	33,921	41,050	19,251	41,096	0	38,300	0	0
Movement to/(from) Gen Reserve		(41,300)	(33,921)	(41,050)	(19,251)	(41,096)		(38,300)		

Continued on next page

**Sandy Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)**

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Note: Preliminary 2023/24 Budget

	<u>2021/22</u>		<u>2022/23</u>				<u>2023/24</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward	
405	<u>Footway Lighting</u>									
4014	Electricity	6,500	9,021	13,000	6,358	10,000	0	10,000	0	0
4042	Equipment/Vehicle Maintenance	10,000	17,330	10,000	4,550	10,000	0	10,000	0	0
	Overhead Expenditure	16,500	26,351	23,000	10,908	20,000	0	20,000	0	0
	Movement to/(from) Gen Reserve	(16,500)	(26,351)	(23,000)	(10,908)	(20,000)		(20,000)		
406	<u>Cemetery & Churchyard</u>									
1226	Burials/Memorials Income	27,500	23,966	27,500	22,017	30,000	0	34,000	0	0
1227	Chapel Rental	660	0	660	0	0	0	0	0	0
	Total Income	28,160	23,966	28,160	22,017	30,000	0	34,000	0	0
4011	General Rates	3,500	3,942	4,100	3,942	3,942	0	4,350	0	0
4012	Water Rates	150	52	150	24	100	0	100	0	0
4036	Property Maintenance/Security	1,000	465	1,000	0	1,000	0	1,000	0	0
4037	Grounds Maintenance	900	560	700	1,509	1,500	0	700	0	0
4039	Planting/Trees/Horticulture	350	8	350	289	350	0	350	0	0
4101	Grave Digging Costs	6,000	4,560	6,000	2,820	6,000	0	6,000	0	0
	Overhead Expenditure	11,900	9,587	12,300	8,585	12,892	0	12,500	0	0
	Movement to/(from) Gen Reserve	16,260	14,379	15,860	13,432	17,108		21,500		
408	<u>Town Centre (Including Market)</u>									
1236	Market Fees	0	0	0	325	300	0	300	0	0
1238	Other Income Car Park	100	354	0	645	830	0	200	0	0

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**Sandy Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)**

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Note: Preliminary 2023/24 Budget

	<u>2021/22</u>		<u>2022/23</u>				<u>2023/24</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income	100	354	0	970	1,130	0	500	0	0
4011 General Rates	12,900	12,630	13,050	12,630	10,630	0	11,700	0	0
4029 Lamppost Banners	0	0	850	0	850	0	850	0	0
4036 Property Maintenance/Security	1,500	162	1,000	538	100	0	1,000	0	0
4053 Loan Interest	197	197	168	88	168	0	138	0	0
4054 Loan Capital Repaid	412	412	440	216	440	0	470	0	0
4100 CCTV Fees	4,000	1,832	2,000	2,010	2,000	0	2,000	0	0
Overhead Expenditure	19,009	15,231	17,508	15,481	14,188	0	16,158	0	0
Movement to/(from) Gen Reserve	(18,909)	(14,877)	(17,508)	(14,511)	(13,058)		(15,658)		
<u>409 Public Toilets - Car Park</u>									
4011 General Rates	0	-1,871	0	0	0	0	0	0	0
4012 Water Rates	1,200	1,337	1,300	1,184	1,500	0	1,500	0	0
4014 Electricity	300	546	350	244	350	0	350	0	0
4036 Property Maintenance/Security	1,000	907	1,000	605	1,000	0	1,000	0	0
Overhead Expenditure	2,500	918	2,650	2,033	2,850	0	2,850	0	0
Movement to/(from) Gen Reserve	(2,500)	(918)	(2,650)	(2,033)	(2,850)		(2,850)		
<u>500 Play Areas and Open Spaces</u>									
1201 Rent Received Etc	1,200	1,564	1,200	0	1,550	0	1,550	0	0
1241 Sandy FC Rent	505	511	513	535	535	0	550	0	0
1251 Pitch Rental	600	454	600	689	689	0	700	0	0
1258 Insurance Claims Repayment	0	0	0	7,500	7,500	0	0	0	0

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**Sandy Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)**

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Note: Preliminary 2023/24 Budget

	<u>2021/22</u>		<u>2022/23</u>				<u>2023/24</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income	2,305	2,529	2,313	8,725	10,274	0	2,800	0	0
4007 Health & Safety	550	0	300	284	300	0	300	0	0
4012 Water Rates	500	358	500	495	500	0	500	0	0
4014 Electricity	200	0	200	-20	200	0	200	0	0
4036 Property Maintenance/Security	500	2,819	500	250	500	0	500	0	0
4037 Grounds Maintenance	2,500	1,834	2,250	846	2,250	0	2,250	0	0
4042 Equipment/Vehicle Maintenance	5,000	1,357	5,000	9,830	14,500	0	5,000	0	0
4972 Transfer from EMR Fallowfield	-7,500	-7,500	-7,500	0	-7,500	0	-7,500	0	0
Overhead Expenditure	1,750	-1,131	1,250	11,685	10,750	0	1,250	0	0
Movement to/(from) Gen Reserve	555	3,660	1,063	(2,960)	(476)		1,550		
501 Sunderland Road Rec Ground									
1201 Rent Received Etc	500	898	1,000	714	1,000	0	1,000	0	0
1253 Bowls Club Rental	455	450	462	0	462	0	500	0	0
1255 Cricket Club Rental	292	224	297	0	297	0	320	0	0
1256 Scouts ,ACF and SSLA	5	5	200	0	200	0	200	0	0
Total Income	1,252	1,577	1,959	714	1,959	0	2,020	0	0
4012 Water Rates	2,500	1,306	2,500	1,157	2,000	0	2,000	0	0
4014 Electricity	200	133	200	76	200	0	200	0	0
4036 Property Maintenance/Security	2,000	2,386	2,000	628	2,000	0	2,000	0	0
4046 Bowling Green - SBC	3,329	3,849	3,489	3,978	3,489	0	3,850	0	0
4047 Equipment Maintenance - SBC	2,679	1,750	2,808	1,267	2,808	0	3,100	0	0
4048 Cricket Square - SCC	2,645	2,219	2,772	1,453	2,772	0	3,050	0	0

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**Sandy Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)**

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Note: Preliminary 2023/24 Budget

		<u>2021/22</u>		<u>2022/23</u>				<u>2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4049	Equipment Maintenance - SCC	2,861	1,853	3,000	642	3,000	0	3,300	0	0
4060	Other Professional Fees	16,700	16,274	17,052	12,599	17,052	0	17,000	0	0
	Overhead Expenditure	32,914	29,771	33,821	21,800	33,321	0	34,500	0	0
	Movement to/(from) Gen Reserve	(31,662)	(28,194)	(31,862)	(21,086)	(31,362)		(32,480)		
502	<u>Nature Reserves</u>									
1306	Countryside Stewardship Grant	2,000	2,558	2,000	0	2,500	0	2,500	0	0
1307	Angling Licence Rent	675	679	685	673	673	0	685	0	0
	Total Income	2,675	3,236	2,685	673	3,173	0	3,185	0	0
4037	Grounds Maintenance	1,500	41	1,500	42	1,500	0	1,500	0	0
4060	Other Professional Fees	10,560	11,051	11,050	0	11,050	0	11,050	0	0
4703	Sandy Green Wheel	2,000	2,000	2,000	0	2,000	0	2,000	0	0
	Overhead Expenditure	14,060	13,091	14,550	42	14,550	0	14,550	0	0
	Movement to/(from) Gen Reserve	(11,385)	(9,855)	(11,865)	631	(11,377)		(11,365)		
505	<u>Grass Cutting</u>									
4102	Grass Cutting	9,000	7,803	9,000	0	8,000	0	9,000	0	0
	Overhead Expenditure	9,000	7,803	9,000	0	8,000	0	9,000	0	0
	Movement to/(from) Gen Reserve	(9,000)	(7,803)	(9,000)	0	(8,000)		(9,000)		
506	<u>Litter Bins, Seats & Shelters</u>									
4042	Equipment/Vehicle Maintenance	1,000	660	1,000	0	3,000	0	1,000	0	0
	Overhead Expenditure	1,000	660	1,000	0	3,000	0	1,000	0	0

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**Sandy Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)**

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Note: Preliminary 2023/24 Budget

		<u>2021/22</u>		<u>2022/23</u>				<u>2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		<u>(1,000)</u>	<u>(660)</u>	<u>(1,000)</u>	<u>0</u>	<u>(3,000)</u>		<u>(1,000)</u>		
509	<u>Christmas Lights</u>									
1365	Christmas Lights	500	1,172	1,000	0	1,000	0	1,000	0	0
	Total Income	<u>500</u>	<u>1,172</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>	<u>0</u>	<u>0</u>
4401	Christmas Illuminations	14,000	12,250	14,000	14,443	14,400	0	14,400	0	0
4402	Community Christmas Event	2,650	3,808	3,250	3,730	4,000	0	4,000	0	0
	Overhead Expenditure	<u>16,650</u>	<u>16,058</u>	<u>17,250</u>	<u>18,173</u>	<u>18,400</u>	<u>0</u>	<u>18,400</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve		<u>(16,150)</u>	<u>(14,887)</u>	<u>(16,250)</u>	<u>(18,173)</u>	<u>(17,400)</u>		<u>(17,400)</u>		
601	<u>Precept and Interest</u>									
1101	Precept	599,356	599,356	628,120	628,120	628,120	0	633,459	0	0
1320	Interest Received - All account	1,000	215	500	1,404	3,500	0	5,000	0	0
	Total Income	<u>600,356</u>	<u>599,571</u>	<u>628,620</u>	<u>629,524</u>	<u>631,620</u>	<u>0</u>	<u>638,459</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve		<u>600,356</u>	<u>599,571</u>	<u>628,620</u>	<u>629,524</u>	<u>631,620</u>		<u>638,459</u>		
602	<u>Democratic and Civic Costs</u>									
1245	Grants Received	0	-325	0	0	0	0	0	0	0
1309	Misc Contributions	0	1,259	0	1,000	0	0	0	0	0
	Total Income	<u>0</u>	<u>934</u>	<u>0</u>	<u>1,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
4020	Misc Establishment Costs	100	12	100	8	50	0	50	0	0
4033	Annual Report & Newsletter	3,000	2,904	3,000	1,694	3,000	0	0	0	0

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**Sandy Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)**

Note: Preliminary 2023/24 Budget

		<u>2021/22</u>		<u>2022/23</u>				<u>2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4042	Equipment/Vehicle Maintenance	400	1,668	1,000	1,058	2,000	0	2,000	0	0
4200	Mayor's Allowance	2,200	1,246	2,200	336	2,200	0	2,200	0	0
4202	Members' Expenses (Conf etc)	500	65	500	30	500	0	500	0	0
4701	Grants/Donations Paid	4,000	3,755	4,000	1,998	4,000	0	4,000	0	0
4702	Community Events Support	7,040	5,117	7,000	10,282	9,727	0	7,000	0	0
4704	Remembrance Parade	0	0	200	0	200	0	200	0	0
4921	Transfer to EMR	0	-1,200	0	0	0	0	0	0	0
4971	Transfer from EMR	0	180	0	0	0	0	0	0	0
	Overhead Expenditure	17,240	13,747	18,000	15,406	21,677	0	15,950	0	0
	Movement to/(from) Gen Reserve	(17,240)	(12,813)	(18,000)	(14,406)	(21,677)		(15,950)		
700	Capital and Projects									
1153	Loan Interest Rec'd - INTERNAL	7,903	7,903	7,903	7,903	7,903	0	7,903	0	0
1154	Loan Capital Rec'd - INTERNAL	12,000	12,000	12,000	12,000	12,000	0	12,000	0	0
1245	Grants Received	0	7,833	15,000	87,103	87,103	0	0	0	0
1258	Insurance Claims Repayment	0	3,499	0	0	0	0	0	0	0
1309	Misc Contributions	0	5,155	0	0	0	0	0	0	0
1364	S106 Money Received	0	4,609	0	66,513	66,513	0	0	0	0
1366	CBC Community Asset Grant	0	0	0	25,000	25,000	0	0	0	0
1367	Tarmac Landfill Grant	0	0	0	42,000	42,000	0	0	0	0
	Total Income	19,903	40,999	34,903	240,519	240,519	0	19,903	0	0
4153	Loan Interest - INTERNAL	7,903	7,903	7,903	7,903	7,903	0	7,903	0	0
4154	Loan Capital - INTERNAL	12,000	12,000	12,000	12,000	12,000	0	12,000	0	0

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**Sandy Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)**

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Note: Preliminary 2023/24 Budget

		<u>2021/22</u>		<u>2022/23</u>				<u>2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4802	CAP - Cemetery Extension	0	39,495	0	44,895	37,395	0	0	0	0
4818	CAP - Fallowfield	0	12,361	0	0	0	0	0	0	0
4819	CAP - Vehicle	0	0	0	42,784	0	0	0	0	0
4821	CAP - Fencing Bedford Rd	0	560	0	0	0	0	0	0	0
4825	CAP - Play Equipment (F/Field)	0	7,047	0	0	0	0	0	0	0
4828	CAP - Dropped Kerb	0	2,100	0	0	0	0	0	0	0
4829	CAP - Car Park	0	6,465	0	0	0	0	0	0	0
4831	CAP - Land west of Sandy Cem.	0	10,800	0	0	0	0	0	0	0
4833	CAP - Village Hall Paving	0	5,500	0	0	0	0	0	0	0
4834	CAP - Machinery & Equipment	0	1,498	0	0	0	0	0	0	0
4836	CAP - Neighbourhood Plan	10,000	3,611	25,000	15,382	25,000	0	0	0	0
4838	CAP - Depot	0	2,110	0	0	0	0	0	0	0
4839	CAP - CBC Tree Fund Project	0	9,943	0	0	0	0	0	0	0
4841	CAP - Litter Bins	0	4,553	0	0	0	0	0	0	0
4842	CAP - Bowls Club Fence	0	519	0	0	0	0	0	0	0
4843	CAP - Office Boiler	0	2,000	0	0	0	0	0	0	0
4844	CAP - Football Changing Room	0	650	0	0	0	0	0	0	0
4845	CAP - Remeberance Banners	0	625	0	0	0	0	0	0	0
4846	Demolish Garage (Not Capital)	0	2,900	0	0	0	0	0	0	0
4847	CAP - Football goals	0	4,265	0	0	0	0	0	0	0
4849	CAP - Queen Platinum Jubilee	0	1,469	0	0	0	0	0	0	0
4850	CAP - Street Furniture	0	326	0	0	0	0	0	0	0
4851	CAP - Beeston Access	0	3,400	0	0	0	0	0	0	0
4852	CAP - Skatepark	0	4,650	0	150,000	150,000	0	0	0	0

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**Sandy Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)**

Note: Preliminary 2023/24 Budget

		<u>2021/22</u>		<u>2022/23</u>				<u>2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4853	CAP - Easygate Unit	0	0	0	1,650	1,650	0	0	0	0
4915	Transfer to Rolling Capital Fd	51,300	93,131	51,300	123,161	123,161	0	23,126	0	0
4921	Transfer to EMR	0	9,245	0	19,500	19,500	0	0	0	0
4923	Internal Loan repaid to F'ild	12,000	12,000	12,000	12,000	12,000	0	12,000	0	0
4965	Funded from Rolling Capital	-10,000	-125,162	-10,000	-76,911	-36,245	0	0	0	0
4969	Transfer from Rolling Capital	0	0	0	-12,800	-12,800	0	0	0	0
4971	Transfer from EMR	0	0	0	-35,745	-35,745	0	0	0	0
	Overhead Expenditure	<u>83,203</u>	<u>135,964</u>	<u>98,203</u>	<u>303,819</u>	<u>303,819</u>	<u>0</u>	<u>55,029</u>	<u>0</u>	<u>0</u>
	Movement to/(from) Gen Reserve	<u>(63,300)</u>	<u>(94,965)</u>	<u>(63,300)</u>	<u>(63,300)</u>	<u>(63,300)</u>		<u>(35,126)</u>		
	Total Budget Income	655,501	675,491	701,740	909,979	926,635	0	702,667	0	0
	Expenditure	655,501	674,748	701,132	687,002	898,461	0	702,667	0	0
	Movement to/(from) Gen Reserve	<u>0</u>	<u>743</u>	<u>608</u>	<u>222,977</u>	<u>28,174</u>		<u>0</u>		

Policy, Finance and Resources Committee

Date:	16th January 2023
Title:	Maintenance Equipment Purchase Request – Sandy Bowls Club
Contact Officer:	Town Clerk

Purpose of the Report

1. To consider a request made by Sandy Bowls Club to purchase a new bowling green iron.

Recommendation

2. To consider the new information from Sandy Bowls Club submitted to Sandy Town Council since the meeting of PF&R in June meeting and decide whether this new information changes the original decision not to fund the purchase of the equipment.

Background

3.0 Sandy Bowls Club approached STC in June 2022 with a request for money to purchase a bowling green iron.

3.1 The request was considered at a meeting of PF&R on 20th June 2022.

3.2 It was resolved at that meeting that due to a lack of funding provision for the year 2022/23 that an application for funding to purchase such an expensive piece of equipment could not be granted at this time. Members committed to give the request thoughtful consideration when setting the budget for 2023/24 in the Autumn.

3.3 At the request of the Chair the Clerk contacted the Treasurer of the Bowls Club requesting they provide a report outlining what, if any, fundraising they had undertaken since June to pay for this equipment or if they had applied for any other grant funding at all towards it.

3.4 The Treasurer replied with the following comment: "With reference to your email and the questions you ask in short Sandy Town Bowl Club came to the table with a request to the Council to look at the purchase of an additional piece of equipment for the bowling green which the council would be the sole owners as is with all mechanical equipment. This I thought was explained clearly at the meeting I attended. Sandy town bowling club feel it would be outside of the lease to support the cost of new equipment as it is stated that the council are responsible for the machinery. Hope this makes it all clear and look forward to the outcome in the new year."

Financial Implications

4.0 There are several costs involved with the purchase of the equipment, dependent on the requirement for any additional parts or specifications. Sandy Bowls Club did not specify which elements of the following costs would be necessary.

- | | |
|--|----------|
| • Outright purchase for a new Blade Runner, Bowls Green Iron | £5995.00 |
| • Palletized delivery to site | £195.00 |

Option Extras

- | | |
|---|---------|
| • A transportation trolley to move the iron over rough ground or take tight corners | £420.00 |
| • Access ramps to drive the iron on and off the green: Set 1 (6-10" rise) | £305.00 |
| • Access ramps to drive the iron on and off the green: Set 1 (10-16" rise) | £325.00 |

AGENDA ITEM: 7**APPENDIX V**

• Heavy Duty PVC cover for irons left out during the season	£250.00
• Rubber grip mat to aid traction up slopes or over rough ground (price per metre)	£16.00
• A lockable metal container to house the iron securely green side	£1,095.00
• A 900mm wide Sorrel/spiker attachment with tines to penetrate up to 45mm	£1,075.00

Legal Implications

5.0 Council holds the General Power of Competence, for which Sandy Town Council is eligible and is a power of first resort (Localism Act 2011, s.1).

Policy Implications

6.0 The Council has a duty to consider whether the cost of equipment for one area of recreation is proportionate, i.e., what number of service users would benefit from this purchase? Could the equipment's use be spread across other recreational areas/surfaces to improve them enabling a wider portion of the community to benefit from its purchase.

6.1 Could some cost recovery be made through the hire of the equipment to other local clubs?

6.2 The Council will want to consider this request considering the ambitions laid out in its Parks and Recreation Grounds plan, which were to promote the following:

- Exercise
- Benefits of play
- Social interaction

And to

- Take pride in our Town
- Help our environment
- Plant more trees.

Sandy Town Council
Cambridge Road
Sandy

Sandy Town Bowls Club
Medusa Way
Sandy

To whom it may concern

Sandy town bowls club are putting in a request to Sandy Town Council to purchase a bowling green iron to aid in the true running of the green (See all details attached) this implement will eliminate all bumps and uneven surfaces on the green and will give a much better playing surface.

We feel this may not fall within the current lease and as we are not allowed to have sponsorship boards around the green or have the facility to run a bar to raise funds we find it difficult to raise money for high cost items, also this would then become Council property along with other mechanical equipment.

We hope you look at this request and understand the need for this item. We do not come to the table very often asking for much so please consider this carefully.

Yours sincerely

Sandy Town Bowls Club

Michael Groom Chairman

Glenys Taverner Secretary

Tony Goss Treasurer

POWERROLL

The *Blade Runner* iron has been designed to smooth your bowling green without increasing compaction. Bowlers love the faster and smoother surface created by this British designed and built Iron.

*St. Brelade Bowls Club Jersey, (after the 1st season's use). Mrs. D.M. said.
'Along with some TLC, the iron has made an incredible impact this season.
The club level bowlers can't believe that they don't have to hurl bowls.'*

In common to all Powerroll turf roller and irons, the effectiveness of the machine together with operator comfort is given the highest priority.

Features:

- Very comfortable for the operator, with ergonomically placed handles, lever and foot control. The seat is adjustable for reach. The hand grips swivel for comfort.
- An experienced operator can roll an average size green in around 15 minutes.
- A wider base than many irons to provide a very stable platform when changing direction, or negotiating slopes off the green.
- Large diameter rollers are utilised to reduce compaction by having increased ground contact. This also assists a smooth driving action through reduced rolling resistance.
- The anti-vibration mounted engine and hydraulic drive unit is contained in a tray to keep oil /fuel off the green.
- Tiller steering with 2 handed control for precise control of direction.



Specifications:

- A standard rolling width of 1m.
- Honda petrol engine.
- Hydrostatic drive for smooth and quiet power delivery in both directions of travel.
- Steel driving roller 8.5" diameter.
- Twin smoothing head rollers are 4.5" diameter and have rounded edges to prevent creasing the ground.
- An enclosed engine bay for weather protection and lockable to prevent unauthorised use.
- Final drive is by belt, so no oily chains near the grass!
- Maximum ground speed restricted to 10 mph.
- Base size - 1,165mm long x 1,095mm wide.
- Net weight 210kg.
- Optional extras are available as shown overleaf.

POWER Precision & Fabrication Ltd.

Tel: 01822 832608. www.powerroll.com

We reserve the right to change price and specification without notice. (revised 04/19)

When you've decided a *Blade Runner* iron is right for your bowls green, we have optional extras to enhance its usefulness and user friendliness.



Steel ramps are available in 2 lengths depending on the height that has to be climbed.
Set 1: for steps of 150mm - 250mm
Set 2: for steps of 250mm - 400mm.
Covered with rubber matting to assist traction.

A **Sorrel roller** is available to help aerate the green. The solid spikes are adjustable for depth from 0-45 mm. The unit detaches when not required.



A **Trolley** makes the iron very manoeuvrable when access is limited, it's easily able to turn at right angles within its own length.



When there is no alternative to leaving the iron outside, we can supply a heavy duty **PVC Cover** to protect it from the elements. Alternatively, an enclosed **Metal Case** to keep the iron in, next to the green, offering more security than the PVC cover alone. (Not shown).



The Blade Runner will produce the final finish for match day presentation by creating faster greens with less effort required to play on them. It can improve accuracy for the trajectory of the wood by gently smoothing out existing high spots. For some clubs, an iron enables a reduction in the mowing regime, saving time, fuel, and wear on mower cutting blades.

A Blade Runner iron won't turn a poor green into a good one. However, it does have the potential to transform a good green into a truly excellent one.

POWER Precision & Fabrication Ltd.
Tel: 01822 832608. www.poweroll.com

We reserve the right to change and specification without notice. (revised 04/19)

- Some clubs reduce their mowing regime to twice a week (instead of 3 times), maybe mow on Monday and Friday and roll on Wednesdays. This saves time, effort, fuel, increases sharpening intervals on the mower blades. It enables the grass to be a little longer to promote better health and perhaps a little less susceptible to disease. The appearance of the green can improve by having a more even and uniform colour.
- You aim to have the best green in your area; the iron can play its part towards this goal.

The purchase price for the iron and optional extras are here: (All prices exclude VAT)

- The outright purchase price for a new Blade Runner, Bowls Green iron is: £5,995.00
- Palletised delivery to site: £195.00

Optional extras:

- A transportation trolley to move the iron over rough ground or take tight corners £420.00
- Access ramps to drive the iron on and off the green: Set 1 (6-10" rise) £305.00
- Access ramps to drive the iron on and off the green: Set 2 (10-16" rise) £325.00
- Heavy duty PVC cover for irons left outside during the season: £250.00
- Rubber grip mat to aid traction up slopes or over rough ground: Price per metre £ 16.00
- A lockable metal container, (we've called it, a 'Runner Bin') a little over the base size of the Blade Runner to house your iron securely by the side of the green. £1,095.00
- A 900mm wide Sorrel /spiker attachment with tines to penetrate up to 45mm: £1,075.00

VAT at the rate of 20% must be added to all of the above prices if purchased within the UK.

Policy, Finance and Resources Committee

Date:	16th January 2023
Title:	Purchase Request – Cemetery Mowers
Contact Officer:	Town Clerk

Purpose of the Report

1. To consider a request by the Outdoor Team Leader to purchase two battery powered mowers for the cemetery.

Recommendation

2. For Members to agree to purchase at least one battery powered mower for the cemetery in order to enable a safer working environment for operatives undertaking grass cutting duties on this site.

Background

3.0 Currently the Outdoor team have been using a ride on mower to undertake grass cutting across the cemetery.

3.1 Last month an incident occurred where the ground beneath the mower collapsed causing a crater into which the mower sank and got stuck. It was not possible to move the mower from the crater with Town Council equipment and specialist help was called in pull the vehicle out.

3.2 On investigation, two similar incidents have taken place in the past few years on site with the same issues and equipment involved. These incidents were of less impact and seriousness than the most recent incident and highlight that decisive action must be taken.

3.3 Following a risk assessment the ride on mower is no longer suitable for use in the cemetery as by nature the ground on site is liable to some movement, which the weight of a ride-on mower is likely to make worse.

3.4 A battery powered cemetery mower has been identified that would be suitable to undertake the work required. As the battery powered mower cannot cover the same ground as the ride on, maintaining the area would by default take longer. As such the Outdoor Team leader has requested the Town Council consider buying two mowers to enable two operatives to work together to cover the ground more quickly.

Financial Implications

4.0. One professional cordless mower, which is designed to be used in noise sensitive areas can be purchased from Arthur Ibbetts at a cost of £3,100.00 plus VAT.

4.1 Arthur Ibbetts has offered a 10% discount on the purchase of two mowers, which would be for a total of £5580.00 plus VAT. We have been informed that prices for the equipment are likely to rise.

4.2 F.R. Jones and Son are offering the same mower at £2,624.20 – online purchase

4.3 Masseys are offering the mower at £3,250 – online purchase

4.4 All the above include battery, adapter and battery back pack.

Policy Implications

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APPENDIX VI

5.0 The council has a duty of care under Health & Safety Regulations to ensure the safety of its services and employees and as such must invest in equipment that is for purpose. The ride on mower can no longer be safely used for grass maintenance at the cemetery.

Policy, Finance and Resources Committee

Date:	16th January 2023
Title:	Lamp Column Upgrades
Contact Officer:	Town Clerk

Purpose of the Report

1. To provide Members with feedback from Festive Lighting regarding the condition of the timers in lamp columns used for the Christmas lights.

Recommendation

2. For Members to agree to replace the timers as a necessary safety provision and agree for the works to be carried out with no further delay.

Background

3.0 While undertaking work to install the Christmas Lights display for Sandy in December 2022, Vernon Peake of Festive Lighting made the following observations:

3.1 Lampposts 7 Shannon House – had a blown fuse which may have been caused by timer. Timer readings are faded and poor to see, which is a sign that this timer needs replacing as is the case with many of the timers. A new fuse was installed, and Motif was left on working.

3.2 Market Square – Lamppost 8 was stuck on override status; this has been adjusted and should work with rest of display.

3.3 Market Square – Lamppost 2 this timer is faulty and needs replacing – unfortunately, this has had to be overridden for lights to work, so these had to be left on permanently until timer can be changed.

Contractor recommendations

4.0 Going forward I would advise that all electrical infrastructure that powers motifs etc needs renewing – there are timers that cannot be set due to no visual readings and there are RCBO that are very old and could cause issues in the future. A health check is required on the electrics.

4.1 The following works have also been identified:

Market Square columns 1,2,3,4,5,6,7 and 8 (all need new timers)

Roundabout supply to Trees needs RCBO and timer – loose connections and faded timer and column 20 on roundabout

Cambridge Road columns 1,2 and 3 (all need new timers)

High Street columns 1,2,5,7,9,11 and 13 (all need new timers)

Financial Implications

5.0 The Clerk contacted Central Bedfordshire Council to be informed that as the timers are not required by CBC and only installed for use by STC for its Christmas Lights all financial costs are held by STC alone. They have quoted a fee of £90.00 per column for replacements.

5.1 It is not yet known if CBC would allow a third party to install timers in its lamp columns, which may reduce the costs, but both permission and quotes would need to be sought.

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5.2 Given the current fee of £90 per column to replace all that need replacing would come at a cost of circa £1,600 - £1,800. This could come from the Street Lighting Maintenance Budget.

Policy Implications

6.0 The council has a duty of care under Health & Safety Regulations to ensure the safety of its services and that its provisions are fit for purpose. As such the upgrading of tired and potentially faulty equipment must be considered necessary work.

Policy, Finance and Resources Committee

Date:	16th January 2023
Title:	Grounds Team Audit of Recreation Grounds and Open Spaces - costs of works
Contact Officer:	Amenities Co-Ordinator/Deputy Town Clerk

Purpose of the Report

1. To provide the Committee with costs on the replacement/ provision of services and facilities in recreation grounds and open spaces.
2. To seek approval for the costed items for provision in the financial year 2023/24.

Recommendation

- 3.0 That the Council approve the purchase of the works identified for provision in the Council year 2023/24
- 3.1 That the costs of the gates come from the Council's Rolling Capital Fund.

Background

4.0 The Community, Services and Environment Committee at its meeting on 21 November 2022 considered an un-costed list of outstanding items relating to recreation grounds and open spaces considered a report on play sites and equipment under the Council's ownership and management. The report highlighted several recommendations that arose from the Council's last independently carried out health and safety check of play areas. The suggested works are set out in the table below

4.1	Description	Unit Cost (£)	Total (£) Inc. Carriage
Benches	<ul style="list-style-type: none"> 2 new benches at Sunderland Road Recreation Ground Replacement table top for picnic bench – Bedford Road Recreation Ground Instead of above (table top) provision of wheelchair access table 2 new benches at Beeston Green 	585 (exc VAT x 2 350 500 585 (exc VAT x2)	1,170 350 500 585
Playgrounds	<ul style="list-style-type: none"> Matting for swings at Fallow Field plus re-soiling and grass seeding Replacement double wood gate and fencing required at The Limes Youth Shelter – Bedford Road now being dismantled by ground staff. Replacement youth shelter subject to the holding of a consultation exercise with youth groups and individuals The slide at Bedford Road – welding repairs Disabled swing replacement – Bedford Road 	450 3,000 Costs unknown 350 75.00	450 3,000 Costs unknown 350 75.00

	<ul style="list-style-type: none"> Basketball hoops – Bedford Road Recreation Ground - replacement 	70.00	70.00
Arboricultural Work	<ul style="list-style-type: none"> Run of trees at rear of Depot need felling because of encroachment on telephone wires Removal of large dead conifer opposite the farmhouse by the pedestrian gate Stratford Road 	<p>Estimated cost to be supplied</p> <p>Estimated cost to be supplied</p>	
Pathways	<ul style="list-style-type: none"> Fallowfield and Sunderland Road pathways some works undertaken with post crete – more serious cracks require specialist hot pour application 	Estimated cost to be supplied	
Miscellaneous	<ul style="list-style-type: none"> Pitch line marker - purchased 	/	
	<ul style="list-style-type: none"> 10 tonne of top soil for Bedford Road pitches to fill the depress 	400	400
	<ul style="list-style-type: none"> Toyota AK vehicle needs work on flat bed due to rust and holing or disposal options available 	750 for works	
	<ul style="list-style-type: none"> Gate at the rear of cemetery Gate (Replacement post can be done by Grounds Team 	300	300
	<ul style="list-style-type: none"> Five barred gate to access the Pinnacle needs replacing and realigning (possibility installation undertaken by BRCC volunteers) 	£550	
	<ul style="list-style-type: none"> Boot cleaner (3 metre) required at Bedford Road Park - replacement 	300	300
	<ul style="list-style-type: none"> Replacement Noticeboard (2 door) in town centre with magnetic backboard and with magnetic holding pins (the existing posts are in good order and do not need replacing saving £300) 	1,250	1,300

Policy Implications

- Ensuring the Council's equipment is well maintained, efficient and effective helps the Council fulfil its service requirements. The proposed work will support the Council's Recreational Area Improvement Plan, which highlights the Council's ambition to maintain and enhance the fabric of its play areas, playing fields and the street scene of Sandy. The work will also support the Council's Health and Safety responsibilities.

Legal Powers

- The action undertaken is covered by the Localism Act 2011, s.1 the General Power of Competence, for which Sandy Town Council is eligible and is a power of first resort, allowing the Council to do anything an individual can do.

Risk Management

5. Failure to carry out the recommended works could result in injury to a user and leave the Council open to reputational damage and potential action related to any injuries sustained.

Policy, Finance and Resources Committee

Date:	16th January 2023
Title:	Meeting Dates 2023/24
Contact Officer:	Town Clerk

Purpose of the Report

1. To consider and agree on dates for Committee and Full Council meetings in 2023/24.

Current Agreed Dates

Full Council

6th March 2023
17th April 2023

PF&R

20th February 2023
3rd April 2023

CS&E

13th February 2023
20th March 2023

DS

6th February 2023
6th March 2023
27th March 2023

HR

13th March 2023

Annual Town Meeting

24th April 2023

Suggested dates

22nd April 2024

Town Council Annual Meeting

15th May 2023
20th May 2024

Development Scrutiny

22nd May 2023
5th June 2023
19th June 2023
3rd July 2023
17th July 2023
31st July 2023
14th August 2023

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4th September 2023
18th September 2023
2nd October 2023
16th October 2023
30th October 2023
13th November 2023
27th November or 4th December 2023 (dependant on Christmas lights switch on)
11th December 2023
8th January 2024
22nd January 2024
5th February 2024
26th February 2024
11th March 2024
25th March 2024
8th April 2024
22nd April 2024
13th May 2024

CS&E

22nd May 2023
19th June 2023
17th July 2023
7th August 2023
18th September 2023
16th October 2023
20th November 2023
4th December 2023
8th January 2024
5th February 2024
18th March 2024
8th April 2024
13th May 2024

PF&R

12th June 2023
10th July 2023
14th August 2023
11th September 2023
9th October 2023
13th November 2023
11th December 2023
15th January 2024
12th February 2024
11th March 2024
15th April 2024
13th May 2024

Full Council

26th June 2023
24th July 2023
21st August 2023

AGENDA ITEM: 11

25th September 2023

23rd October 2023

20th November 2023

18th December 2023

22nd January 2024

19th February 2024

25th March 2024

22nd April 2024

HR

3rd July 2023

4th September 2023

4th December 2023

4th March 2024