

Sandy Town Council

Minutes of the Special meeting of Sandy Town Council held in the Council Chamber at 10 Cambridge Road, Sandy, Bedfordshire on Monday 20th June 2022 at 7.00pm

Present: Cllrs P N Aldis, P Blaine, J Hewitt (Chair), W Jackson, T Knagg, R Lock, C Osborne, and P Sharman

Absent: L Ivanciu-Wilkinson, M Pettitt, M Scott, S Sutton and N Thompson

In attendance: Mrs N Sewell (Clerk)

	Action
<p>1 Apologies for Absence (26-2022/2023) Apologies for absence had been received from Cllrs L Ivanciu-Wilkinson, M Pettitt, M Scott and S Sutton.</p>	Admin
<p>2 Declaration of Interest and requests for dispensations (27-2022/2023) i) <i>Disclosable Pecuniary Interests</i> - None ii) <i>Non-Pecuniary Interests</i> – None iii) <i>Dispensations</i> – None</p>	
<p>3 Public Participation Session (28-2022/2023) Cllr Hewitt read out an email request from a resident to place extra bins at Sunderland Road Park. It was RESOLVED to table an item for the request to be discussed at the next CS&E Committee meeting.</p> <p>Cllr Lock had been approached by a resident who wanted to draw the Council’s attention to litter being dropped at Shannon Court by passing students from the school.</p>	
<p>4 Minutes of previous Town Council Meetings (29-2022/2023) Receive the minutes of the Annual meeting of Sandy Town Council held on Monday 23rd May 2022 and RESOLVED to approve them as a correct record of proceedings.</p>	
<p>5 Year-End Accounts 2020-2021 (30-2022/2023) Members received a report from the Town Clerk on the year end accounts process.</p> <p>It was RESOLVED to note the report.</p>	

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6 Annual Governance & Accountability Return 2021/2022 ANNUAL INTERNAL AUDIT REPORT 2021/2022 (31- 2022/2023)

In accordance with the Council's Financial Regulations, Members were requested to consider the Internal Auditors Report for the year ending 31st March 2022, and the completed Annual Internal Audit Report 2021/22 attached to the Annual Return.

It was **RESOLVED:** To note the report. Members also wanted to note their thanks to all those involved in working on the accounts; resulting in a clean report with nothing of concern raised.

7 Annual Governance & Accountability Return 2021/2022 SECTION 1 – ANNUAL GOVERNANCE STATEMENT (32- 2022/2023)

In accordance with the Council's Financial Regulation, Section 1 of the Annual Return, Annual Governance Statement, for the year ended 31st March 2022 was attached for consideration and approval. As Chair of the meeting Cllr Hewitt read out the Accounting Statements 1 – 9 in turn for Members to agree and the Clerk completed the statements accordingly.

It was **RESOLVED** to approve Section 1, Annual Governance Statement, of the Annual Governance & Accountability Return (AGAR) Part 3 for 2021-2022 and the statement was duly signed by Cllr Hewitt as Chair of the meeting and N Sewell as Clerk.

8 Annual Governance & Accountability Return 2021/2022 SECTION 2 – ANNUAL ACCOUNTING STATEMENT (33-2022/2023)

- i) Members received and checked the year-end unaudited financial statements for the year ending 31st March 2022.

RESOLVED: to approve the unaudited Financial Statements for the year 2020-2021.

- ii) Members received and checked the Accounting Statement (Section 2) of the 2021-2022 Annual Governance & Accountability Return (AGAR) Part 3. The Clerk, as Responsible Financial Officer, had signed to certify that the Accounting Statement had been prepared following guidance in Governance & Accountability for smaller Authorities.

RESOLVED: To approve Section 2 of the Annual Governance & Accountability Return (AGAR) Part 3 for the year 2021-2022 subject

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to external audit and duly signed by Cllr Hewitt as Chair of the meeting.

9 Annual Governance & Accountability Return 2021/2022 EXERCISE OF PUBLIC RIGHTS (34-2022/2023)

Following the Council's approval of Sections 1 and 2 of the AGAR, the Clerk confirmed the commencement date for the exercise of public rights. The Annual Return will be published on the Council's website on Tuesday 21st June 2022, and the period of public rights will commence on Wednesday 22nd June for a period of 30 working days.

10 Application to Release Land at Beeston Village Green (35-2022/2023)

Members received and considered an application made to the Secretary of State to release land from Beeston Village Green.

It was **RESOLVED** to support the application and to raise no objections.

11 Neighbourhood Plan Grant (36-2022/2023)

Members received a verbal report from Cllr Hewitt regarding a £15,000.00 locality grant awarded to Neighbourhood Plan and asked Members to approve for the funds to be used to employ the services of TTC to undertake work on Town Centre Improvements and Traffic Management Survey. Once this work was undertaken, further follow-up grants could be applied for.

It was **RESOLVED** to approve the appointment of TTC using the grant funding and to note Cllr Hewitt's update.

12 Equipment Expenditure (37-2022/2023)

Members noted expenditure of £600 to replace wheel on BEFCO equipment (ride on mower) made under the Clerk's delegated authority.

It was **RESOLVED** to note the expenditure.

13 Request to Use Land (38-2022/2023)

Members considered a request from Let's Get Going to hold a Community Fun Day at Bedford Road Recreation Ground on 18th September 2022.

It was **RESOLVED** to agree to the use of land for this event. The Clerk to notify the Football Club of the agreement.

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14 Date of Next Meeting (39-2022/2023)

The next meeting of Full Council will be held on Monday 11th July 2022.

The meeting closed at 19.22