

# Sandy Town Council

## Minutes of the annual meeting of Sandy Town Council held in the Council Chamber at 10 Cambridge Road, Sandy, Bedfordshire on Monday 21<sup>st</sup> May 2018 at 7.30pm

**Present:** Cllrs P N Aldis, P Blaine, T Cole, A M Hill, W Jackson, T Knagg, C Osborne (Mayor), M Pettitt, M Scott (Deputy Mayor), D Sharman, P Sharman, J Sparrow, S Sutton and N Thompson

**Absent:** Cllr G Leach

**In attendance:** CBC Cllr T Stock, Mr C Robson (Clerk), Mrs C Baker-Smith (Admin Team Leader) and ten members of the public

	<b>Action</b>
<p><b>1 Apologies for Absence (1-2018/2019)</b> Apologies for absence had been received from CBC Cllr C Maudlin.</p>	Admin
<p><b>2 Address by retiring Mayor (2-2018/2019)</b> The Mayor presented cheques from his fundraising activities to representatives from the 1st Sandy Scouts, Sandy District Guiding Association and 22 Sandy Squadron Air Training Corps. A cheque to the Sandy Army Cadets would be presented to them at a later date. Mrs Barbara Danks was also presented with a certificate for setting up a Friendship Club for lonely members of the community. He also passed to Members a programme from the Lord Lieutenant's service which was the last event he attended as Mayor. The programme included images of Sandy mosaics.</p> <p>The Mayor went on to thank all who had supported him during the past year, especially the Deputy Mayor, Cllr Michael Scott, who was always available for discussions on council matters. He thanked the office staff for all their help and assistance. He thanked his wife, Diane, who had never attended a council meeting before, for all her support and presented her with a bouquet of flowers.</p>	
<p><b>3 Declaration of Interest and requests for dispensations (3-2018/2019)</b></p> <ul style="list-style-type: none"><li>i) <i>Disclosable Pecuniary Interests</i> – None</li><li>ii) <i>Non Pecuniary Interests</i> – Cllr Jackson declared an interest in Item 22 as he is a Trustee of the Sandy Skate Park Association. Cllr Aldis declared an interest in Item 22 as he is a Trustee of the Sandy Skate Park Association.</li></ul>	

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iii) *Dispensations* – None

## **4 Election of the Mayor for 2018/19 (4-2018/2019)**

Councillor Michael Scott was nominated and seconded to be Mayor for the municipal year 2018/19. No other nominations were received.

**RESOLVED** to elect Cllr M P Scott as Mayor for the municipal year 2018/2019.

- i) The declaration of acceptance of office of Town mayor was made by Cllr Scott.
- ii) The presentation of the Chain of Office was made to Cllr Scott.
- iii) The Mayor thanked everyone for the opportunity to stand as Town Mayor and will endeavor to fulfil the role to the best of his ability. He offered a vote of thanks to Cllr Osborne the retiring Mayor which was duly taken and recorded. He also thanked Cllr Cole for her assistance with the council policies on the Policy Finance & Resources Committee over the last two years.
- iv) The presentation of a past Mayor's badge was made to Cllr Osborne by the Mayor.

## **5 Election of Deputy Town Mayor (5-2018/2019)**

Councillor Martin Pettitt was nominated and seconded to be Deputy Mayor. No other nominations were received.

**RESOLVED** to elect Cllr M J Pettitt as Deputy Mayor for the municipal year 2018/2019. The Mayor presented the Deputy Mayor's medallion to the new Deputy Town Mayor. Cllr Pettitt said he was honoured to accept the role and by the faith Members bestowed on him.

## **6 Public Participation Session (6-2018/2019)**

The Clerk reported that no questions had been received prior to the meeting.

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## 7 Minutes of previous Town Council Meetings (7-2018/2019)

**RESOLVED** to receive the minutes of the Meeting of Sandy Town Council held on Monday 16<sup>th</sup> April 2018 and to approve them as a correct record of proceedings.

## 8 Minutes of Committees and Recommendations therein (8-2018/2019)

To receive and note the minutes of the meetings of the following committees and sub-committees and (if applicable) to approve recommendations therein which do not arise elsewhere:

- i) **RESOLVED** to receive and note the minutes of the Community, Services & Environment Committee meeting held on 30<sup>th</sup> April 2018.
- ii) **RESOLVED** to receive and note the minutes of the Development Scrutiny Committee meeting held on 30<sup>th</sup> April 2018.

## 9 Bank Signatories (9-2018/2019)

Proposed and seconded and **RESOLVED** to leave all the signatories as currently agreed for the 2018/19 financial year.

## 10 Internal Auditors (10-2018/2019)

It was proposed and seconded and **RESOLVED** to continue with Haines Watts as the council's internal auditors for 2018/19.

## 11 Committee Membership Elections (11-2018/2019)

It was proposed and seconded and **RESOLVED** that:

- i) The Policy, Finance and Resources Committee comprise of Cllrs P Blaine, T Cole, A M Hill, W Jackson, C Osborne, M Pettitt, M Scott, D Sharman, P Sharman, J Sparrow and that the Chair be Cllr Osborne.

Admin

It was proposed and seconded and **RESOLVED** that:

- ii) The Development Scrutiny Committee comprise of Cllrs P N Aldis, P Blaine, W Jackson, T Knagg, G Leach, M Pettitt, D Sharman, P Sharman, S Sutton, N Thompson.

Admin

Cllr P Sharman was nominated and seconded to be elected Chair of the Development Scrutiny Committee.

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Cllr N Aldis was nominated and seconded to be elected Chair of the Development Scrutiny Committee.

Following a vote by ballot, Members **RESOLVED** that Cllr P Sharman be Chair of the Development Scrutiny Committee.

It was proposed and seconded and **RESOLVED** that:

- iii) The Community Services & Environment Committee comprise of Cllrs P N Aldis, T Cole, A M Hill, T Knagg, G Leach, C Osborne, M Scott, J Sparrow, S Sutton, N Thompson and that the Chair be Cllr Sutton. Admin
- iv) The Human Resources Committee comprise of Cllrs P N Aldis, A M Hill, W Jackson, C Osborne, M Pettitt, J Sparrow, S Sutton and that the Chair be Cllr Hill. Admin
- v) The Grievance and Complaints Committee comprise of Cllrs P Blaine, T Cole, M Scott, D Sharman and P Sharman. Admin

## 12 External Representation (12-2018/2019)

It was proposed and seconded and **RESOLVED** to elect the following members to serve as representatives on outside bodies. It was also proposed and seconded and **RESOLVED** that representatives report back at least annually. Admin

		2018/19
1	22 Squadron Air Training Corps Parents and Friends Committee	Cllr S Sutton
2	Talk of the Town Transport Committee	Cllr A M Hill
3	Village Hall Management Committee	Cllr T Knagg
4	Sandy Twinning Association	Cllr M Pettitt
5	Friends of Sandy Christmas Lights	Cllr N Aldis Cllr A M Hill Cllr G Leach Cllr P Sharman
6	Sandy Charities (4 year term)	Cllr P Sharman
7	Sandy Green Wheel	Cllr N Aldis Cllr D Sharman
8	Sandy Sports and Leisure Association	Cllr A M Hill Cllr T Knagg Cllr M Scott (Mayor)

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9	Sandy Walkers are Welcome	Cllr W Jackson Cllr G Leach
10	Sandy Carnival Committee	Cllr T Cole
11	Chamber of Trade	Cllr P Blaine
12	SG19 Road Safety Group	Cllr N Aldis
13	Sandy Community Children's Centre	Cllr G Leach

**13 The Riddy and Pinnacle Management Group (13-2018/2019)**

It was proposed and seconded and **RESOLVED** that Cllrs D Sharman and J Sparrow be elected to the Riddy and Pinnacle Management Group.

Admin

**14 Reports from Central Bedfordshire Councillors (14-2018/2019)**

Members received the briefing notes from Central Beds Council and no questions were arising.

**15 Standing Orders (15-2018/2019)**

It was proposed and seconded and **RESOLVED** to approve the Standing Orders but to rectify the following:

Admin

Page 5 last paragraph – delete *d* from *ads*

Page 9 paragraph xviii – amend *uncured* to *incurred*

Page 13 first paragraph, fourth row – delete *or* and add *of*

Page 13 second paragraph, fourth row – delete *of* and add *or*, add *e* to *determin*

Page 20, fourth paragraph, third row – delete *a* from *thresholds*

**16 Scheme of Delegations (16-2018/2019)**

It was proposed and seconded and **RESOLVED** to approve the Scheme of Delegations.

Admin

**17 Financial Regulations (17-2018/2019)**

It was proposed and seconded and **RESOLVED** to approve the Financial Regulations and to note the change of value on pages 14 and 15 to £25,000 from £60,000.

Admin

**18 Subscriptions (18-2018/2019)**

Members received and noted the subscriptions paid by the council.

**19 Action List (19-2018/2019)**

Members noted the action list.

Town Clerk

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Road Investment Strategy A1: Several Members attended the meeting with DfT on the 11<sup>th</sup> May 2018 and it was proposed and seconded and **RESOLVED** that the Clerk would produce a report with the assistance of the Members who attended the meeting and a way forward would be agreed at the next meeting. Members expressed concern about the lack of action on improvements to the A1 and how any works may be linked to significant increases in dwellings. It was also proposed and seconded and **RESOLVED** that on the Action List, the subject should be changed to A1 – Local Issues and amend the date to 19-2018/2019.

## 20 Cemetery Extension/Depot Build (20-2018/2019)

i) The Cemetery Working Group's report was received, with an amendment to 2.4 that it should read "that the roof line height above the toilets also needs to be raised". It was proposed and seconded and **RESOLVED** that an extra-ordinary meeting be arranged for the 4<sup>th</sup> June 2018 at 6.45pm to receive a tender recommendation.

Town Clerk

ii) It was proposed and seconded and **RESOLVED** to accept the offer of £2,000 for the sale of the depot container.

Town Clerk

## 21 Play Park Improvements (21-2018/2019)

The Clerk's report was received and three designs were tabled for Bedford Road, Beeston Green and The Limes. Sunderland Road and Fallowfield designs were not available at this time but costs for Fallowfield were provided.

Members thanked the working group and expressed their like of the designs. Members felt it was key to progress the matter and get the equipment installed as soon as possible. A Member proposed that all five parks be approved. A Member raised an objection to this and while he was happy to support the approval of the four sites for which costs and equipment breakdowns were provided, the Council should not approve large expenditure on Sunderland Road before it has seen the designs.

It was proposed and seconded and **RESOLVED** to approve the play equipment designs and installation for Bedford Road, Beeston Green, The Limes and Fallowfield. Play equipment at Sunderland Road would be approved subject to positive review and comment by Members via receipt of designs from the Clerk.

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## 22 Sandy Skate Park (22-2018/2019)

Cllr Jackson withdrew from the meeting.

Members received and considered the Clerk's report. Cllr Aldis spoke on the request to extend the lease to three years, as this would enable the Association to secure potential funding for new equipment and this would also alleviate solicitors' fees each year. He then withdrew from the meeting.

It was proposed and seconded and **RESOLVED** that the Council agree a three year lease and Council receives annual reports from the Trustees on progress in achieving funding.

Town Clerk

## 23 Crime and Policing (23-2018/2019)

- i) Members received and noted a report outlining data provided by the CCTV company.
- ii) Members received and noted a report outlining Police crime figures for Sandy. A Member stated that an incident with a gun in Beeston did not appear on the statistics. It was noted that the incident involving a police officer knocked over the Sunderland Road did not appear. The Clerk informed Members that an additional status column would be added to the crime figures stats but that compiling this for each meeting would take time.

## 24 Reports from Representatives on outside bodies (24-2018/2019)

- i) Members received and noted a report from Cllr Hill on the Talk of the Town AGM.
- ii) Members received and noted a report from Cllr Hill on the Sandy Twinning Association's visit from Malaunay. Cllr Hill reminded Members that there were two links with twinning and a visit to Poland on the 22nd and 23<sup>rd</sup> June was imminent. Four representatives were invited and there were two people from the community attending but that representatives of the council were invited also. He asked that Members let him know if they would like to attend.

Members

# Sandy Town Council

**25 News Releases (25-2018/2019)**

To issue news releases on the new Mayor and Deputy Mayor and the play equipment.

Admin

**26 Chairman's Items (26-2018/2019)**

The Mayor's first event will be a Quiz Night on Friday 6th July 2018 at the Sandy Conservative Club. All Members are invited to attend. He will also be attending and judging the floats at Sandy Carnival on the 9<sup>th</sup> June 2018.

**27 Date of Next Meeting (27-2018/2019)  
Monday 25<sup>th</sup> June 2018**