

Sandy Town Council

To: Cllrs N Aldis, S Baker, B Blackley, A Effiong, J Hewitt (Chair), R Lacey, A Lock, R Lock, C Osborne, M Pettitt, M Scott, P Sharman, S Sutton, and N Thompson.

You are hereby summoned to attend a meeting of Sandy Town Council to be held in the Council Chamber at 10 Cambridge Road, Sandy on Monday 22nd January 2024 at 7.30pm for the purpose of transacting the items of business below.



Nicola Sewell
Town Clerk
10 Cambridge Road
Sandy
SG19 1JE
01767 681491
17th January 2024

A G E N D A

1 Apologies for Absence

To receive any apologies for absence.

2 Declarations of interest and requests for dispensations

Under the Localism Act 2011 members of Council are not required to make oral declarations of interest at meetings but may not participate in discussion or voting on any items of business in which they have a Declarable Pecuniary Interest (DPI) and under Sandy Town Council's Standing Orders must leave the room for the duration of all discussion on such items. (All members' register of interests are available on the Sandy Town Council website or on application to the Clerk.)

*This item is included on the agenda to enable members to declare new DPIs and also **those who wish to do so** may draw attention to their stated DPIs and also any non-declarable personal interests which they have declared under Sandy Town Council's adopted Code of Conduct and which may be relevant to items on the agenda.*

- i) Disclosable Pecuniary Interests*
- ii) Non Pecuniary Interests*
- iii) Dispensations*

Sandy Town Council

3 Public Participation Session

To receive questions and representations from members of the public. Members must raise their hand to indicate they wish to speak, and the Chairman will advise them when it is time to do so.

A letter was received from a resident regarding ongoing flooding issues at Stratford Road. The letter was forwarded to Ward Councillor Simon Ford and Central Bedfordshire Council to deal with under their responsibilities for this area and a response sent to the resident explaining this action.

4 Minutes of Town Council meeting

To consider the Minutes of Sandy Town Council held on Monday 11th December at 7.30pm and to approve them as a correct record of proceedings.

5 Minutes of Committees and recommendations therein

To receive and note the minutes of the meetings of the following committees and sub-committees and (if applicable) to approve recommendations therein which do not arise elsewhere.

- i) Development Scrutiny Committees held on 18th December 2023.
- ii) Policy, Finance and Resource Committee held on 15th January 2024.

RECOMMENDATIONS:

- to adopt, on a trial basis, a reduced committee cycle of meetings for Full Council, CS&E and PF&R, to meet every 7 weeks, with HR and DS to remain on the same schedule. A full meeting calendar to be agreed at a future date.
- to approve the 2024/25 Budget and Precept request as set out under Item 9.

- iii) Community Services and Environment Committee on 18th December 2023.

6 Note change in Minute numbering

To note that the minute numbers were changed on the Minutes of the October meeting of Full Council to rectify a mistake where the second agenda item minute 131 – 2023/2024 was duplicated on the third agenda item minute. This was changed to enable the minutes of the following meeting on 11th December to be numbered correctly.

Sandy Town Council

7 Reports from Central Bedfordshire

To receive reports from Ward Councillors.

8 Public Works Loan Board for Cemetery Extension

To receive a report from the Town Clerk regarding the need to borrow funds of approximately £280,000 from the Public Works Loan Board to cover the costs of Phase Two of Sandy Town Council's cemetery extension project at Stratford Road.

Appendix Ia, Ib and Ic

9 2024/25 Budget and Precept

To consider a recommendation from the Policy, Finance & Resources Committee on the 2024/25 Budget and Precept. Agreement of precept required to meet Central Bedfordshire Council deadlines.

Appendix II

10 Reports from Councillors on Outside Bodies

To receive the following reports from Council representatives on outside bodies;

- i) Cllr M Pettitt – Sandy Twinning Association
- ii) Cllr M Pettitt - SSLA
- iii) Cllr R Lock – Sandy Children's Centre – The Centre requires storage but the amount needed is yet to be determined. The Manager of the Centre also wishes to ask STC for help with a new project, the details of which are yet to be set.
- iv) Cllr Hewitt - Police Priority Setting
- v) Cllr Hewitt – Sandy Village Hall Management Committee.

Appendix III
Appendix IV

Appendix V
Appendix VI to follow

11 Proposed Tiny Forest tree planting scheme

To receive a report from the Deputy Clerk regarding a proposed scheme to plant a Tiny Forest at The Limes.

Appendix VII

12 Disabled Parking Bay at Winchester Road

To consider consultation from CBC regarding a Disabled Parking Bay at Winchester Road. Comment deadline extended to STC for 23rd January 2024.

Appendix VIII

13 Lawful Development – Care Home

To consider an application for a Lawful Development Certificate at 168 St Neots Road (CB/23/04095/LDCE). Comments due to CBC by 7th February 2024. Members are reminded to note that this is not a planning application, but an application for a Lawful Development Certificate, whereby the applicant is stating that the above specified use of the land has been going on for sufficient a period of time for the activity to fall outside of the control of planning legislation. [Central Bedfordshire Council Planning Pages.](#)

Appendix IX

Sandy Town Council

14 A428 Black Cat to Caxton Gibbet Legacy Fund

- i) To receive a request from the Sandy Historical Research Group to consider applying for a grant from the A428 Black Cat to Caxton Gibbet Legacy Fund to enhance the Roman Sandy Exhibition. Appendix X
- ii) Receive information about funding opportunities from the legacy to consider other potential applications. Appendix XI

15 Moles Damage at Beeston Green

To receive a report from the Deputy Clerk regarding mole damage at Beeston Green and agree on the most appropriate way to stop this. Also to note that a budget of £1,400 is available to pay for appropriate treatment as highlighted by PF&R. Appendix XII

16 Action Plan

To review and agree Full Council Action Plan for 2023/24. Appendix XIII

17 Correspondence

To note correspondence received by the Town Council since the last meeting of Full Council and any actions arising from such items. All correspondence circulated to Members separately. *For information only:*

- Crime Stats - December 2023 rcvd 02.01.2024
- Final Update of 2023 - BATPC rcvd 22.12.2023
- Season's Greetings from the Bedfordshire VERU – rcvd 21.012.2023
- NALC newsletter – rcvd 20.12.2023 and 6.12.2023
- A428 Black Cat to Caxton Gibbet - December newsletter – rcvd 19.12.2023
- NALC events – rcvd 19.12.2023, 12.12.2023
- A message from CPRE's finance director – rcvd 18.12.2023
- Merry Christmas from Keech Hospice Care – rcvd 18.12.2023
- Survey launched to understand views on how you get involved in Central Bedfordshire Council's decisions – rcvd 15.12.2023
- New Stations example and our tabling opportunities to work together 1 – ERTA – rcvd 09.12.2023
- Friend, our rural affordable housing report is out now – CPRE – rcvd 09.12.2023
- How we're paving the way for a Sustainable Future ahead of COP28 – rcvd 8.12.2023
- Call for public questions to leaders of Bedfordshire's criminal justice system – rcvd 7.12.2023
- Chief Executive's Bulletin – NALC – rcvd 07.12.2023
- Keeping your home safe and secure this holiday season – rcvd 06.12.2023

Sandy Town Council

- St Swithun's December 2023 Newsletter - rcvd 01.12.2023.

18 COMMITTEE IN PRIVATE SESSION RECOMMENDED

In terms of Schedule 12a of the Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, RECOMMENDED that pursuant to the provisions of the Public Bodies (admissions to Meetings) Act 1960 the public and press be excluded.

19 HR Matters

To agree a maximum budget to enable the actioning of resolution 176-2023/2024 agreed in December 2023.

20 Update Re Taylor Wimpey Land Transfer

To receive an update from the Clerk regarding the planned adoption of Taylor Wimpey Land at Berwick Way.

Appendix XIV

21 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

READMITTANCE OF THE PRESS AND THE PUBLIC To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

22 Mayoral Engagements

To note a list of recent engagements undertaken by the Mayor and/or Deputy Mayor since 30th October 2023.

7th November - The Mayor represented the Council at the funeral of former Councillor Will Jackson.

11th November - The Mayor represented the Council at the Armistice Day Service held at the War Memorial.

12th November - The Mayor represented the Council at the Remembrance Day Service/Parade.

18th November - The Mayor attended the St Swithun's Church Bazaar.

25th November - The Mayor attended the Allison House Christmas Fair.

28th November - The Mayor together with the outdoor team represented the Town raising the flag for Bedfordshire Day - Clangers donated by Gunns Bakery.

28th November - The Mayor attended the Bedfordshire Day Celebration/Flag raising held in Stotfold.

30th November - The Mayor attended and helped at the Grandparents' Breakfast held at Mapletree School and then visited the classes where grandparents were helping with Christmas crafts.

2nd December - The Mayor attended the Sandy Community Choir concert at St Swithuns Christmas Tree Festival.

Sandy Town Council

3rd December - The Mayor represented the Council at the Christmas Lights event – switching on the lights with the Carnival Stars.

5th December - The Mayor joined the CBC Safer Central Team in the distribution of the first radios in the Radio Link Service – visiting The Flower Room / Library and Co-Op.

9th December - The Mayor attended the Leighton Linlade Carol Service.

10th December - The Mayor attended the BLMK Mind Christmas Market at Shuttleworth and started the Fun Run.

10th December - The Mayor hosted the Town Carol Service - attended by the Lord Lieutenant, High Sherrif, MP.

19th December - The Mayor attended the Bedfordshire Fire and Rescue Christingle Service at Woburn Parish Church.

20th December - The Mayor attended the St Swithuns Singers Christmas Concert at Sandy Baptist Church.

5th January - The Mayor volunteered to help on a Pantomime Trip for students at Mapletree School.

10th January - The Mayor attended the Police Priority Setting meeting held at Police HQ in Kempston.

23 Press releases

- Precept Request
- Cemetery Extension Borrowing
- Tiny Forest

24 Chairmans Items

25 Date of Next Meeting – 4th March 2024

Full Council Meeting

Date:	22nd January 2024
Title:	Cemetery Extension Phase Two Borrowing
Contact Officer:	Town Clerk

Purpose of the Report

1.0 To receive a report from the Town Clerk regarding phase two (RIBA Stage 3, RIBA Stage 4, RIBA Stage 5, RIBA Stage 6 and RIBA Stage 7) of Sandy Town Council's Cemetery Extension Project, which will take the Town Council up to the site opening in May 2025 and the subsequent need to borrow money from the Public Works Loan Board (PWLB) to cover the cost of this project.

Recommendation

2.0 That Members resolve to approve an application to the PWLB to cover the whole cost of the project and agree a sensible and affordable repayment term so that an application can be initiated (please see 5.1 for more information).

2.2 Members note that the cost of the project at this stage, estimated to be £280,000, has been calculated from a schedule of costs provided by The CDS Group, which included £31,500 for their professional fees, and their best estimate for construction and other works quoted on figures at November 2023 (see Appendix Ib).

Background

3.0 As early as 2009 Sandy Town Council had recognised the need to acquire land for cemetery use, as minuted under 41/09, driven by a need for further space provision at the cemetery in the coming years. In 2010 Members considered reclaiming land, which at the time was being used for allotments, for conversion to cemetery land to accommodate this need (as minuted on 29th March 2010 (F&GP F83/09)). In April 2010 it was resolved by Council that allotment holders be served notice on the repossession of their allotments so that the land could be used for cemetery use. By August 2010, the Town Council was working with the CDS Group on a grounds conditions report to take matters forward.

3.1 In February 2013 Members resolved to pursue the next phase of the Cemetery Extension which involved producing ground samples for the Environment Agency. In 2013 a report to Council stated that given the rate of burials at the time the existing cemetery provision would be exhausted within 4 years.

3.2 In February 2014 Members approved for the planning and design stage of the Project to be initiated at a cost of £12,000. This work continued under a contract with The CDS Group. In November 2014, a new Depot for the Town Council was included in the plans for the Cemetery extension and a cost for this of £240,000 was agreed. It was resolved this Phase (Phase One) would be paid using £240,000 from the Fallowfield EMR and paid back over a 20 year term with interest at an equivalent rate to the PWLB interest rates set at the time.

3.3 Planning Permission was granted by the Unitary Authority on the land in September 2015 for the '*Change of Use from disused allotment site to burial ground extension to the existing cemetery. Erection of facilities building following the demolition of existing.*' The site was known to contain historical artefacts and a planning condition was set that an archeological investigation and report was required before any development of the site could take place. This work was carried out and completed in 2022.

3.4 Following further consultation with The CDS Group and its estimated costs for Phase Two of the project (RIBA Stages 3, 4, 5, 6 and 7) of £276,777.74, it was resolved by Council on 18th September 2023 to contract The CDS Group to undertake and complete Phase Two of the project. (please see Appendix Ib)

Cemetery Time/Space Provision

4.0 Although back in 2011 the land provision needed to accommodate funerals in Sandy Cemetery was estimated to be only 4 years on, the existing site is still accommodating burials and cremations in 2024. However, with an average of 30-33 funerals a year now being served the Town Council is already having to re-purpose some areas of the cemetery to accommodate cremations, in addition requests for full burial have increased. It is now estimated that the existing site will be exhausted within 2.5 – 3 years so it is imperative that this project now moves forward to the projected timescales.

4.1 In order to undertake the next phase of the project the Town Council must secure the funds to cover the project costs.

PWLB Lending

5.0 PWLB interest rates are determined by HM Treasury in accordance with section 5 of the National Loans Act 1968. In practice, rates are set by the DMO on HM Treasury's behalf in accordance with agreed procedures and methodologies which are described in the latest [DMO Technical Note](#).

5.1 For an estimated repayment plan based on borrowing £280,000 please see Appendix Ic.

5.2 For more information on rates please use the links below, which will also be supplied in Member's email correspondence.

- Current Fixed Interest Rates
- Current Variable Interest Rates - Variable interest rates are published at 9:30am each day for one, three and six months, as appropriate.
- Current NLF Rates - National Loans Fund (NLF) interest rates are determined each morning. The Treasury reserves the right to change the rates during the day if market conditions make this necessary.

Financial Implications

6.0 The CDS Group has supplied The Town Council with a Schedule of rates which includes its professional fees and best estimated costs for the works to be completed. Until the tender process is completed a full/final figure for the works will not be known and may be more than the estimated costs quoted.

6.1 At Budget Setting across November 2023 and January 2024 the Town Council's accountant, DCK Accounting Solutions Ltd, recommended that the Town Council apply for a loan for the project as it would not be able to sustain the spend through internal borrowing.

6.2 It was recommended that the repayments for the loan be paid from the Town Council's rolling Capital Fund, which is added to on a yearly basis, to prevent the need to increase the precept request to cover these.

6.3 DCK Accounting Solutions Ltd have been approached for their recommendations over borrowing terms.

Legal Powers

7.0 The actions undertaken are covered by the Localism Act 2011, s.1 the General Power of Competence, for which Sandy Town Council is eligible and is a power of first resort, allowing the Council to do anything an individual can do.

7.1 Whilst Sandy Town Council is under no legal duty to act as a burial authority it has previously chosen to do so and has expressed its firm intention to extend cemetery provision into the land formerly occupied as an allotment site. This has remained part of the Town Council's strategic plans since.

Sandy Town Council Cost Sheet

This schedule may form part of the tender pack.

Item	Description	Unit	Number	£/unit	Cost (£)
	Prelims	weeks	12	£ 1,500.00	£ 18,000.00
2	Site clearance, preparation, topsoil strip, subsoil grade, topsoil placement and final grading				
	General site clearance and disposal	Item	1	£ 2,500.00	£ 2,500.00
	Apply total herbicide	m ²	2775	£ 0.22	£ 610.50
	Topsoil strip and store from pathways	m ³	85	£ 12.00	£ 1,020.00
3	Pathways (Maccadam)				
	Excavation for porous maccadam pathways – assume 200mm excavation and build up to no dig level and allow uniform grade	m ²	326	£ 15.00	£ 4,890.00
	Install pathway subbase as per specification	m ²	326	£ 25.00	£ 8,150.00
	Install pathway membrane as per specification	m ²	326	£ 8.00	£ 2,608.00
	Install binder course as per specification	m ²	326	£ 28.00	£ 9,128.00
	Install surface course as per specification	m ²	326	£ 28.00	£ 9,128.00
	Supply and install pathway edging as per specification	Lin m	360	£ 45.00	£ 16,200.00
	removal of arisings to buffer area	m ³	72	£ 3.00	£ 216.00
4	Pathways (No Dig)				
	Preparation of surface	m ²	57	£ 15.00	£ 855.00
	Install access no dig membrane as per specification	m ²	57	£ 8.00	£ 456.00
	Install geogrid as per specification	m ²	57	£ 18.00	£ 1,026.00
	Install CORE TRIP PANEL as per specification	m ²	57	£ 32.00	£ 1,824.00
	Intstall aggregate	m ²	57	£ 18.00	£ 1,026.00
	Overlay porous macdam as per specification	m ²	57	£ 22.00	£ 1,254.00
	Supply and install access road edging as per specification	lin M	24	£ 48.00	£ 1,152.00
5	Access Road (Porous maccadam)				

AGENDA ITEM 8

APPENDIX 1b

	Excavation of access road 300 mm excavation and allow for build up to no dig levels to allow uniform grade	m ²	360	£ 22.00	£ 7,920.00
	Install spine road subbase as per specification	m ²	360	£ 28.00	£ 10,080.00
	Install spine road membrane as per specification	m ²	360	£ 15.00	£ 5,400.00
	Install binder course as per specification	m ²	360	£ 35.00	£ 12,600.00
	Install surface course as per specification	m ²	360	£ 35.00	£ 12,600.00
	Supply and install spine road edging as per specification	Lin m	217	£ 65.00	£ 14,105.00
	removal of arisings to bund	m ³	108	£ 1.20	£ 129.60
6	Access Road (No Dig Zone)				
	Preparation of surface	m ²	48	£ 6.00	£ 288.00
	Install access no dig membrane as per specification	m ²	48	£ 8.00	£ 384.00
	Install geogrid as per specification	m ²	48	£ 8.00	£ 384.00
	Install CORE TRIP PANEL as per specification	m ²	48	£ 32.00	£ 1,536.00
	Intstall aggregate	m ²	48	£ 12.00	£ 576.00
	Overlay porous macdam as per specification	m ²	48	£ 22.00	£ 1,056.00
	Supply and install access road edging as per specification	Lin m	28	£ 45.00	£ 1,260.00
7	Access Pathway for maintenance				
	Incoorporation of 75 mm of fibre sand	m ²	520	£ 15.00	£ 7,800.00
8	Road Management and Signage				
	Signs	No	0	£ 800.00	£ -
9	Final Cultivations and Seeding				
	Cultivate burial areas to create a seed bed, whole site	m ²	2775	£ 2.50	£ 6,937.50
	Species rich grass mix	m ²	2775	£ 0.55	£ 1,526.25
10	Construction and Formation of Bunds				
	Movement and formation of bunds and replacement of top soil	m ³	200	£ 12.00	£ 2,400.00
11	Hedging and boundary treatment				
	Native Hedging (Acer campestre, Corylus avellana, Crataegus monogyna, Cornus sanguinea, Ilex aquifolium, Rosa rugosa)	Lin m	54	£ 25.00	£ 1,350.00
	Beech hedging	Lin m	65	£ 25.00	£ 1,625.00
12	Fencing and Gateage				



**PWLB FIXED RATE LOANS
ESTIMATED REPAYMENT COSTS**

Amount of Advance: 280,000.00

Period (years)	Annuity			EIP			
	Rate %	½ Yearly Cost (£)	Total Cost (£)	Rate %	Initial ½ Yearly Costs (£)	Reduces by each ½ year (£)	Total Cost (£)
1 year	-	0.00	0.00	-	0.00	0.00	0.00
Over 1 not over 1½	-	0.00	0.00	-	0.00	0.00	0.00
Over 1½ not over 2	5.58	74,949.66	299,798.64	5.58	77,812.00	1,953.00	299,530.00
Over 2 not over 2½	5.47	60,677.43	303,387.15	5.47	63,658.00	1,531.60	302,974.00
Over 2½ not over 3	5.36	51,140.43	306,842.58	5.36	54,170.67	1,250.67	306,264.00
Over 3 not over 3½	5.27	44,325.59	310,279.13	5.28	47,392.00	1,056.00	309,568.00
Over 3½ not over 4	5.18	39,200.86	313,606.88	5.19	42,266.00	908.25	312,697.00
Over 4 not over 4½	5.10	35,210.84	316,897.56	5.12	38,279.11	796.44	315,840.00
Over 4½ not over 5	5.03	32,017.26	320,172.60	5.05	35,070.00	707.00	318,885.00
Over 5 not over 5½	4.97	29,404.89	323,453.79	4.99	32,440.55	635.09	321,916.00
Over 5½ not over 6	4.92	27,230.33	326,763.96	4.94	30,249.33	576.33	324,954.00
Over 6 not over 6½	4.87	25,386.05	330,018.65	4.89	28,384.46	526.62	327,922.00
Over 6½ not over 7	4.83	23,809.45	333,332.30	4.85	26,790.00	485.00	330,925.00
Over 7 not over 7½	4.80	22,448.58	336,728.70	4.82	25,414.67	449.87	333,984.00
Over 7½ not over 8	4.77	21,256.24	340,099.84	4.79	24,206.00	419.13	337,001.00
Over 8 not over 8½	4.75	20,210.96	343,586.32	4.76	23,134.59	392.00	339,976.00
Over 8½ not over 9	4.73	19,281.28	347,063.04	4.74	22,191.56	368.67	343,042.00
Over 9 not over 9½	4.72	18,457.32	350,689.08	4.73	21,358.84	348.53	346,220.00
Over 9½ not over 10	4.71	17,716.11	354,322.20	4.72	20,608.00	330.40	349,384.00
Over 10 not over 10½	4.70	17,045.81	357,962.01	4.71	19,927.33	314.00	352,534.00
Over 10½ not over 11	4.71	16,453.73	361,982.06	4.70	19,307.27	299.09	355,670.00
Over 11 not over 11½	4.71	15,906.50	365,849.50	4.70	18,753.91	286.09	358,960.00
Over 11½ not over 12	4.72	15,414.47	369,947.28	4.71	18,260.67	274.75	362,425.00
Over 12 not over 12½	4.73	14,963.58	374,089.50	4.72	17,808.00	264.32	365,904.00
Over 12½ not over 13	4.75	14,557.73	378,500.98	4.73	17,391.23	254.69	369,397.00
Over 13 not over 13½	4.77	14,184.34	382,977.18	4.74	17,006.37	245.78	372,904.00
Over 13½ not over 14	4.78	13,831.17	387,272.76	4.75	16,650.00	237.50	376,425.00
Over 14 not over 14½	4.80	13,512.73	391,869.17	4.76	16,319.17	229.79	379,960.00
Over 14½ not over 15	4.82	13,217.72	396,531.60	4.78	16,025.33	223.07	383,726.00
Over 15 not over 15½	4.85	12,952.81	401,537.11	4.79	15,738.26	216.32	387,296.00
Over 15½ not over 16	4.87	12,698.25	406,344.00	4.81	15,484.00	210.44	391,111.00
Over 16 not over 16½	4.89	12,461.18	411,218.94	4.83	15,246.85	204.91	394,954.00
Over 16½ not over 17	4.92	12,249.15	416,471.10	4.85	15,025.29	199.71	398,825.00
Over 17 not over 17½	4.94	12,042.70	421,494.50	4.87	14,818.00	194.80	402,724.00
Over 17½ not over 18	4.97	11,858.85	426,918.60	4.89	14,623.78	190.17	406,651.00
Over 18 not over 18½	5.00	11,687.45	432,435.65	4.91	14,441.57	185.78	410,606.00
Over 18½ not over 19	5.02	11,518.23	437,692.74	4.93	14,270.42	181.63	414,589.00

Period (years)	Annuity				EIP		
	Rate %	½ Yearly Cost (£)	Total Cost (£)	Rate %	Initial ½ Yearly Costs (£)	Reduces by each ½ year (£)	Total Cost (£)
Over 19 not over 19½	5.05	11,368.90	443,387.10	4.95	14,109.49	177.69	418,600.00
Over 19½ not over 20	5.07	11,219.99	448,799.60	4.97	13,956.00	173.95	422,639.00
Over 20 not over 20½	5.10	11,089.61	454,674.01	4.99	13,815.27	170.39	426,706.00
Over 20½ not over 21	5.12	10,958.21	460,244.82	5.01	13,680.67	167.00	430,801.00
Over 21 not over 21½	5.15	10,844.24	466,302.32	5.03	13,553.63	163.77	434,924.00
Over 21½ not over 22	5.17	10,728.04	472,033.76	5.05	13,433.64	160.68	439,075.00
Over 22 not over 22½	5.19	10,618.68	477,840.60	5.07	13,320.22	157.73	443,254.00
Over 22½ not over 23	5.21	10,515.71	483,722.66	5.09	13,212.96	154.91	447,461.00
Over 23 not over 23½	5.24	10,428.58	490,143.26	5.10	13,097.45	151.91	451,360.00
Over 23½ not over 24	5.26	10,337.31	496,190.88	5.12	13,001.33	149.33	455,616.00
Over 24 not over 24½	5.28	10,251.33	502,315.17	5.14	12,910.29	146.86	459,900.00
Over 24½ not over 25	5.30	10,170.35	508,517.50	5.16	12,824.00	144.48	464,212.00
Over 25 not over 25½	5.31	10,084.01	514,284.51	5.18	12,742.20	142.20	468,552.00
Over 25½ not over 26	5.33	10,012.12	520,630.24	5.19	12,650.62	139.73	472,549.00
Over 26 not over 26½	5.35	9,944.43	527,054.79	5.21	12,577.02	137.62	476,938.00
Over 26½ not over 27	5.36	9,870.47	533,005.38	5.23	12,507.19	135.59	481,355.00
Over 27 not over 27½	5.38	9,810.46	539,575.30	5.24	12,426.91	133.38	485,408.00
Over 27½ not over 28	5.39	9,743.67	545,645.52	5.26	12,364.00	131.50	489,874.00
Over 28 not over 28½	5.41	9,690.55	552,361.35	5.27	12,290.28	129.44	493,962.00
Over 28½ not over 29	5.42	9,630.19	558,551.02	5.29	12,233.59	127.69	498,477.00
Over 29 not over 29½	5.43	9,572.79	564,794.61	5.30	12,165.76	125.76	502,600.00
Over 29½ not over 30	5.44	9,518.19	571,091.40	5.31	12,100.67	123.90	506,737.00
Over 30 not over 30½	5.45	9,466.26	577,441.86	5.33	12,052.16	122.33	511,322.00
Over 30½ not over 31	5.46	9,416.86	583,845.32	5.34	11,992.13	120.58	515,494.00
Over 31 not over 31½	5.47	9,369.88	590,302.44	5.35	11,934.44	118.89	519,680.00
Over 31½ not over 32	5.47	9,314.45	596,124.80	5.36	11,879.00	117.25	523,880.00
Over 32 not over 32½	5.48	9,271.92	602,674.80	5.37	11,825.69	115.66	528,094.00
Over 32½ not over 33	5.49	9,231.49	609,278.34	5.38	11,774.42	114.12	532,322.00
Over 33 not over 33½	5.49	9,182.16	615,204.72	5.39	11,725.10	112.63	536,564.00
Over 33½ not over 34	5.50	9,145.60	621,900.80	5.40	11,677.65	111.18	540,820.00
Over 34 not over 34½	5.50	9,099.87	627,891.03	5.41	11,631.97	109.77	545,090.00
Over 34½ not over 35	5.51	9,066.85	634,679.50	5.42	11,588.00	108.40	549,374.00
Over 35 not over 35½	5.51	9,024.41	640,733.11	5.43	11,545.66	107.07	553,672.00
Over 35½ not over 36	5.51	8,983.50	646,812.00	5.43	11,490.89	105.58	557,473.00
Over 36 not over 36½	5.52	8,955.20	653,729.60	5.44	11,451.62	104.33	561,792.00
Over 36½ not over 37	5.52	8,917.17	659,870.58	5.45	11,413.78	103.11	566,125.00
Over 37 not over 37½	5.52	8,880.47	666,035.25	5.45	11,363.33	101.73	569,940.00
Over 37½ not over 38	5.52	8,845.04	672,223.04	5.46	11,328.21	100.58	574,294.00
Over 38 not over 38½	5.52	8,810.83	678,433.91	5.47	11,294.36	99.45	578,662.00
Over 38½ not over 39	5.52	8,777.80	684,668.40	5.47	11,247.74	98.18	582,491.00
Over 39 not over 39½	5.53	8,757.31	691,827.49	5.48	11,216.30	97.11	586,880.00
Over 39½ not over 40	5.53	8,726.52	698,121.60	5.48	11,172.00	95.90	590,716.00
Over 40 not over 40½	5.53	8,696.76	704,437.56	5.48	11,128.79	94.72	594,552.00
Over 40½ not over 41	5.53	8,668.00	710,776.00	5.49	11,100.63	93.73	598,969.00
Over 41 not over 41½	5.53	8,640.19	717,135.77	5.49	11,059.49	92.60	602,812.00

Period (years)	Annuity				EIP		
	Rate %	½ Yearly Cost (£)	Total Cost (£)	Rate %	Initial ½ Yearly Costs (£)	Reduces by each ½ year (£)	Total Cost (£)
Over 41½ not over 42	5.53	8,613.31	723,518.04	5.50	11,033.33	91.67	607,250.00
Over 42 not over 42½	5.53	8,587.30	729,920.50	5.50	10,994.12	90.59	611,100.00
Over 42½ not over 43	5.53	8,562.15	736,344.90	5.50	10,955.81	89.53	614,950.00
Over 43 not over 43½	5.53	8,537.81	742,789.47	5.51	10,932.39	88.67	619,416.00
Over 43½ not over 44	5.53	8,514.27	749,255.76	5.51	10,895.82	87.66	623,273.00
Over 44 not over 44½	5.52	8,479.68	754,691.52	5.51	10,860.07	86.67	627,130.00
Over 44½ not over 45	5.52	8,457.59	761,183.10	5.51	10,825.11	85.71	630,987.00
Over 45 not over 45½	5.52	8,436.20	767,694.20	5.51	10,790.92	84.77	634,844.00
Over 45½ not over 46	5.52	8,415.48	774,224.16	5.52	10,771.48	84.00	639,352.00
Over 46 not over 46½	5.52	8,395.42	780,774.06	5.52	10,738.75	83.10	643,216.00
Over 46½ not over 47	5.52	8,375.99	787,343.06	5.52	10,706.72	82.21	647,080.00
Over 47 not over 47½	5.52	8,357.17	793,931.15	5.52	10,675.37	81.35	650,944.00
Over 47½ not over 48	5.51	8,326.91	799,383.36	5.52	10,644.67	80.50	654,808.00
Over 48 not over 48½	5.51	8,309.21	805,993.37	5.52	10,614.60	79.67	658,672.00
Over 48½ not over 49	5.51	8,292.06	812,621.88	5.52	10,585.14	78.86	662,536.00
Over 49 not over 49½	5.51	8,275.43	819,267.57	5.52	10,556.28	78.06	666,400.00
Over 49½ not over 50	5.51	8,259.32	825,932.00	5.52	10,528.00	77.28	670,264.00

Note: 1. If a borrower wishes to make a premature repayment of a loan, either in whole or in part, it should contact the Board giving full details beforehand. The Board will usually agree to accept this request but it should be noted that a premium will be payable when the interest rate on the loan to be repaid is higher than the current rate applying to the premature repayment of a loan repayable by the same method and over the same period as that remaining on the loan which it is proposed to repay. When the interest rate on the loan to be repaid is lower than the current rate applying to the premature repayment, a discount will be allowed.

Sandy Town Council

(Updated 12/1/24)

Budget Summary

Year Ended 31st March 2025

	<u>2023/24</u>		<u>2024/25</u>	<i>Budget</i>
	<u>Projected</u>	<i>Budgeted</i> (Revised)	<u>Proposed</u>	<i>Incr/Decr</i>
REVENUE EXPENDITURE				
Staffing & Admin	499961	517430	537932	20502
Services	135584	129600	135803	6203
	<u>635545</u>	<u>647030</u>	<u>673735</u>	<u>26705</u>
INCOME				
Staffing & Admin	14356	5800	9550	3750
Services	51513	43505	47791	4286
	<u>65869</u>	<u>49305</u>	<u>57341</u>	<u>8036</u>
NET REVENUE EXPENDITURE	<u>569676</u>	<u>597725</u>	<u>616394</u>	<u>18669</u>
Capital Expenditure (Net)				
Rolling Capital Fund Allocation - per Budget	51300	51300	51300	0
Rolling Capital Fund Allocation - Budget Saving	-28174	-28174	0	
	<u>23126</u>	<u>23126</u>	<u>51300</u>	
Capital & Projects (net)	250	0	0	0
Loans	608	608	608	
Loan - Internal Repayment	12000	12000	12000	0
	<u>35984</u>	<u>35734</u>	<u>63908</u>	<u>0</u>
TOTAL NET EXPENDITURE	<u>605660</u>	<u>633459</u>	<u>680302</u>	<u>0</u>
Financed as follows				
Reserves at 1st April	234660	234786	262459	
Reserves at 31st March	262459	234786	262459 **	
Used to Fund Expenditure\ (Incr in Gen Rsv)	(27,799)	0	0 ***	
PRECEPT FUNDING REQUIRED	<u>633459</u>	<u>633459</u>	<u>680302</u>	<u>46843</u> 7.39%
	<u>605660</u>	<u>633459</u>	<u>680302</u>	

Precept information

ADJUSTED BASIS

Band D Equivalents	<u>4047</u>	<u>4052</u>	(Advised) 0.12%
Precept per Band D Equivalent (£/annum)	<u>£ 156.53</u>	<u>£167.89</u>	£11.36 7.26%
Precept per Band D Equivalent (p/week)	<u>300.19</u>	<u>321.98</u>	21.79 p

**Note: Recommended minimum reserve equal to			
3 months net revenue expenditure	142419	149431	154099
General Reserve Shortfall /Surplus	120040	85355	108360 ***

Earmarked Reserve	<u>31/03/2023</u>	<u>31/03/2024</u>	<u>31/03/2025</u>
	<i>(Actual)</i>	<i>(Projected)</i>	<i>(Available)</i>
Rolling Capital Fund	214649	260591	311891
Earmarked Reserves	54272	43027	47027
Fallowfield	60217	64717	69217
Fallowfield Internal Loan	226000	214000	202000
TOTAL Earmarked Funds	<u>555138</u>	<u>582335</u>	<u>630135</u>
General Reserve (see above)	234660	262459	262459 B
Total Reserves	<u>789798</u>	<u>844794</u>	<u>892594</u>

B **Recommend transfer to RCP at 31/3/24 of 2023/24 Final Surplus**

Sandy Town Council

(Updated 12/1/24)

Budget Summary**Year Ended 31st March 2025**

	<u>2023/24</u>		<u>2024/25</u>	<i>Budget</i>	
	Projected	<i>Budgeted</i>	Proposed	<i>Incr/Decr</i>	
<u>Expenditure Budgets</u>		(Revised)			
<u>Staffing & Admin</u>					
Staff	401	360170	380200	391700	11500
Admin - Office	402	81252	82980	89217	6237
Admin - Works	403	41040	38300	41565	3265
Precept and Interest	601	0	0	0	0
Democratic & Civic	602	17499	15950	15450	-500
		<u>499961</u>	<u>517430</u>	<u>537932</u>	<u>20502</u>
<u>Services</u>					
Footway Lighting	405	20000	20000	20000	0
Cemetery & Churchyard	406	10296	12500	13650	1150
Town Centre (incl Market) (excl Loans)	408	13166	15550	18592	3042
Public Toilets - Car Park	409	2850	2850	3100	250
Play Areas & Open Spaces	500	2050	1250 A	4800	3550
Sunderland Rd Rec Ground	501	35844	34500	28111	-6389
Nature Reserves	502	14550	14550	15600	1050
Grass Cutting	505	9000	9000	10000	1000
Litter Bins Seats and Shelters	506	1000	1000	1000	0
Christmas Lights	509	26828	18400	20950	2550
		<u>135584</u>	<u>129600</u>	<u>135803</u>	<u>6203</u>
<u>TOTAL EXPENDITURE</u>		<u>635545</u>	<u>647030</u>	<u>673735</u>	<u>26705</u>

NOTES

- A Funding from Fallowfield EMR £15K p.a. to 2019/20. Thereafter £7.5K p.a.

Sandy Town Council

(Updated 12/1/24)

Budget Summary**Year Ended 31st March 2025**

		<u>2023/24</u>		<u>2024/25</u>	<i>Budget</i>
		Projected	<i>Budgeted</i>	Proposed	<i>Incr/Decr</i>
			(Revised)		
<u>Income Budgets</u>					
<u>Staffing & Admin</u>					
Staff	401	0	0	0	0
Admin - Office	402	1100	800	550	-250
Admin - Works	403	0	0	0	0
Precept and Interest	601	9000	5000	9000	4000
Democratic & Civic	602	4256	0	0	0
		<u>14356</u>	<u>5800</u>	<u>9550</u>	<u>3750</u>
<u>Services</u>					
Footway Lighting	405	0	0	0	0
Cemetery & Churchyard	406	34000	34000	39000	5000
Town Centre (incl Market)	408	1000	500	300	-200
Public Toilets - Car Park	409	0	0	0	0
Play Areas & Open Spaces	500	2450	2800	2550	-250
Sunderland Rd Rec Ground	501	1450	2020	1756	-264
Nature Reserves	502	3185	3185	3185	0
Grass Cutting	505	0	0	0	0
Litter Bins Seats and Shelters	506	0	0	0	0
S.E.G (not is use 14/15)	508	0	0	0	0
Christmas Lights	509	9428	1000	1000	0
		<u>51513</u>	<u>43505</u>	<u>47791</u>	<u>4286</u>
<u>TOTAL INCOME</u>		<u>65869</u>	<u>49305</u>	<u>57341</u>	<u>8036</u>

Sandy Town Council

Date: 22 January 2024

Title: Report / Update – Sandy Twinning Association

Author: Cllr M. Pettitt

Purpose of the Report

1.0 To receive a report from Cllr Pettitt.

Recommendation

2.0 That council note the information provided in the report.

Background

3.0 Following the successful visit of a coach party of around 40 friends from Malaunay in May 2023, which belatedly marked the 40th Anniversary of the signing of the Charter in 1982, the Association has been considering the feasibility of organising a return trip in May 2024.

3.1 A provisional date, Friday 3rd to Monday 6th May inclusive was agreed with the Malaunay Comite last Autumn.

3.2 All those involved in the 2023 visit, and judged at all likely to be interested in visiting Malaunay in May 2024, were contacted during November. For a wide variety of reasons, the response proved disappointing but to most involved not at all a surprise. Around 20 indicated a firm interest but not nearly enough to be financially viable to make the return trip as a party by coach which is what had been hoped. Fewer coach companies are now willing to become involved in trips abroad and the only quote it proved possible to obtain was for around £4.5k. That would have worked out at close to £250.00 per person with known add-ons.

3.3 In December therefore the Malaunay Comite was informed and have very recently indicated that their members would none the less be happy to welcome a smaller group, over the same weekend travelling to and from France in private cars.

3.4 The Association is presently seeking to finalise a list of those intending to make the trip, to try to allocate those who do not or can no longer drive as passengers in other cars and to encourage all concerned to begin to plan the journey including return ferry / tunnel reservations and so on.

Sandy Town Council

Date: 22 January 2024

Title: Report / Update – Sandy Sports & Leisure Association

Author: Cllr M. Pettitt

Purpose of the Report

1.0 To receive a report from Cllr Pettitt.

Recommendation

2.0 That council note the information provided in the report.

Background

3.0 Members will recall receiving with their agenda for the STC meeting held on 11th December last a copy of the draft minutes of the SSLA meeting held on 21st November 2023.

There is really very little to report or update on apart from the long overdue work required to maintain the wooden pitch rebound boards referred to at Items 4(ii) and 6, 9th bullet point.

Present Position

4.0 An updated quotation was received from the contractor involved in early December for £3,400.00 + VAT and circulated to all SSLA committee members all of whom were invited to a site meeting to discuss various options, timings etc.

A small group of members (5) met on 12th December.

4.1 Members walked the entire way around the pitch to visually inspect the existing boards and all present agreed that they appeared to be in a generally good condition. Any defective boards were replaced during the course of the refurbishment in 2022.

4.2 The contractor concerned had previously made clear he was anxious to get on with the work asap stating that from early spring he would find it almost impossible to schedule the work when his main focus would be on grass cutting and grounds maintenance. On the other hand, members felt it would be sensible to wait a few months until the wood had begun to dry out and would better absorb the preservative when applied. It was also suggested there might be alternative options regarding application of the preservative which might reduce the overall cost. It was agreed to leave the matter in abeyance until the spring.

4.3 The issue will be on the agenda of the next full SSLA meeting on 27th February for further consideration.

Town Council

Date:	22nd January 2024
Title:	Police Priority Setting
Contact:	Cllr J Hewitt

Purpose of the Report

1.0 To receive a report from Cllr J Hewitt

Recommendation

2.0 That council note the details of the report.

Background

3.0 Further to the report provided in Dec 2023, Cllr Hewitt attended the first meeting of the 2024 calendar on the 10th January.

The meeting was hosted at the Police Headquarters in Kempston and lead by Inspector Grant Maxted.

The Police and Crime Commissioner called into the meeting part way through, in the main to thank the Community Policing Teams for their hard work. He also wanted to reassure those attending that whilst the Bedfordshire region is funded as a Rural Area he is seeking access to special grants available to support and grow his teams in the coming year, value circa £3m. Whilst they have actively increased the size of the overall force in the past 12 months, recruiting and retaining officers, they are still looking to increase the numbers in 'community policing'.

The primary business of the meeting was to receive a verbal report from the lead PCs in the 5 Community Policing areas across Beds Police, looking at the last months and what had been achieved, then splitting into area groups to agree the Priorities for the next 12 months.

Sandy is in area 4, comprised of:
Sandy/Potton/Tempsford/Sutton/Blunham/Wrestlingworth & Cockayne/
Hatley/Moggerhanger/Everton.

Our lead PC is Dave Lace

Representatives from Sandy, Sutton and Blunham attended the meeting.

From the presentations given it is clear that the main issues facing Community Policing are similar across Bedfordshire with varying degrees of severity: Drugs / ASB – SYV / Shop Lifting / Speeding.

Drug / Gang crime tends to be the underlying cause of the other crimes. In Sandy the main priority in the past 12 months had been ASB, mainly youth focused, seen mainly in the Town Centre and Library particularly. Working with CBC Safer Central teams, visible patrols, local Schools and parents the incidents have been greatly reduced.

The drug crime figures had greatly reduced following an intervention by the BOSON team in the previous year and the Clear/Hold/Build strategy.

Speeding has been worked on together with the Fire Service in Sandy, providing the option of speed awareness training at the Fire Station rather than points/fine. However, people generally slow down when they see an officer with a speed gun. Recently it has been noted that speed cables have appeared across the carriageway in the High Street, assumed to be Highways.

Listening to the other representatives the key issues for the next 12 months remain:
Drug / Gang Crime
ASB / SYV
Shop Lifting
Speeding

It has become clear that there is a problem with shoplifting, Co-Op / Tesco in the main. The police are aware and have identified certain suspects. It is hoped that the recent introduction of the radio link system will help.

The police are data driven, priorities / operations and deployment are informed by crimes reported. We should always be encouraging residents to report via the police website / crime stoppers to ensure the data is gathered correctly.

Not all issues reported, depending on the severity/need, will receive a response but the data is crucial.

The data can be reviewed on **Police.uk**
You will need to drill down to look at our area. Use the interactive map to see specific incidents / locations.

3.1 The next meeting will be held 10th April 2024.

Please feed any concerns that need to be raised to Cllrs Hewitt/Thompson

Date:	22nd January 2024
Title:	Proposed Tiny Forest tree planting scheme
Contact Officer:	Deputy Town Clerk

Purpose of the Report

- 1.0 To consider the proposed planting schemes known as Tiny Forest.
- 1.1 To approve the scheme which is promoted by Central Bedfordshire Council (CBC).
- 1.2 The Community Services and Environment Committee at its meeting on 2nd October 2023 discussed options available working in co-operation with CBC to look at community tree planting schemes including the Tiny Forest scheme.

Recommendation

- 2.0 That Members support the provision of a Tiny Forest at The Limes at no cost to the Council and approves the design as set out in the report.
- 2.1 That the land agreement with EarthSearch be signed.

Background

- 3.0 As reported to the Community Services and Environment Committee (CSE) in October CBC is working with Town and Parish Councils to look at setting up Tiny Forests. These are tennis court sized areas of fast growing, dense woodland and contain approximately 600 trees. CBC are working with Tiny Forest Experts, EarthSearch to plant the schemes. Please see the attached poster for the planting at The Limes, Beeston
- 3.1 The Deputy Town Clerk and the Chairman of CSE have met with representatives of CBC to look at the planting of a Tiny Forest at The Limes, Beeston. To carry out the scheme in the planting season the scheme is planned for implementation week commencing 12th February 2024. The planting will be done over several days. This will allow schools and community groups to assist with the planting. The Town Council is working with EarthSearch working on behalf of CBC.
- 3.2 The Council has been asked to sign a land agreement with EarthSearch. The agreement has been approved by CBC's Legal Department and more than 300 agreements have been signed. For example, Dunstable Town Council signed this document in 2023 for its Tiny Forest scheme.

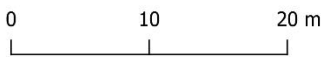
Financial Implications

- 4.0 The Tiny Forest scheme will be provided by CBC. The preparation work will be undertaken by EarthSearch. STC's outdoor team will not need to be involved in this work although they may assist with planting of the trees on the day.

Legal Powers

5.0 The actions undertaken are covered by the Localism Act 2011, s.1 the General Power of Competence, for which Sandy Town Council is eligible and is a power of first resort, allowing the Council to do anything an individual can do.

Sandy, Limes Beeston Tiny Forest Design



Data source: OpenStreet Map, Google Earth
CSR: OSGB36
Produced by Earthwatch Europe 15/01/24

Exciting news!

tinyforest 
Coming soon to
The Limes, Beeston



WHAT IS A TINY FOREST?

A Tiny Forest is a dense and fast-growing native woodland made up of 600 native trees planted in an area the size of a tennis court. It is being created for the whole community to use and enjoy.

HOW CAN I GET INVOLVED?

- Earthwatch will soon be planting your Tiny Forest. We will host a celebratory community planting day where the local people can come together to create the Tiny Forest themselves. You can also become a Tree Keeper and play an active role in nurturing your Tiny Forest for years to come.
- If you'd like to get in touch, email us at tinyforest@earthwatch.org.uk.
- Please note that there will be little disruption as we prepare the site for planting.



Urban forests are very important for climate adaptation.



Trees retain water, increase local water storage, cool the local environment and take up carbon dioxide.



Tiny Forests supports rich wildlife and are capable of attracting over 500 animal and plant species within the first 3 years.



The whole community can use the Tiny Forest as a place to learn, play and enjoy nature.



Powered by:



To know more about Tiny Forest and how to get involved, please scan this QR code or visit: www.tinyforest.earthwatch.org.uk





PUBLIC NOTICE

CENTRAL BEDFORDSHIRE COUNCIL PROPOSES TO INTRODUCE A DISABLED PARKING BAY ON WINCHESTER ROAD, SANDY

Reason for proposal: The disabled parking spaces would provide dedicated places for blue badge holders to park.

Effect of the Order:

To introduce Parking for Disabled badge holders only on the following lengths of road in Sandy:-

1. Winchester Road, north-east side, from a point 2.5 metres south-east of the shared property boundary between No. 47 and No. 49 Winchester Road and extending in a north-westerly direction at a 90° angle, covering an area approximately 5 metres in length and 3 metres in width.

Please see plan for clarification.

Details may also be viewed online at www.centralbedfordshire.gov.uk/publicstatutorynotices.

Comments should be sent by e-mail to highways.consultation@centralbedfordshire.gov.uk by 19 January 2024. Any objections must state the grounds on which they are made **and must quote unique reference number A00425**. If you want to send in your comments in writing please send them to the address shown below FAO Emily Hirst.

Please note that any comments received will be redacted of personal information and uploaded onto the Central Bedfordshire Council website as part of a report on the scheme a few days before the proposal is discussed at the relevant Traffic Management Meeting, where it will remain in the public domain. If you do not wish for your comments to be part of the report please state this explicitly within your response.

Order Title: If made will be "Central Bedfordshire Council (Bedfordshire County Council (District of Mid Bedfordshire) (Civil Enforcement Area and Special Enforcement Area) (Waiting Restrictions and Street Parking Places) (Consolidation) Order 2008) (Variation No.*) Order 202**"

Central Bedfordshire Council
Priory House
Chicksands
Shefford SG17 5TQ

Gary Powell
Assistant Director
Highways

22 December 2023

47 Winchester Road Sandy – Disabled Parking Bay proposal



Winchester Road, Sandy north-east side, from a point 2.5m south-east of 47/49 common boundary and extending in a north-west direction, covering an area approximately 5 metres in length and 3 metres in width at a 90° angle.

Development Management

Central Bedfordshire Council

Priory House, Monks Walk
Chicksands, Shefford
Bedfordshire SG17 5TQ
www.centralbedfordshire.gov.uk



Ms N Sewell
Clerk to Sandy Town Council
Council Offices
10 Cambridge Road
Sandy
Beds
SG19 1JE

Date 10 January 2024

Dear Ms Sewell,

Application No: CB/23/04095/LDCE
Location: 168 St Neots Road, Sandy, SG19 1BS
Proposal: Lawful Development Certificate Existing: Use as a children's care home (Class C2)

I refer to the above application which is not a planning application, but an application for a Lawful Development Certificate, whereby the applicant is stating that the above specified use of the land has been going on for sufficient a period of time for the activity to fall outside of the control of planning legislation.

This application can be viewed (within 48 hours from the date of this letter) at <http://www.centralbedfordshire.gov.uk/planning-register> by entering the application reference 23/04095. Please provide any comments by no later than 07 February 2024.

For consultees unable to access documents via the website, please contact us to arrange access another way.

Yours sincerely,

Nicola Stevens
Planning Officer

Black Cat to Caxton Gibbet Grant Funding

[REDACTED]
Fri 22/12/2023 14:40

To: Clerk <Clerk@sandytowncouncil.gov.uk>

Dear Nicola

You will probably be aware from the Biggleswade Chronicle and other sources that a total of £2 million in grant money is to be made available to local groups as “compensation” for the Black Cat to Caxton Gibbett road improvement (no wonder infrastructure projects are so expensive!).

I have consulted with my colleagues on the SHRG Committee and we see no reason why some of this funding shouldn't come to Sandy. In particular we feel we should try to do something, working with the Town Council, to make the most of what we now know about Roman Sandy. The displays at the Council offices are out of date given what we now know. Maybe we could apply for funding to get the exhibition modernised - and this could be a stepping stone towards a proper museum.

It may be that the Town Council already has thoughts about the available grant money, and/or about the Roman Sandy exhibition, or is aware of other ideas for grant applications which are thought to be of higher priority.

It would be helpful to know your thoughts, and if appropriate we will then put some energy into drawing up outline proposals (probably in consultation with AOC Archaeology and Albion Archaeology).

Regards

[REDACTED]
Sandy Historical Research Group

Leaving a positive legacy

One of our main objectives with the A428 Black Cat to Caxton Gibbet improvement scheme is to leave a positive legacy. We are already providing a range of benefits as part of the main scheme. Our approach is to work directly with partners such as local authorities, parish councils and community groups from the beginning to shape a legacy that adds value and supports local initiatives.

£2 million legacy fund

We have a £2 million legacy fund to support not-for-profit groups in Bedfordshire and Cambridgeshire.

With this fund we want to maximise the wider benefits of the A428 Black Cat to Caxton Gibbet improvements for local communities, the environment, and the local economy.

All local not-for-profit groups can apply for the grants, including local schools, charities, community groups and environment and heritage groups.

The two funds available are the Community Fund and the Social Value Fund. For both funds, the applications will be assessed and awarded by two independent panels. This is the first of five funding windows and is open to application until 1 February 2024.

Community Fund

About this fund

- The total value of the A428 Community Fund is £250,000.
- It will provide small-scale investments, up to £15,000, to support community initiatives.
- The fund will be administered by Cambridgeshire Community Foundation and will award grants exclusively to local non-profit organisations across Bedfordshire and Cambridgeshire near the A428 scheme.
- The fund will be available to apply throughout construction, with 5 different submission rounds starting in November 2023.

Fund criteria

The A428 Community Fund seeks to support projects that align with its priority areas:

- **Local economy, skills and employment** – investing in opportunities to inspire future careers in STEM, National Highways and its supply chain. For example, projects which support people in gaining employment on the development.

- **Supporting and connecting communities** – supporting community safety and health and wellbeing issues. For example:

- Projects to reduce vehicle use and promote cycling, walking and other non-motorised users.
- Arts, culture and heritage projects that reflect changes to the landscape and/or communities brought about by the A428 project.
- Community involvement projects that build relationships in communities because of the new links that the A428 allows.

- **Enhancing the environment** – supporting the community to improve and enhance the natural environment, particularly around the A428 scheme.
- Applications must be for capital expenditure only. The funds cannot be used to fund revenue costs.

Social Value Fund

Available for all not-for-profit organisations, the Social Value Fund of **£1.7 million** (with grants between **£15,000 and £200,000**) is designed to maximise the wider benefits of the scheme.

To be successful, applicants for the Social Value Fund must be able to show that their project or initiative falls near the proposed route, and will meet one of the following criteria:

- Economic prosperity – investing in new skills, jobs, supply chains and delivering improvements in Bedfordshire and Cambridgeshire
- Improving the environment – making sustainable decisions that conserve natural resources and enhance ecosystems
- Community wellbeing – addressing health-related issues and improving connectivity, amenities, education, and heritage programmes for communities
- Equality, diversity, and inclusion – supporting the creation of a more equal society by increasing opportunities for under-represented groups

Other criteria for Social Value Fund applications:

- Linked to or is a direct response to the A428 scheme
- Includes capital costs only
- Must be completed and invoiced by 31 March 2027
- Maximises opportunities for partnership or joint working

Sandy Town Council

Date:	22nd January 2024
Title:	Mole Pest Problem at the Green Beeston Green
Contact Officer:	Deputy Town Clerk

Purpose of the Report

1.0 To consider a report on removing an infestation of moles from The Green, Beeston Green.

1.1 To select a method of extermination. (The officers are not aware of any other process that effectively removes the infestation of an area by moles).

Recommendation

2.0 That the Committee considers two options for the removal of moles at The Green, Beeston Green.

Background

3.0 At the meeting of the Policy, Finance and Resources Committee held on 15th January 2024 Members were advised that a query had been submitted from residents regarding an infestation of moles at Beeston Green which was supported by the Beeston Working Group, where mole hills were deemed to be having a detrimental effect on the look of the green as well as posing health and safety issues for residents using the area and possible damage to equipment during grass maintenance exercises. A quote had been received for £800 to treat the area and the company had suggested, due to the size of the infestation, that the area would need a second treatment. Two Members raised concerns about the extermination of moles in this case and requested the Council look at alternative methods to deal with them.

3.1 The Council should be aware that the two options featured in this report lead to the death of the moles. It is generally accepted in the trade that the capture and release of the moles will result in a re-infestation

Quotations

4.0 The Council has received the following quote from Shires Pest Control and Wildlife of Biggleswade;

Due to the high level of activity in the area the most effective process would be to fumigate the mole workings via their subterranean tunnel system. The system is safe with no risk to the public. The nature of the treatment means that the gassing is a non-residential procedure and once the gas has been dispatched it is possible that within 24 hours re-infestation may occur quite quickly as moles are territorial.

4.1 The Council is asked to note any treatment whether fumigation or trapping there is a high chance of re-infestation. The quote for such a large area is £805 excluding VAT. A second treatment might be necessary.

AGENDA ITEM: 15**APPENDIX XII**

4.2 A resident of Beeston Green known as a hobby mole exterminator would provide a service to trap the moles. Trapping kills the mole. The cost to the Council would be £10 for each mole trapped. The resident is attending the meeting on Monday to advise the Council if it requires any further information.

4.2 The Officers are not aware of any other process that effectively removes the infestation of an area by moles.

Financial Implications

5.0 . The Council is advised that £1,400 is available in the budget from cost centre 500 budget line 4037.

Legal Powers

6.0 The actions undertaken are covered by the Localism Act 2011, s.1 the General Power of Competence, for which Sandy Town Council is eligible and is a power of first resort, allowing the Council to do anything an individual can do.



SANDY
Town Council

SANDY TOWN COUNCIL ACTION PLAN 2023/24

The following Action Plan summarises and prioritises the Council’s activities and projects that will continue to be worked on over the remainder of the 2023/24 financial year. The action plan is mainly project based and does not take into account the daily business of the Council, such as routine maintenance and administration, dealing with and carrying out actions resulting from public enquiries, completing training and statutory activities (e.g. internal audit).

Town Council Projects			
Project Title	Actions	Responsibility	Timescales
2023/24 Activities			
Cemetery Extension	1) Agree cemetery final design with CDS and get costs for next stage of project. 2) Tender document for landscape contractors goes out 3) Planning Conditions Application 4) Construction/Landscaping 5) Update for burial regulations to incorporate extended area 6) Practical Completion	1) CWG 2) Clerk/CWG/CDS 3) CDS 4) CDS/Contractor 5) CWG/Admin Team 6) Contractor/CDS	Complete Mar 2024 Dec 2023/Jan 2024 July – Dec 2024 March 2024 January 2025
Jenkins Pavilion Development	1) Construction Phase 2) Agree terms of lease 3) Agree management terms 4) Agree Profit Share	1) CBC/Pentaco/STC 2) STC/CBC/Solicitors 3) STC/CBC/Everyone Active 4) STC/CBC	Ongoing Complete Ongoing Jan 2024
Sandye Place Academy	1) Ongoing liaison with parties who have decision making power over the future of the facility and joint work with CBC Ward Councillors	1) STC/Clerk/CBC	Ongoing

	<p>1a) Cllr Hewitt invited to join meeting with Steve Watkins, Iain Berry and Sandy Ward Councillors to present NHP Aspirations 24th November. No decisions taken. 1b) Working Group to meet 30th January 2024</p> <p>2) Continue to communicate STC’s vision via the Neighbourhood Plan of how Sandye Place could benefit the community and help build a sustainable and well-planned town. 3) Submit application for Sandye Place to be listed as an Asset of Community Value</p>	<p>1a) Cllr Hewitt 1b) CBC, Mayor/NHP Representative/Clerk 2) STC/Clerk/NHP 3) Richard Barlow/Clerk</p>	<p>Completed Jan 2024 Completed</p>
<p>Allotments Beeston Village site</p>	<p>1) Pursue lease with CBC regarding allotment land at Beeston (Village Site) 2) Undertake conditions survey of land to understand it’s suitability for allotments 3) Engage National Allotment Society to create a map/plan of the site 4) Undertake soil assessment of site 5) Agree lease for site 6) Work starts on allotment development</p>	<p>1) Clerk/Solicitor/CBC 2) Deputy Clerk/Andrew Havergal 3) STC/NAA/Clerk/BWG 4) TBC 5) STC/CBC 6) Contractor/STC</p>	<p>7th August 2023 Completed On Hold On Hold On Hold On Hold</p>
<p>Provision of Allotments</p>	<p>1) Engage with 3rd parties to identify appropriate land for lease</p>	<p>1) Clerk/STC/CBC</p>	<p>Ongoing</p>
<p>Community Emergency Action Plan</p>	<p>1) Update the current plan and check all contacts are still relevant 2) Undertake emergency equipment audit 4) Translate plan into new CERT template 5) Make up emergency kit box 6) Have plan checked by BLEVEC members 7) Publish plan and keep copies in the office and depot</p>	<p>1) Clerk/Admin 2) Outdoor Team Leader/ Deputy Clerk 3) Clerk/Admin 4) Clerk/Admin 5) Clerk/BLEVEC 6) Clerk/Admin</p>	<p>Complete Complete January 2024 February 2024 February 2024 Feb/Mar 2024</p>

<p>EastWest Rail, A1 and Blackcat Roundabout</p>	<p>1) Representatives to attend meetings of neighbouring parishes and with local MP to consider areas of joint concern and priority for STC.</p>	<p>1) STC Reps/Mayor</p>	<p>Ongoing</p>
<p>Sunderland Road Recreation Ground and Bedford Road Recreation Ground Pitch Improvements</p>	<p>1) Engage with Football Foundation regarding funding and surveys of the area 2) Apply for grant 3) Create project plan and schedule for works together with training in conjunction with contractor.</p>	<p>1) Deputy Clerk/Outdoor Team Leader 2) Deputy Clerk/Clerk 3) Deputy Clerk/Clerk/Outdoor team Leader/PitchPower.</p>	<p>Ongoing TBD TBD</p>
<p>Christmas Lights Event</p>	<p>1) Determine Project Plan 2) Create event plan and timetable and undertake RA 3) Apply for road closures 4) Engage with stall holders 5) Book entertainment and stage (including Father Christmas) 6) Book First Aid Cover 7) Publicity</p>	<p>1) Event Working Group 2) Clerk/Event Organiser 3) Admin 4) Admin/Event WG 5) Admin/Event WG 6) Admin 7) Admin/Event WG</p>	<p>Complete Complete Complete Complete Complete Complete Complete</p>
<p>Sandy Green Wheel</p>	<p>1) Agree dates for Green Wheel Walks 2) Mayors Green Wheel Walk 3) Attendance at Friends of Sandy Green Wheel Meetings</p>	<p>1) Event WG 2) Event WG 3) STC Reps/Clerk/Deputy Clerk.</p>	<p>Jan 2024 Spring 2024 TBD</p>
<p>Office Space Re-organisation</p>	<p>1) Agree new office layout for Admin Team making best use of available space. 2) Agree any costs with PF&R</p>	<p>1) Clerk/Mayor/Admin Team 2) Clerk/PF&R</p>	<p>July 2023 July 2023</p>

	3) Undertake move of furniture	3) Clerk/Admin Team	Aug 2023
--	--------------------------------	---------------------	----------

Town Council	
2023/24 Activities	
On-Going Activities/Business as usual	
Council meetings	Agendas, attendance at and minutes of, reports, administration
Council Administration	Administration, printing, stationery orders, cleaning supplies, chamber bookings
Actions	Taking forward actions as agreed in meetings including procurement of equipment and undertaking surveys
Customer/Resident Queries	Administration and response to all queries that come into the Office via post, email, telephone, web enquiries and office walk-ins.
Public Engagement	Creating stories and posts for the website and social media, sending out press releases and proactively seeking opportunities to promote the council and its services. Seasonal Newsletter. Designing and undertaking public consultations.
Cemetery Management	Undertaking all aspects of cemetery management from liaising with families, undertakers and stone masons, to the administration of legal documentation and ensuring all burial and memorial records are completed to required standards. Ongoing maintenance of the cemetery area and chapel.
Council Website	Continued maintenance and update
Civic Matters	Honorary Freeman & the Mayor's Award
IT & Office Equipment	Administration and supply
Buildings Maintenance	Maintenance of Council owned estate including 10, Cambridge Road, Public Toilets, Car Park and Depot.
Utilities	Administration and Supply
Vehicles	Administration and Maintenance
Fishing Licences	Administration and Supply
Tourist Bookings	Administration
Human Resources	Payroll, administration of staff annual leave and sick leave, staff recruitment and training, appraisals, and personal development
Museum	Administration of visits to the museum and conducting tours as and when required
Events	Organising and running two seasonal markets, event planning and organisation for larger national events and any other STC

	Annual Events including Christmas Lights Event and Remembrance Sunday Parade. Other events organised as required
Open spaces	Maintenance and upkeep of all open spaces and recreation grounds owned by STC. Administration of land use requests such as fairs, community events, Sandy 10 etc

Date:	22nd January 2024
Title:	Update on Taylor Wimpey Land
Contact Officer:	Town Clerk

Purpose of the Report

1.0 To receive a response from Taylor Wimpey following Sandy Town Council's requested criteria for the transfer of parcels of land by Berwick Way and Skipton Close.

Recommendation

2.0 To agree to the criteria outlined by Taylor Wimpey and complete the transfer of land. To agree an acceptable standard of maintenance for the areas before handover.

Background

3.0 Following an extremely drawn out process started by the previous Town Clerk and delayed by a painfully slow response from Taylor Wimpey's solicitors the Town Council has finally received a response to the requested criteria that it wished to be implemented on the transfer of parcels of land from Taylor Wimpey into the ownership of Sandy Town Council.

3.1 In June 2023 STC's solicitors wrote to TW requesting the following conditions:

- There is no charge by Taylor Wimpey for the land
- The council would still like the parcels marked A-G removed from the restrictions of the Open Spaces Act. Although the current council has no plans to develop the area, they do not want to take that ability away for any future council.
- Taylor Wimpey has not been maintaining the land and as such the area has become severely overgrown. Sandy Town Council would require Taylor Wimpey to rectify this and bring the areas up to a satisfactory standard - satisfactory to the Town Council - before it would take possession of the land.

3.2 In response the Taylor Wimpey have stated:

- The £1.00 consideration is to remain in the Transfer.
- The parcels of land should be sold with the covenant that it is to remain public open space in perpetuity. Our concerns that options for future Council's would be excluded had been noted, but they state that as the land cannot reasonably be used other than public open space land, they insist that the covenant remains in the Transfer.
- TW request details of what STC would consider acceptable when it comes to the standard of maintenance on the land before transfer.

Financial Implications

4.0 £1 plus the solicitors fees for Woodfines involvement in the transaction, agreed at £3,000.

Legal Powers

5.0 The actions undertaken are covered by the Localism Act 2011, s.1 the General Power of Competence, for which Sandy Town Council is eligible and is a power of first resort, allowing the Council to do anything an individual can do.