

# Sandy Town Council

## Minutes of a meeting of Sandy Town Council held in the Council Chamber at 10 Cambridge Road, Sandy, Bedfordshire on Monday 26 January 2015 commencing at 8.20pm

**Present:** Cllrs N Aldis, J Ali, C Butterfield, A W Jackson, C Osborne, M Runchman, M Scott, D Sharman (Deputy Mayor), P Sharman, and S Sutton

**Absent:** Cllrs M Pettitt and R Smith

**In attendance:** Susan Foster, As Clerk

### 1 **Apologies for Absence (124-2014/15)**

Apologies for absence had been received from Cllr Pettitt and subsequently from Cllr Smith

### 2 **Declarations of interest and requests for dispensations (125-2014/15)**

- i) *Disclosable Pecuniary Interests - None*
- ii) *Non Disclosable Interests - None*
- iii) *Dispensations - None*

### 3 **Public Participation Session (126-2014/15)**

A member of the public asked if any progress had been made in decisions over the Tourist Information Centre, was it to be opened on Saturdays and when will a decision be made?

Cllr Osborne said that the opening hours of the Council Offices as a whole were being considered and this would include discussions on whether to include Saturday and evening opening hours.

### 4 **Minutes of previous Town Council meeting (126-2014/15)**

**RESOLVED** to receive the minutes of a meeting of Sandy Town Council held at 7.30 pm on Monday 19 January 2015 and to approve them as a correct record of proceedings.

### 5 **Alterations to the Town Council Offices (127-2014/15)**

There was considerable discussion about the arrangement of the office and ways in which the integration of the local tourism features could be achieved. It was **RESOLVED** i) that the present TIC office should become an office/restroom for the outdoor staff but there should be no internal access to the Council chamber. ii) that a permanent wall should be erected between the chamber and the committee room and that the committee room be converted into a permanent reception area/information point ii) that quotations should be sought for the cost of erecting the wall, changing the committee room door to a glass one and inserting a window alongside the door

Action

Town Clerk

S Foster

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additionally costs obtained for installing a window in the outside wall of the committee room and installing key pads on the access doors to rear offices so that the internal double doors could be left unlocked for public access.

Members then considered possible changes to the rear offices and **RESOLVED** to source costs for removing the two redundant toilets and opening this area to house the photocopier and other equipment, thus saving space in the main offices. It was also **RESOLVED** to explore the cost of new signage for the Council offices and information point.

S Foster

**6 Staffing issues (128-2014/15)** Prior to the discussion the Mayor reiterated the need for confidentiality in personal staffing matters.

## **Confidential Items**

**It was resolved:** that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers are likely to be excluded from the meeting for the following item of business. See confidential notes.