

Sandy Town Council

To: Cllrs N Aldis, T Cole, A M Hill, T Knagg, G Leach, C Osborne, M Scott,
J Sparrow, S Sutton (Chairman), N Thompson
c.c. Cllrs P Blaine, W Jackson, M Pettitt, D Sharman, P Sharman

You are hereby summoned to attend a meeting of the Community Services and Environment Committee of Sandy Town Council to be held in the Council Chamber at 10, Cambridge Road, Sandy, Bedfordshire on Monday 30th April 2018 commencing at 7.30pm.

CJ Robson

Chris Robson
Town Clerk
10 Cambridge Road
Sandy, SG19 1JE
01767 681491
25th April 2018

A G E N D A

1 Apologies for absence

2 Declarations of interest

Under the Localism Act 2011 members of Council are not required to make oral declarations of interest at meetings but may not participate in discussion or voting on any items of business in which they have a Declarable Pecuniary Interest (DPI) and under Sandy Town Council's Standing Orders must leave the room for the duration of all discussion on such items. (All members' register of interests are available on the Sandy Town Council website or on application to the Clerk.)

*This item is included on the agenda to enable members to declare new DPIs and also **those who wish to do so** may draw attention to their stated DPIs and also any non-declarable personal interests which they have declared under Sandy Town Council's adopted Code of Conduct and which may be relevant to items on the agenda.*

- i) Disclosable Pecuniary Interests*
- ii) Non-disclosable Interests*
- iii) Dispensations*

3 Minutes of Previous Meeting

To consider the minutes of the Community Services and Environment Committee held on Monday 26th March 2018 and to approve them as a correct record of proceedings.

Previously
circulated

4 Public Participation Session

Members of the public may ask questions or make representations to the committee about items of business which are on the agenda.

Sandy Town Council

- 5 **Action List**
To receive the Action List and any updates. Appendix I
- 6 **Community Action Bedfordshire**
To receive information on 'Café Connect', a peer support project to be run in Bedfordshire. Appendix II
- 7 **Depot Tender**
To receive and note an update on the Council depot tenders. Appendix III
- 8 **Specialised Markets**
To receive a proposal for a specialised event to be run in Sandy. Appendix IV
- 9 **Bee Boxes**
To consider a report on the proposed installation of bee boxes at 10 Cambridge Road. Appendix V
- 10 **Play Parks Improvement Program**
To receive a report from the Clerk on the preferred partner for the provision of improved play parks. Appendix VI
- 11 **Community Stand**
To receive and note a plan received from Highways showing the proposed position of the community stand to be installed as part of the Market Town Regeneration Fund project. Appendix VII
- 12 **Beeston Community Orchard and Allotments**
To receive a copy of Heads of Terms for the lease of land from Central Bedfordshire Council for the purpose of a community orchard and allotment plots. To Follow
- 13 **Chairman's Items**
- 14 **Date of Next Meeting: Monday 2nd July 2018**

Agenda Item 5 - Community Services and Environment Committee - Action list

Subject	Action to be taken		Response /Status
	Minute	Action	
Meeting 5/10/15			
Beeston Green	(44-15/16)	<p>The Town Clerk prepare a draft Management Plan.</p> <p>The Town Clerk to contact CBC about the possibility of a Community Orchard project.</p>	<p>Adopted for the purpose of Consultation by Full Council on 16/4/18. Clerk working with Cllr M Hill on drafting of consultation letter to residents.</p> <p>CBC drawing up draft transfer documents for community land. 23/4/18 Clerk advised draft HoT would be received on 25/5/18</p>
Full Council Meeting 20/4/16			
Allotments	(22-16/17)	Progress and update reports to go to the Community Services and Environment Committee	<p>CBC drawing up draft transfer documents for community land. Development of site and details on what will be provided for allotments/orchard dependant on developer coming onboard.</p> <p>23/4/18 Clerk advised draft HoT to be issued by 25/4/18</p>
Meeting 19/12/16			
Parking Restrictions	(77-16/17)	Clerk contact Central Bedfordshire Council to request that a parking study be carried out for Sandy Town Council and that the 1-hour parking restriction be considered within this study.	<p>Clerk met with CBC's head of Community Safety, Parking and Programmes to seek clarity on CBC's strategy and survey results.</p> <p>Clerk to provide verbal update to Members.</p> <p>CBC to carryout consultation with STC on possible solutions to some parking problems in May 2018.</p>

Meeting 16/10/17			
Rural Match Fund	(46-17/18)	Clerk to ask CBC for more information on possible schemes and costs involved.	Application approved in principle for Cambridge Road signage and dropped kerbing. Costs and feasibility to be drawn up by CBC Highways for financial Q2 2018/19.
Meeting 19/02/2018			
The Pinnacle Lease	(87-17/18)	The amendment to the Lease be approved and that a meeting is arranged with the Landlord to discuss sharing maintenance and clean-up costs related to the site.	Lease signed and submitted. Meeting requested with landlord and resulting report to come back to committee with Right of Way information. Landlord due to advise suitable dates (recently unavailable)
Meeting 26/03/2018			
Improvements to Town Council owned Play Areas	(98-17/18)	Improvements to play parks via replacement or additional of equipment through Sc106 funding.	On Agenda.
Sunderland Road Recreation Ground	(99-17/18)	Obtain a free IOG report on the conditions of Sunderland Road recreation ground and recommendations on improvements.	Clerk has asked for IOG assistance and for guidance on having regional advisors visit the grounds.

AGENDA ITEM 6

SANDY TOWN COUNCIL

COMMITTEE: Community Services and Environment

DATE: 30 April 2018

AUTHOR: Town Clerk

SUBJECT: Community Action – Café Connect

1. Summary

1.1 The Council have been approached by Community Action Bedfordshire who will be working with Central Bedfordshire Council to bring a new community project to four towns within Central Bedfordshire.

1.2 The outline of the project is attached for Members' information.

1.3 Community Action Bedfordshire would like the Council's feedback on the project and have asked for some guidance in identifying;

- Suitable venues to hold sessions which will be easy for individuals who may be socially isolated to get to (while beneficial, a kitchen is not necessary)
- Whether any particular areas in Sandy should be targeted by the project, if so how can they identify those people?
- Will this service be duplicating efforts made by other organisations and if so, can this be avoid by targeting different areas?

1.4 Members are asked to consider the project outline and provide any feedback they believe would assist Community Action Bedford.

Café Connect

Project Overview

Café Connect is an opportunity for residents (in Central Bedfordshire) to benefit from peer support in a relaxed, safe environment with meetings providing a forum for reducing isolation, building resilience, gaining information and supporting and developing community cohesion.

The purpose will be to build stronger, healthier, interconnected communities that will:

- inspire groups to learn and grow together
- make sense of experiences using group activity to create new ways of seeing, thinking and solving problems
- provide opportunity to reflect on what happened rather than what went wrong
- look beyond individual responsibility for change
- focus on moving forwards.

Project Delivery

The project will provide supportive opportunities for residents to talk about a range of issues and concerns. We already know that many of those we support through other provision are isolated, have experienced relationship breakdowns, have unhealthy lifestyles or lack social interaction or physical exercise. Intentional peer support will enable them to find positive and collaborative solutions for a better quality of life and provide them with:

- information and help to access more specific services and support should they wish to (in a way that is open and flexible, and reduces the stigma found in seeking specialist support);
- opportunities for developing shared interests; and
- improved well-being and physical / mental health.

Weekly sessions, starting in mid-May 2018, will be known as *Café Connect* and be facilitated by Community Action Bedfordshire. Each *Café Connect* will be open to residents who would benefit from peer support.

Signposting to other services and support will be organised by Project Facilitators or volunteers.

In seeking to involve a wide range of stakeholders who could contribute to *Café Connect* (e.g. giving short talks, facilitating activities or making resources available) we would be responding to the interests, issues and concerns raised by participants and working with them to involve external partners/organisations in the group. They would have a focus on well-being, healthy lifestyles, problem solving, confidence building, networking and moving towards positive outcomes.

The Intentional Peer Support Model

Intentional Peer Support provides a powerful framework for creating relationships where people come together around shared experiences, often with a desire to change lives, to learn and grow together. But without a peer support framework to build upon, people frequently re-enact "help" based on what was done to them. IPS offers a foundation for doing something different; an alternative that focuses on building relationships that are mutual, explorative and conscious of power.

Intentional Peer Support does not presume to have the answers but instead aims to generate good questions.

Our approach to Intentional Peer Support is essentially about building stronger, healthier, interconnected communities. To achieve this, our Facilitators will seek to build effective and trusting relationships with local residents, so as to encourage them to:

- make connections with others in the locality, especially where there are common interests/concerns, but also with people they may think they have nothing in common with
- develop a greater awareness of their personal relationships and to challenge each other in trying new things
- view relationships as partnerships that invite and inspire all parties to learn and grow together (rather than as one person needing to 'help' another)
- demonstrate an openness and warmth towards others; a curiosity and an interest in their experiences, stories and perspectives
- develop opportunities to reflect on what happened rather than what went wrong
- make sense of experiences using group activity to create new ways of seeing, thinking and doing; looking beyond individual responsibility for change
- increasingly live and move towards more fulfilling lives.

These interactions are essentially about the art of conversation and of making connections with themselves, others in their lives, and others in their locality.

Project Outcomes

The project will aim to:

- improve well-being
- cultivate independence and empowerment
- address social isolation and loneliness
- reduce stigma associated with marginalised, vulnerable and disadvantaged groups
- create opportunities to find out about a range of services and support
- enable creative and reflective thinking
- develop problem solving skills.

Locations and Venues

Café Connect will be delivered at venues in:

- Leighton-Linslade
- Flitwick
- Sandy
- Biggleswade

Further Information

For further information on *Café Connect* please contact Gina Croxford, Community Engagement Manager at Community Action Bedfordshire on 01525 850559 (Office) or 07825 665038 (Mobile) or by email to gina@cabeds.org.uk.

AGENDA ITEM 7

SANDY TOWN COUNCIL

COMMITTEE: **Community Services and Environment**

DATE: **30 April 2018**

AUTHOR: **Town Clerk**

SUBJECT: **Depot Tenders**

1. Summary

- 1.1 The following is intended as a brief update for Members.
- 1.2 Representatives from the Cemetery Working group have now met with both shortlisted contractors to discuss the tenders in more detail and look at areas of possible improvement of cost reduction.
- 1.3 Both contractors have been asked for more information and clarification as each raised some issues of importance in the design and ultimate cost of the building.
- 1.4 The information provided will be reassessed by the Cemetery Working Group and a recommendation on the preferred tender made to Council. The working group is confident that the two companies shortlisted will be able to carry out the work to a desired standard.

AGENDA ITEM 8

SANDY TOWN COUNCIL

COMMITTEE: Community Services and Environment

DATE: 30 April 2018

AUTHOR: Town Clerk

SUBJECT: Prospective Market/Event in Sandy

1. Summary

1.1 The administration team have continued to contact companies with a view to setting up specialised markets within Sandy. As previously reported, L Fuller had researched and found four market providers, three of which were to meet with the Clerk to discuss the possibility of holding some specialised markets in the town. L Fuller has made contact with further companies and is pushing for more meetings with providers.

1.2 One provider has met with the Clerk and has proposed holding a beer festival and food event in June 2018. If this event is approved and was successful the Council and provider could discuss holding a different event/market later in the year.

2. Proposal

2.1 Market Square Group have provided a proposal for Members' consideration. The event will be run relatively independent of the Town Council but will require the Council's support via the provision of a suitable location and help with local contacts and advertising.

2.2 The Council will not be charged a fee and the company will provide their own power and water.

2.3 Market Square Group has confirmed the Council's car park would work as a location. They would like to be located close to the town centre and shops and the use of the public toilets would be essential for the beer festival. The only appropriate alternative location Members may wish to consider would be Bedford Road recreation ground.

2.4 The event would run over a weekend but would need to set up at 6pm on the Friday.

2.5 The company will invite local businesses, groups and charities to have stalls at the event at discounted rates.

2.6 It is proposed that the beer festival be held on Saturday 16th and Sunday 17th June 2018 and if successful a market could be held later in the year.

2. Possible Issues to Address

Issue	How we can alleviate this issue	Who
Clearing Car Park by 6pm on a Friday for the market.	Regularly leaflet parked cars leading up to the event. Use advertising in newspaper, posters in the car park and on notice boards in plenty of time before the event.	STC
Lack of car parking in the town centre due to the market using the whole of the council car park.	Find and advertise alternative parking via seeking permission from the Co-op and or/Tesco, as happens with the Christmas lights event.	STC
	Beer Festival - Assess need and ask whether the Holiday Inn would allow parking for the operation of a 'park and ride' solution. Consider whether the TOTT bus could be used.	STC
Public littering	Ensure enough litter bins/bags are available. Responsibility of event organiser.	Event
Security issues during event (Beer Festival)	Market Square Group have their own security who will be present throughout the event.	Event
	Inform local police of the Beer Festival.	STC
Overnight security for stalls	Market Square Group will provide security overnight.	Event
Provision of toilets	STC to arrange for extended opening of public toilets. Possibly consider extra hours for providing manning/regular checking of toilet.	STC
First Aid needs to be available	Responsibility of event provider.	Event
Noise from entertainments/music	The event will not apply for a late-night notice and will end at 9pm.	Event
	Letters to residents/businesses advising them of event times.	STC

3. Positive Gains

- To bring more people into the town on a weekend and extend the town's 'reach' by attracting people who may not usually come.
- To create an event which local businesses can use to 'capture' custom.
- Add to Sandy's four large events with a potential annual festival. Sandy could become known as the home of the 'Great North Road Beer Festival' if successful.
- To work towards STC's aim to help support regeneration of the High Street via the creation of more events as detailed within the Community Plan.

4. Recommendation

- 4.1 That the committee agree the Market Square Group can run the 'Great North Road' Beer festival in the Council car park on 16th and 17th June 2018.
- 4.2 That the Committee reviews the event at the CSE meeting on 2nd July 2018 and if the event proved successful the company is asked to host an autumn market.



Proposal and Method Statement
Themed Event for Sandy

**The Great North Rd
Craft Beer Festival**

Sandy - Town Centre Car Park Event
Saturday 16th and Sunday 17th June 2018

Two days of ales, ciders and craft beer celebrating the Great North Road which connects London to Edinburgh and passes by many of Britain's most historic towns.

Sandy is one such town and the event will aim to draw visitors from a 50-mile radius using a variety of marketing media.

The Craft Beer Festival will run over two days and will be a pay to enter event at a price of £5.00/adult/session which will include the first drink. Children under 16 and carers accompanying disabled go free.

Objectives

- Deliver a great night out for all ages with good quality beer, interesting historical facts, poetry, music and art installations
- Create an event that introduces a new audience to the Sandy
- Provide a potted history of the Great North Road hanging historical facts upon the beers that we have selected – towns and events
- Help build the reputation of Sandy as a contemporary events venue

Main Event Features

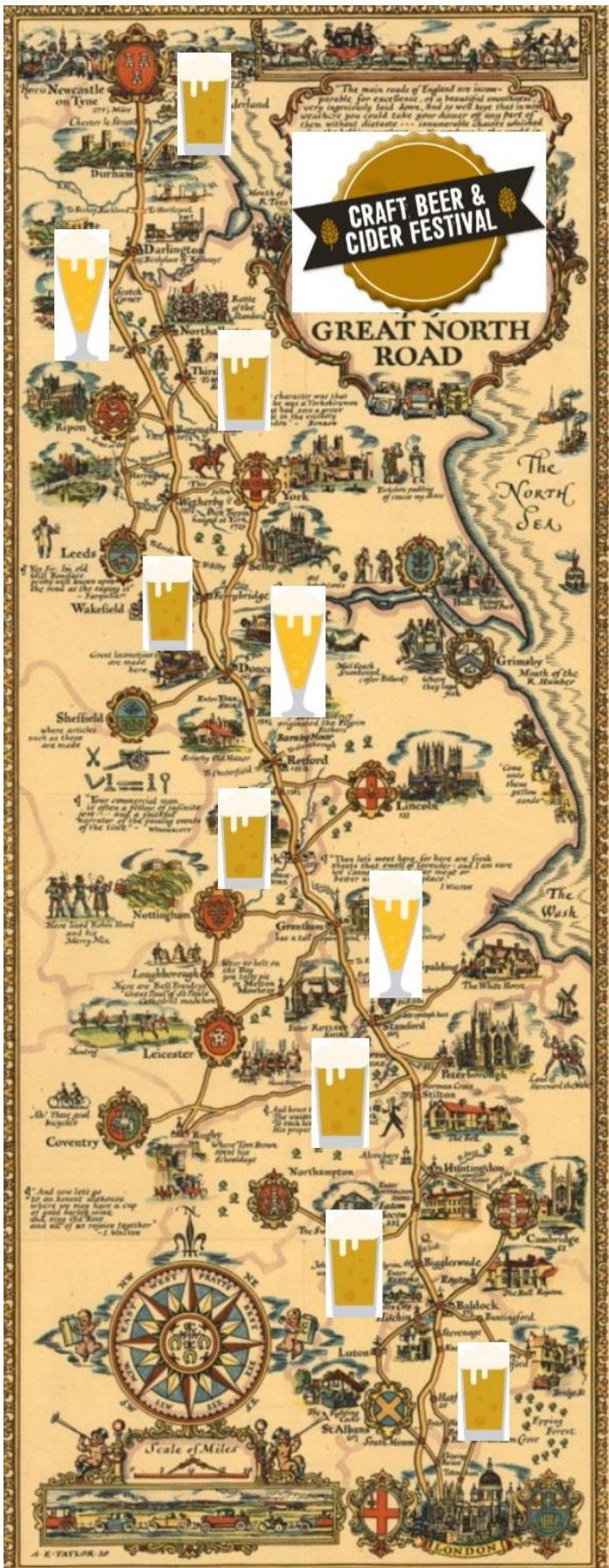
The Beers & Ciders

Selected from towns and villages that are close to the A1 from London to Edinburgh

A Range of over 40 to choose from

Food and Drink

Variety of international street foods to soak up the ale and help create a vibrant, colourful atmosphere.





Pub Games

An area will be set aside for traditional pub games such as shove ha’penny, table skittles etc

Music Stage

Music to support the event throughout the two days

Poetry & Prose Readings

A ‘poet’s corner’ where actors will give readings of poetry and short pieces of prose on a range of topics surrounding the culture of food and drink and travel along the Great North Road.

Photographic, Film and Memorabilia Installation to present

- Interesting facts about the beers and breweries featured
- The traditions of beer making
- The history and culture of beer drinking
- Universal proverbs, quotes and sayings



**Creating Interaction
Beer Drinker’s Passport**



How It Works

Visitors will be invited to collect a travel passport from the organiser’s stand and they will receive a stamp from each stall they visit. At the end of their day at the event, visitors will be invited to drop their passport into a box at the organisers stand.

Any passport with 25 or more stamps will be entered for the prize draw. The winners (first 5 to be drawn from the box at the end of event) will win a dinner for two at a local, participating restaurant.

- Help promote the beers and brewers
- Create a PR platform
- Create a database for future events and encourage visitor feedback
- Raise profile of eating out in the area

N.B. The passport scheme could incorporate local restaurants and retailers in Sandy and in the immediate area who wish to participate.

Including other Venues and Groups in Future Events

Following this launch event, we would like to look at further festivals which include other venues in the immediate area.





Practicalities

Presentation

Bars, covered seating area, children’s rides and other entertainment, stage,

Time Scale

- Set up of bar area - Friday evening
- Set up other event installations – Friday
- Session 1 - Saturday
- Session 2 – Sunday
- Breakdown and get out – Sunday evening

Space Requirements

- **Festival will be held in the Town Centre car park**
- Beers will need to on stillage and in position at least 12 hours prior to the festival opening - thus, set up will take place from 18.00 on Friday evening
- Security cover will be in place overnight and during the day – stalls left up overnight

Licensing

TENS notice will be used to cover

- Entertainment
- Serving of alcoholic drinks

Ticketed Event

Numbers will be restricted for each session
Tickets will be sold in advance and on the door

Towards a Locally Sustainable Event

We will actively promote the local economy in the following ways:

- Encourage local businesses to be part of the event.
- Guide our caterers to buying local fresh produce for their dishes
- Guide our traders to renting accommodation in the area
- Feature local businesses, recipes and traditions on our website
- Where possible, engage the services of local businesses in the provision of the following services such as power, waste management, and security
- Involve local businesses and community groups



Eco-Friendly/Traceable Foods/Recycled Materials and Ethical Trade

Market Square Group has made a commitment to promoting green and ethical practises throughout its events diary since 2006. The craft market element will benefit from the progress that we have already made in establishing an environmental and world concern ethos within our events. We will demonstrate a commitment in the following ways:

- Reduced carbon footprint – we discount prices to local businesses
- Include a strong line-up of locally produced goods and produce
- Plastic bag free policy





- Recyclable and or degradable serving utensils wherever possible
- Low energy lighting
- Support a buy local policy for catering stalls

Marketing

Marketing Campaign to publicise the event on a regional level,

- Work with Market Square Group to find a suitable event sponsor
- Post the event information on the council’s events website and provide a link from the council website to the Market Square Group website
- Identify poster locations and send a poster to civic buildings that are happy to display either by electronic mail or by post
- Identify locations for flyer distribution and distribute flyers to these locations
- Forward press releases to the council’s PR department and ensure that they are distributed to local press and included in council publications
- Identify banner sites

Our Marketing goal will be to bring significant extra footfall for the benefit of the local business community as a whole – retail, wholesale, hotels, restaurants, taxis.

Management during the event

Market Square Group will provide an experienced and dedicated site management team that will be based on site for the duration of the event. The team will comprise:

- Market Manager
- Assistant Manager
- Stage Manager
- Event Stewards
- Security Team SIA Guards



Conclusion

What do we want to say about Sandy?

A place that:

- Has a vision for the future
- Has a sense of fun
- Is a great venue/space for themed events
- Is proud of its history keen to encourage visitors to the town

Market Square Group will:

- To invest in the long-term success of the project.
- Maintain standards in delivery of service that will uphold the good name and reputation of Sandy
- To invest in a schedule of performances and other event enhancements that will add true value to the offer
- Work to help stimulate the local economy with our events partners, Sandy Town Council



AGENDA ITEM 9

SANDY TOWN COUNCIL

COMMITTEE: Community Services and Environment

DATE: 30 April 2018

AUTHOR: Liz Fuller (Administrator)

SUBJECT: Wildlife Conservation Proposal - Bee/Insect Boxes and Bird Nesting Boxes

1. Summary

1.1 Sandy Town Council has a vested interest with wildlife conservation, given the RSPB's head office being one of the local attractions for not only the local public, but the national and international public.

2. Proposal

2.1 The installation of Insect/Bee boxes as well as bird nesting boxes would be a positive move as part of the Council's interest in conservation. The boxes could be fixed either to the adjacent wall which edges the Town Council offices or attached to the actual Council building wall. They are not large nor cumbersome and would blend in quite well with the building.

3. Bee/Insect Boxes

The insect/bee box shown in the picture below is available for £8 per unit, postage is free.



Please see below the positive points that would explain why it would be good for our Town Council to make an investment in these boxes for our office building initially and possibly roll it out to the town in the future.

- Insects are valuable to our gardens and vital to the natural world.
- Pollinators are crucial to our food and eco system.
- An important source of food for other animals like birds and bats.
- Essential to pollinate our flowering plants and crops.
- Predators to other insects like aphids.
- Useful workers when it comes to decomposition and giving us nutrient rich soil.
- Honeybees are on the decline because of habitat loss - less forage and shelter for bees due to:
 - Insensitive housing developments
 - Intensive farming

4. Bird Nesting Boxes

- Bird Nesting boxes are available for £5.80 per unit, postage is free or if you buy 4, they are £13.49 (for all 4) and postage is free.



- You can encourage birds by providing plenty of places to nest.
- A nest box is an excellent substitute for a tree hole.
- The species you attract will depend on the location, the type of box and the size of the entrance hole.
- These can be put on the front of Sandy Town Council building, but not on the side as there is not enough of a flight path for them.

5. Positive Gains

- Sandy Town Council are playing their part in Nature Conservation.
- Building a stronger link with the RSPB in demonstrating that we believe in the RSPB's values with regards to Nature Conservation.
- We are adding to Sandy's appearance by flower containers in the town, we would also be enhancing this venture if we invested in some insect/solitary bee boxes along with bird nesting boxes.

6. Recommendations

- 6.1. It is recommended that the Council purchase six insect/bee boxes to be installed on either the Sandy Town Council's building or the opposite wall/fence for installation before the summer months, so they are ready for the insects to start to use before it gets too hot.
- 6.2. To start with, it is recommended that the Council purchase four bird boxes for installation in autumn ready for the birds for when they are looking for nesting sites for the next spring. Two boxes should be for robins and blackbirds, which are more of an open-fronted style box and two boxes should have a hole in them, which are for smaller birds such as blue tits, finches and wrens.

AGENDA ITEM 10**SANDY TOWN COUNCIL****COMMITTEE:** Community Services and Environment**DATE:** 30 April 2018**AUTHOR:** Town Clerk**SUBJECT:** Play Park Improvements**1. Summary**

- 1.1 The Town Clerk previously identified available funds in Section 106 contributions which could be used for the improvement of play parks in Sandy. Some Section 106 funds have already gone towards improving Bickerdikes play area and the Council would like to see the remaining funds go towards the improvement of other play areas in Sandy. There are currently funds of £147,747.70 available for the improvement of play parks in Sandy.
- 1.2 An initial survey identified play elements that parents/users believe are missing from the five Town Council owned play areas. This was backed up by a report from Central Bedfordshire Council's (CBC) Play Officer who carried out a survey of all play areas and put forward recommendations. The Community, Service and Environment committee reviewed the results of the surveys and CBC's report and it was agreed a small working group would be set up to carry out a tender process to find a provider, costs and designs for the improvement of the play areas to incorporate the missing play elements.
- 1.3 The working group worked with CBC to pull together a tender document which identified the missing play elements in each play area and invited companies to tender for the addition and/or replacement of play equipment. Five tenders were received in total.
- 1.4 The working group reviewed the tenders received and scored/rated accordingly to reach a shortlist of two contractors. Further meetings and a site visit to see equipment commissioned by other local Town Councils were carried out and the working group made a choice as to a preferred service provider to take the project forward.
- 1.5 The purpose of this report is to advise that the working group has recommended a preferred provider to work with on the updating of Sandy Town Council's Play Parks.

2. Required Improvements

Bedford Road	Replacement of older (non compliant) multi play item. Possible inclusion of new springers/rockers.
Beeston Green	Installation of addition of missing play element – sliding/climbing

Fallowfield	Addition of missing play elements (swing/slide/tunnel) to increase play value and replacement of older (non compliant) multi-unit.
Sunderland Road	Whole play area refurbishment to increase the number of pieces of play equipment and play value.
The Limes (Elder Close)	Addition of missing rotating play element to increase play value.

3. Tenders

- 3.1 Five tenders were received, and the working group scored each tender on cost, quality, method, maintenance, examples of work and overall service.
- 3.2 The tables below give a brief outline of comments made by the working group and CBC when considering each tender. Full scoring/review sheet comments can be provided if requested.

It should be noted that the cost is subject to change depending on final designs/equipment selected following consultation and agreement by Council. The recommendation is to select a preferred partner to take the project forward with.

Company A	
Total Cost (5 play parks)	£153,817
Status	Rejected
<ul style="list-style-type: none"> • Met brief on all sites • Satisfactory level of inclusivity and good allowance for group play • Poor theming on two sites with no link to Sandy or consideration on the area and its placement within park. Doesn't fit with setting and shows little thought of incorporation into the existing play areas • New equipment offers less play value than older equipment it is replacing • Equipment too big for two of the sites and badly positioned • Proposed mound offers additional play value but increases maintenance and is not appropriate for a village green • Inadequate design for flagship site (Bedford Rd) 	

Company B	
Total Price (5 play parks)	£133,208
Status	Rejected
<ul style="list-style-type: none"> • Scored lowest on financial rating • Met brief on a basic level for three sites • Failed to meet aspects of the brief on two sites • Selected multi units offered limited play value with few differing play elements • Lack of inclusivity in play equipment 	

- No variation or imagination across the five sites
- Tender documents limited in presentation – no play park designs to review
- Flat metal standing boards are difficult to maintain and provide a harder surface than standing boards used by other companies
- Equipment not suitable for area (Beeston)
- Lack of imagination and increased play value across sites

Company C	
Total Price (5 play parks)	£150,044
Status	Rejected
<ul style="list-style-type: none"> • Met brief on all sites • In general shows good level of inclusive play • Incorporates themes, however theme not immediately evident on main site and not linked to Sandy. Strong use of Roman theme on one site. • Only includes 4 LEAP items on what should be a new fully inclusive site (Sunderland Road) • Some smaller 'filler' items do not provide value for money or enhance play • Lack of traditional swings in design for Sunderland Road • Limited group play on proposed multi units and rockers • Good level of group play on rotating items • Less pieces of equipment for money spent • Proposed multi units smaller than older units to be replaced • Proposed Bedford Road unit not appropriate for town's main play park • Age range of equipment incorrect on two of the play areas • Equipment doesn't fit in with surroundings (Beeston) • Proposed mound at Fallowfield would result in more ongoing maintenance and poor visibility from outside the play area • Shape of new area (Fallowfield) shows poor use of space 	

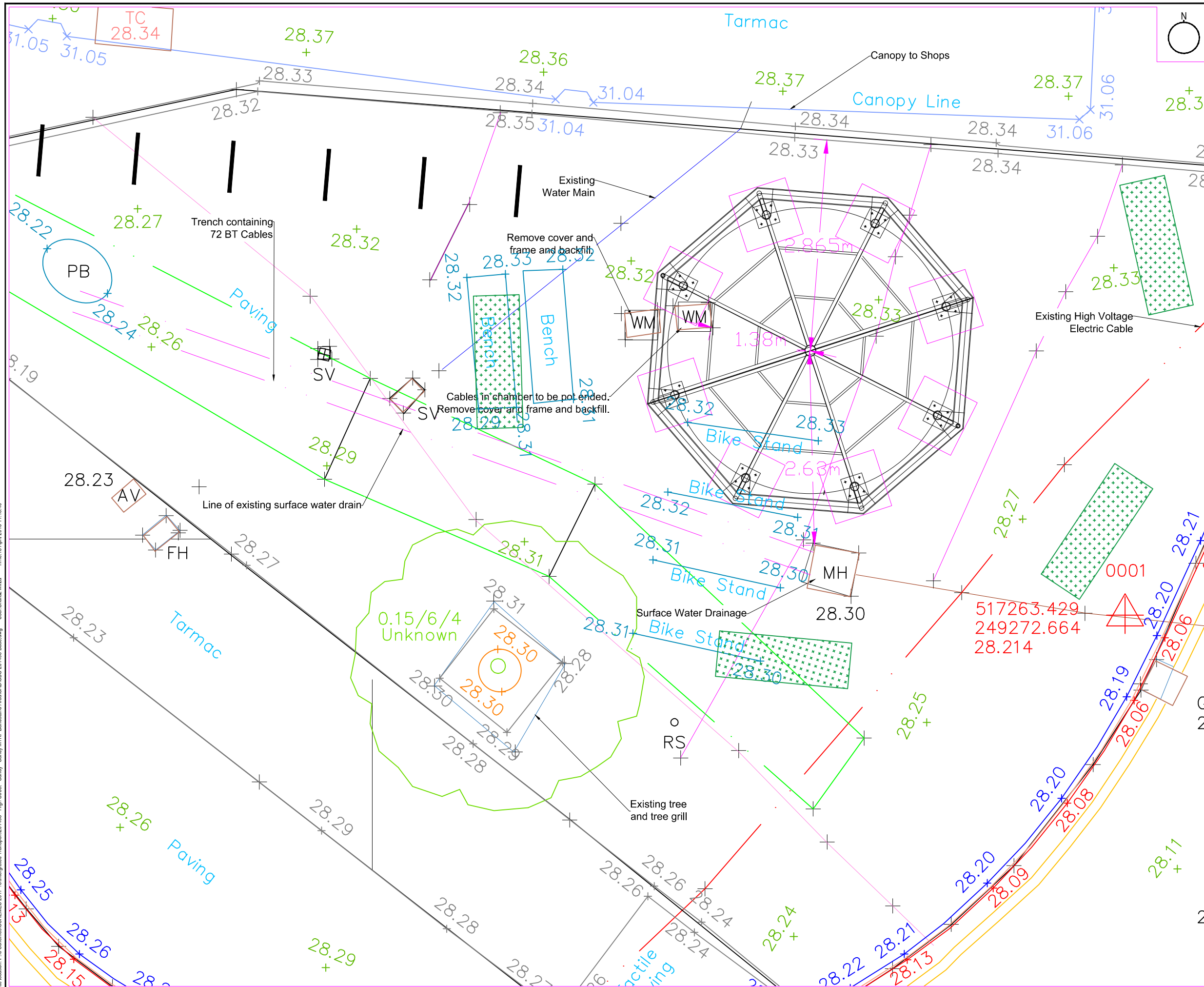
Company D	
Total Price (5 play parks)	£148,591
Status	Shortlisted Recommended
<ul style="list-style-type: none"> • Met brief on all sites and offers required play elements • Exceeds brief on two sites by offering modifications to popular existing units which no longer meets standards, rather than simply proposing to replace • Strong recommendations from local councils contacted • Clearly studied sites and thought about submissions • Considering play value of whole park not just the individual items to be installed • Designs compliment parks • Equipment targeted at right age range for all sites • Multi units, rockers and rotating equipment offer good level of group play 	

- High level of inclusivity with a very user-friendly disability swing which can be used by all. Equipment allows for age progressive play.
- Good number of items for the quoted cost with a high number of differing play elements on equipment proposed
- Equipment for Beeston Village Green fits with area but is too large. Could be modified to reduce size by removing one unit which offers limited play value
- Multi units allow for good level of group play and have numerous play elements
- Company's equipment in neighbouring towns has weathered well. Robust yet sympathetic and playful in design
- Offers alternative to metal flooring (rubber) which would be easier to maintain and safer to use
- Company makes all its own equipment and parts. Themed panels can be made to fit desired designs
- Turnaround times on spare/replacement parts is good.

Company E	
Total Price (3 play parks)	£149,145
Status	Shortlisted Rejected
<ul style="list-style-type: none"> • Meets brief on all sites • Provides good level of play elements and inclusivity in general • Design of disability swing limits use by all users and doesn't appear a sympathetic design • Sizable number of play items for quoted cost and clear imaginative play. Equipment allows for age progressive play. • Proposed Bedford Road multi-unit is suitable for site and offers good level of play. Appears somewhat limited for inclusive play. Strong theme which would encourage imaginative/role play. • Boards on multi units are hard to maintain and based on older existing equipment will deteriorate over the years • Proposed mound at Fallowfield is solely for purpose of a tunnel. Expensive and costly ongoing maintenance. • Proposed slides very basic with little imagination/excitement. • Equipment shows strong themes but difficult to alter those themes to reflect Sandy. • Make some of their own equipment but buy in parts from other companies. • Turnaround times on spare/replacement parts is good. 	

4. Recommendation

The working group recommend that the Council select Company D as its preferred partner and take forward (following some amendments) designs for consultation.



SAFETY, HEALTH AND ENVIRONMENTAL INFORMATION	
In addition to the hazards/risks normally associated with the types of work detailed on this drawing, note the following:	
CONSTRUCTION	
MAINTENANCE / CLEANING	
DECOMMISSIONING / DEMOLITION	
It is assumed that all works will be carried out by a competent contractor working, where appropriate, to an approved method statement.	

- Notes**
- 4 existing bicycle stands and two benches to be removed during construction works

- Key**
- Sheffield Cycle Stand
 - Eastgate Seat supplied by Broxap

DRAFT

REV	REV. DATE	PURPOSE OF REVISION	DRAWN	CHKD	APPROV

Drawn: _____ Date: _____
 Design: _____ Date: _____
 Checked: _____ Date: _____
 Approved: _____ Date: _____

RINGWAY JACOBS
 integrated expertise
 Central Bedfordshire

Project: Sandy Market Town Regeneration Scheme Bandstand
 Drawing Title: Preliminary Layout

Drawing Status: For Information	
Scale: 1:50 @ A3	DO NOT SCALE
Client No.:	
Drawing Number: CBC-201493-000-001	Rev: 0

This drawing is not to be used in whole or part other than for the intended purpose and project as defined on this drawing. Refer to the contract for full terms and conditions.

File location: P:\Schemes\SCHMES 2017-18\Integrated Transport\201493-High Street - Sandy MTRF Bandstand Area\CAD\CBC-201493-Base.dwg User: Sharaz Mirza Time: 13 April 2018 11:18:46
 Reproduced from the Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationary Office Crown Copyright. Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings. Licence number 100049029 Central Bedfordshire Council.