

Sandy Town Council

To: Cllrs N Aldis, B Blackley, A Effiong, R Lacey, A Lock, R Lock, C Osborne, M Scott, S Sutton (Chairman) and N Thompson
c.c. Cllrs S Baker, J Hewitt, M Pettitt and P Sharman

You are hereby summoned to attend a meeting of the Community Services and Environment Committee of Sandy Town Council to be held in the Council Chamber at 10 Cambridge Road, Sandy SG19 1JE on Monday 21st August 2023 commencing at 8.00pm.

Please Note: changed Time of meeting – this is due to an Extraordinary meeting of the Town Council being held on the same evening.



Nicola Sewell
Town Clerk
10 Cambridge Road
Sandy, SG19 1JE
01767 681491
16th August 2023

A G E N D A

1 Apologies for absence

2 Declarations of interest

Under the Localism Act 2011 members of Council are not required to make oral declarations of interest at meetings but may not participate in discussion or voting on any items of business in which they have a Declarable Pecuniary Interest (DPI) and under Sandy Town Council's Standing Orders must leave the room for the duration of all discussion on such items. (All members' register of interests are available on the Sandy Town Council website or on application to the Clerk.)

*This item is included on the agenda to enable members to declare new DPIs and also **those who wish to do so** may draw attention to their stated DPIs and also any non-declarable personal interests which they have declared under Sandy Town Council's adopted Code of Conduct and which may be relevant to items on the agenda.*

- i) Disclosable Pecuniary Interests*
- ii) Non-disclosable Interests*
- iii) Dispensations*

Sandy Town Council

3 Minutes of Previous Meeting

To consider the minutes of the Community, Services and Environment Committee held on Monday 17th July 2023 and to approve them as a correct record of proceedings.

4 Public Participation Session

Members of the public may ask questions or make representations to the committee about items of business which are on the agenda.

5 Action List

To receive the Action List and any updates. (To be circulated separately)

Appendix I

6 Robotic Line Marking System

To receive a report from the Deputy Clerk regarding an innovative programme to mark out football pitches for the new season.

Appendix II

7 EV Charging Points Update

The Committee at its meeting on 17 July 2023, Minute 28 – 2023/24 made recommendations agreed at the Council meeting held on 7 August. Central Bedfordshire Council has welcomed the Town Councils' decision to go ahead with a programme of installing EV charging points in Sandy. Additional information has since come to light and that was not reported at the Council meeting.

Option 1, which was agreed at the last Town Council meeting in August will now also include rapid charging points. It is understood that rapid charging points were expected later in the second phase and that this element has simply been brought forward. To confirm the following is what will be installed:

OPTION 1

3 x 50kW rapid charge points over 6 bays (wholly BP Pulse funded)

4 x 7kW standard charge points over 8 bays (50% grant funding/50% BP Pulse, with some revenue share to Sandy Town Council)

At this stage, the Committee is asked to agree to the additional arrangement because the Town Council has promised CBC that the TC will officially sign up to the arrangement. Failure to do so could mean the Town Council misses out on all the negotiated arrangements so far.

Sandy Town Council

RECOMMENDED:

1) That the amended Option 1 be approved and the letter to confirm the Council's agreement be submitted to CBC as soon as possible.

2) That further to the Councils' agreement to work with CBC the implications for the management of the Carpark be referred to the Carpark Working Group.

8 Provision of Clothing bank at the Town Council Car Park

The Council has been approached by the provider of a clothing bank (see attached information). The money raised from the ASTCO clothing bank would be returned to the Council for it to allocate to charitable purposes. There are two clothing banks already in situ in the car park that were not directly approved by the Council. It was resolved at **54-2018/19** Minute refers that they could remain in place until the Council made alternative arrangements.

Appendix iii

It is **RECOMMENDED:**

(1) that ASTCO be allocated the site at the Carpark and the funding raised be directed to the Mayors Charity account so the charities selected by Mayors will benefit from the funding in the future.

(2) that the Deputy Clerk make arrange for the existing textile and shoe banks to be removed.

9 Tree Surveys

Before Covid, the Council had an arrangement to receive regular reports from Steve Dear Tree Services. This service ceased in 2020. It is very important to keep this service in place to ensure the Council's trees are safe and that any works are identified and undertaken accordingly. Members are asked to consider quote for works to undertake tree surveys as follows;

Beeston Green - £350 exc VAT

Willow Island - £350 exc VAT

Bedford Road Recreation Ground - £350 exc VAT

Sandy Cemetery - £350 exc VAT

Closed Churchyard St Swithun's Church - £350 exc VAT

All trees over 150 mm diameter at 1.5 m marked with a numerical tag to aid identification. Species, height, stem diameter, crown spread listed for each tree. General condition and structural condition listed for each tree. Recommendations for works if required will be prepared and a timescale given.

RECOMMENDED that the Committee accepts the quote for a total of £1,750 excluding VAT from Steve Dear Tree Services for tree surveys.

Sandy Town Council

10 Bedford Drainage Board – Maintenance Programme - 2023-24

To consider the maintenance programme for 2023/24 and to make additional comments if necessary.

The Boards' 2022/2023 Watercourse Maintenance programme is now available for viewing on the Boards' website - www.idbs.org.uk/about-us/maintenance-programme/.

This information has been provided to all local Parish Councils within the Boards Drainage District to notify that entry to land may be required.

The Board will aim to use the same access and/or working bank as used in previous years where possible, so good access will be required. A representative may contact the appropriate authorities or organisation before works commence.

Certain factors may have an effect on the Board's capability to undertake proposed works. Please contact our office should any of the following apply to the areas of works indicated on the interactive map:

- Access Issues or 'Special Restrictions'
- Overhead and Underground Cables, Field Drains, or Structures
- Pipelines, Fishing interests or other services
- Protected habitat or Species of Flora and Fauna including Environmental Schemes.

Under the Land Drainage Act, the Board has general powers over all matters relating to drainage of the land and statutory powers of entry in order to maintain watercourses. This is irrespective of any agri-environmental schemes or rules. This Notice of Entry email should be presented to the Rural Payment Agency in order to verify this and avoid forfeiting any payments from current agricultural payment schemes.

11 Chairmans' Items

12 Date of Next Meeting: Monday 2nd October 2023

Agenda Item 5- Community Services and Environment Committee - Action list

Subject	Action to be taken Action	Response /Status
Full Council Meeting 20/04/16		
Allotments and Community Orchard At Beeston (CBC owned land) Min (22-16/17)	Progress and update reports to go to the Community Services and Environment Committee	Refer to CS&E Agenda March 2023 for previous text. Clerk has spoken to Lee Newton who has suggested that the Council apply for a licence to allow them to access the site and undertake any preliminary works/surveys to assess the site. STC to draft a request outlining what works they wish to carry out and when. The licence has no cost implications and is simply needed to ensure that STC takes on any liability for accidents/issues caused to contractors or staff during these works on site.
CSE Meeting 23/08/2021		
Min (33-21/22) EV Charging Points	RESOLVED that the Clerk submit a list of STC owned sites for consideration as part of CBC's EV Charge Point Scheme	Refer to CS&E Agenda March 2023 for previous text. Tim Price, Senior Sustainable Transport Officer for CBC attended March meeting to give update, including reapplying for grant for Sandy to be included in 2023 plans. A Working Group was set up to consider siting of EV points and impact on capacity of car park. CS&E Recommendations for option 1 agreed at Full Council on 7 th August 2023. However, Option 1 now includes 3 rapid charging points, which may need to be considered again (see details below) <i>OPTION 1</i> <i>3 x 50kW rapid charge points over 6 bays (wholly BP Pulse funded)</i> <i>4 x 7kW standard charge points over 8 bays (50% grant funding/50% BP Pulse, with some revenue share to Sandy TC)</i>
CSE Meeting 21/03/2022		

APPENDIX I

Min (118-2021/22) Queens Jubilee	RESOLVED: that S106 and CBC councillor grant monies be used to supply an additional mosaic for the town.	Refer to CS&E Agenda March 2023 for previous text. STC to remain in contact with Carolyn Blake in 2023 in the anticipation that the project can get back on track for 2024.
CSE Meeting 09.05.2022		
Min (134-2021/2022) Beeston Green Drainage	Meeting between Philip Lovesey, Operations Manager at Bedford Group of the Drainage Board took place.	Refer to CS&E Agenda March 2023 for previous text. The majority of this work has been completed

Sandy Town Council

Date:	21st August 2023
Title:	Robotic Line Marking Service
Contact Officer:	Deputy Town Clerk

Purpose of the Report

1.0 To consider a report on the possible use of a robotic line system that would mark the football pitches to a premiership football pitch standard.

1.1 When the line marking service is purchased, the company will first visit the site(s) to understand the location and size of the pitch or sports field that are to be outlined. There is no limit to how many pitches that can be outlined as part of a single project, with the efficiency of the robotic line marking process meaning that a week's worth of manual line marking can be carried out in a single afternoon.

1.2 Once the plan is in place the pitches will be marked on the tablet tool which connects to the robot, before switching the robot on and putting it into its start position. The process is automatic as the robot follows the markers laid out on the tablet screen. Records will be created and stored that can be tuned into the robot at a future date to enable enhanced efficiency for the next season, alleviating the need for the marking process to be repeated year after year, and instead letting the robot tune into its now automated setting.

Recommendation

2.0 That the Committee supports the purchase of the system for the sum of £500.

Background

3.0 The technology of robotics allows the Town Council to mark out pitches accurately and can be in place for the remainder of the season, allowing grounds staff to carry out other tasks.

3.1 The cost would be £500. Once mapping is stored in the robot it can be carried out season after season with no reprogramming required as it is locked into an automated setting.

Financial Implications

5.0 The cost of £500 is considered a cost-effective use of resources and allows ground staff to prioritise other works. Also a 1-2 day LANTRA course for 2-3 people would be well over £500.

Legal Powers

6.0 The actions undertaken are covered by the Localism Act 2011, s.1 the General Power of Competence, for which Sandy Town Council is eligible and is a power of first resort, allowing the Council to do anything an individual can do.

From: sandy@astco.co.uk <sandy@astco.co.uk>
Sent: Thursday, August 3, 2023 11:19 AM
To: Admin <Admin@sandytowncouncil.gov.uk>
Subject: FAO: Nicola Sewell -Fundraising for your community/council

Good morning Nicola,

Following my telephone this morning I am now emailing the following information as you requested regarding raising funds for the council/community by using a clothing bank.

The Funds raised go back to you to use in any way that you wish.

I am contacting you as we are working alongside town councils in the area and helping them to raise funds by using one of our clothing banks. I understand that you have recycling banks at High Street Car Park and at the Welcome Store and wanted to explain that we pay for what is collected and wanted to offer you the opportunity to raise funds for the council/community by having a clothing bank at each location which is completely free and the funds raised go back to you to use in any way that you wish.

We are local to you as we are in Sandy, and it would be great to support you in raising funds. All we ask is for a small space to place the clothing bank where visitors to the car park can donate their unwanted shoes, clothing accessories which we collect on a regular basis and pay you for what is collected at the beginning of each month.

Please find below some more information on us and how it works! It's a fantastic way to raise funds all year round with a regular monthly income stream 😊 Any questions at all please let me know!

ABOUT US:

We provide a service across the East of England helping communities fundraise by recycling clothing. How we do this is we can place a clothing bank on your premises – our outdoor banks are usually placed in a car park or surrounding area or anywhere you think would be a great location for visitors (any surface, grass, gravel etc) The clothing bank and whole scheme is completely free of charge at no cost to you whatsoever, which allows the general public and your visitors to donate their unwanted clothing and shoes. Anything collected from the clothing bank, we will then pay you for.

This is a fantastic fundraising opportunity for you to raise more funds to support your facilities. The ASTCO driver will empty the clothing bank at least once a week or as often as needed. With all weights collected recorded on your account then payment is made once a month the following month to you. We pay 30p a kilo, which is £300 a tonne, there is no minimum amount to reach in order to receive payment (such as £30, £40 etc) we pay each month regardless to you, as we know how vital fundraising can be for communities.

The clothing bank dimensions of the outdoor bank are: Height: 6'3ft Width: 4ft Depth: 3'6ft

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We work with other Parish councils, village halls, churches and community projects around the East of England and have been raising money for many years for charities. To name a few, we currently work with The Firefighters Charity (you will see our yellow banks outside fire stations) Scotter Village Hall, Swinderby Parish Council, Alkborough Cricket Club and lots more. We also work with North Norfolk, South Norfolk, Breckland and Broadland Council, as well as Huntingdonshire and East Cambridgeshire council too!

Everything received is re-used, recycled or repurposed so none of it goes to landfill. Feel free to check out our website for more information on this.

We also have a video on our website which explains the process of how we work with communities in more detail if you wish to take a look.

If you have a chat with the fellow committee members and let us know your thoughts and come back to us that would be great!

Any questions please do not hesitate to ask! You can also give me a call on 01507 466159 😊

Regards
Sandy.

Kind Regards

Sandy Ding

Alford Storage and Textile
Company

Recycling For The Next
Generation

| t. 01507 466159 | e. Sandy@astco.co.uk

w. <http://www.astco.co.uk> | a Beechings Way Industrial Estate, Alford,
Lincolnshire, United Kingdom

| p. LN13 9JE



Alford Storage & Textile Company is a company registered in England and Wales . Registered number: 8001408 . Registered office: Beechings Way Industrial Estate, Beechings Way, Alford, Lincolnshire, LN13 9JE, United Kingdom.



Fundraising for communities around England, providing support for both small and large charities, local authorities, village halls, community centres, schools and churches.



Beechings Way Industrial Estate, Beechings Way, Alford, Lincolnshire LN13 9JE.
Telephone: **01507 466159** · Email: **alexandra@astco.co.uk** · **www.astco.co.uk**

ASTCO fundraises for communities around England, providing support for both small and large charities, local authorities, village halls, community centres, schools and churches.

We work closely with charities and communities around England to provide them with a sustainable, regular fundraising stream of income in order for them to be able to continue the fantastic work they do. No cause is too big or too small, whether you are looking to fundraise for your local community project, school facilities, local authority or even a Nationwide charity, we will do our very best to support you with your fundraising journey.



Protecting our planet and preventing climate change is extremely important to us.

Sadly more than 300,000 tonnes of used clothing goes to landfill in the UK each year. 10% of all greenhouse gas emissions are caused by the Worldwide fashion industry, with 1.2 billion tonnes of greenhouse gasses caused by textile production into the atmosphere every year.



With global warming becoming a huge concern around the world, we need to do everything we can to make a difference.

By donating to our clothing bank, 100% of all clothing donated is re-used or recycled, whether that's to be re-worn by someone else, or made into something new.

By donating, not only will this provide much needed fundraising for the charity or community involved, but also prevents clothing from going to landfill and contributing to the climate change problem.





We are at the heart of the industry, being proud members of the Textile Recycling Association, with one of our members being an executive committee member which ensures that code of practices and procedures are regularly maintained throughout the UK. We are also delighted to be a part of Textiles 2030, a sustainable UK textiles action plan.

We also work with other leading UK Charities, local and regional authorities.



How we can work together?

We pride ourselves on offering an easy, regular and stress-free service to all of the Charities, local authorities and community projects we work with.

1

STEP 1:

Just let us know who you are and what you are fundraising for, then we can work out the most suitable fundraising scheme for you!

2

STEP 2:

We can provide and deliver a completely free of charge clothing bank which can be placed on your premises or wherever is best suited in the community, where local people or your centre visitors can donate their unwanted clothing and shoes.

3

STEP 3:

Collections are made weekly or more frequently depending on how quickly your bank fills.

4

STEP 4:

The money is then sent to your account every month, providing you with a regular monthly income stream!

**The process is completely stress free with
no outlay, we do all of the work for you.**

We can also provide you with posters and leaflets should you wish to share these with your local community to raise awareness for your cause.

What if I haven't got the room for a textile bank?

If you haven't got the room to put a clothing bank, not to worry!

We can also work together by doing a one off or regular collection on an agreed date, where a member of our team will come to your premises and collect all of your clothing and shoes, whether this is leftover from a village hall sale or a school fundraising collection scheme.

We are also open to any clothing fundraising ideas that you may have! Get in touch with us and we can work alongside you.



School collections scheme:

By taking part in our School collections scheme, this encourages and educates children on the importance of recycling and protecting our planet.

Our school collection scheme works by being mentioned in the newsletter or school assembly, which then the children can bring in any unwanted clothing or shoes in in a carrier bag or cardboard box. A member of our team can then come and collect all of the donations on donation day suited to your preferred time or requirements, which then we can pay you for everything collected.





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