

Sandy Town Council

Minutes of an extra ordinary meeting of the Human Resources Committee of Sandy Town Council held in the Council Chamber at 10 Cambridge Road, Sandy, Bedfordshire on Monday 25th July 2022 at 8:30pm

Present: Cllrs P Aldis, P Blaine, P Sharman (Chair) and S Sutton

Absent: Cllrs Hewitt and Osborne

In attendance: Mrs N Sewell (Clerk) and Cllrs M Pettitt

	<u>Action</u>
<p>1 Apologies for absence (HR -12-2022/23) Apologies were received from Cllrs Hewitt and Osborne</p>	
<p>2 Declarations of interest (HR -13-2022/23) i) <i>Disclosable Pecuniary Interests - none</i> ii) <i>Non-disclosable Interests - none</i> iii) <i>Dispensations - none</i></p>	
<p>3 Minutes of the Previous Meeting (HR -14-2022/23) RESOLVED to receive the minutes of the meeting of the Human Resources committee held on Monday 4th July 2022 and to confirm them as a correct record of proceedings.</p>	Admin
<p>4 Public Participation (HR-15-2022/23) There were no members of the public present</p>	
<p>5 COMMITTEE IN PRIVATE SESSION (HR-16 -2022/23) Exclusion of the Public and Press</p> <p>It was proposed and agreed that in terms of schedule 12a of the Local Government Act 1972, the following items were not likely to disclose exempt information relating to establishment and contractual matters and that the press and public need not be excluded.</p>	
<p>6 Recruitment of Deputy Clerk (HR-17-2022/23) Members received and noted a recruitment pack for the new Deputy Clerk role.</p> <p>RESOLVED Eight minor amendments to be made to the pack which the Clerk will implement before publication and to extend the application deadline to the 24th August. Clerk to forward a revised recruitment timeline to Members accordingly. It was agreed that the Clerk, and Cllrs Hewitt, Sharman and Sutton make up the interview panel.</p>	Clerk
<p>7 Chairman's Items (HR-18-2022/23)</p>	

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There were none

8 **Date of next meeting: (HR-19-2022/23)**
26th September 2022

Meeting closed at 21.06