

Sandy Town Council

To: Cllrs P N Aldis, P Blaine, A Gibson, J Hewitt, A M Hill, W Jackson, T Knagg, R Lock, C Osborne, M Pettitt, M Scott, P Sharman, S Sutton and N Thompson

You are hereby summoned to attend a meeting of Sandy Town Council to be held online on Monday 14 December 2020 at 7.30pm for the purpose of transacting the items of business below.



Chris Robson
Town Clerk
10 Cambridge Road
Sandy
SG19 1JE
01767 681491
8th December 2020

Notes:

(1) Due to the current Covid-19 Coronavirus situation, the Town Council will meet virtually via Zoom (<https://zoom.us/>) as permitted in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations").

(2) Meeting ID: 840 2211 5764

Press and public are cordially invited to attend. Those wishing to join the meeting should contact the clerk on clerk@sandytowncouncil.gov.uk in advance for the meeting password.

(3) Members of the public wishing to address the Council during the public participation part of the formal meeting must make the Clerk aware of their intention before the meeting starts.

A G E N D A

1 Apologies for Absence

To receive any apologies for absence.

2 Declarations of interest and requests for dispensations

Under the Localism Act 2011 members of Council are not required to make oral declarations of interest at meetings but may not participate in discussion or voting on any items of business in which they have a Declarable Pecuniary Interest (DPI) and under Sandy Town Council's Standing Orders must leave the room for the duration of all discussion on such items. (All members' register of interests are available on the Sandy Town Council website or on application to the Clerk.)

*This item is included on the agenda to enable members to declare new DPIs and also **those who wish to do so** may draw attention to their*

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stated DPIs and also any non-declarable personal interests which they have declared under Sandy Town Council's adopted Code of Conduct and which may be relevant to items on the agenda.

- i) Disclosable Pecuniary Interests*
- ii) Non Pecuniary Interests*
- iii) Dispensations*

3 Public Participation Session

To receive questions and representations from members of the public. Members must raise their hand to indicate they wish to speak and the Chairman will advise them when it is time to do so.

4 Minutes of previous Town Council meetings

To receive the Minutes of the meeting of Sandy Town Council held at 7.30pm on Monday 9 November 2020 and to approve them as a correct record of proceedings.

5 Minutes of committees and recommendations therein

To receive and note the minutes of the meetings of the following committees and sub-committees and (if applicable) to approve recommendations therein which do not arise elsewhere.

- i) Community, Services and Environment Committee held on 16 November 2020
- ii) Development Scrutiny Committee held on 16 November and 7 December 2020
- iii) Policy, Finances and Resources Committee held on 7 December 2020

6 Co-option of Town Councillors

Members are asked to consider applications for co-option to Town Council to fill the one vacant seat for Fallowfield Ward. Each candidate will give a brief presentation on why they have applied for co-option. Members will be given the opportunity to ask questions of the candidates following their presentations. Two applications have been received;

- 1) Mr. K. Lynch
- 2) Mr. S. Paterson

7 Planning Applications

As per the Council's Scheme of Delegations planning applications for developments larger than six dwellings must be considered by the Full Council;

Sandy Town Council

07.12.20	CB/20/04425/ REG3 The Meadows Girtford Bridge Sandy SG19 1NA	Change of use of an existing hotel (Use Class C1) to create a transitional housing scheme (Sui Generis Use Class), with ancillary works. Retrospective. Near neighbours The Co-Op Garage, Amici Coffee Shop, Car Wash, Girtford Bridge, Sandy notified.
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8 Reports from Central Bedfordshire Councillors

To receive reports from Sandy's Central Bedfordshire Councillors.

9 External Audit 2019/20

To receive and accept the external auditors report for the 2019/20 financial year audit. To note that the report was reviewed by the Policy, Finance and Resources Committee on 7th December 2020, but must be agreed by the Full Council.

Appendix I

10 Neighbourhood Plan

To note the Council's submission for the approval of a designated Neighbourhood Plan area. The submission must come from the Chairman of the Council.

Appendix II

11 Action List

To receive and note an action list on Full Council items.

Appendix III

12 Leisure Services

To receive any updates on Leisure Services in Sandy as a result of previous communication with Central Bedfordshire Council.

13 Correspondence

i) To receive and note correspondence from Central Bedfordshire Council's Director of Children's services in response to communication issued from Sandy Town Council.

Appendix IV

ii) To receive and note correspondence from Central Bedfordshire Council's Assistant Director for Business and Investment in response to communication issued from Sandy Town Council.

Appendix V

iii) To receive and note correspondence from Central Bedfordshire Council's Partnerships and Community Engagement Team regarding an Asset of Community Value.

Appendix VI

iv) To receive and consider a response from Tilco in regards to a land transfer.

Appendix VII

Sandy Town Council

14 Consultations

- i) To receive and consider if the Council wishes to submit a formal response to the Central Bedfordshire Council 'Schools for the future – Sandy area' consultation. Consultation closes 30 December 2020. Appendix VIII

- ii) To receive and agree a Council response to the Police and Crime Commissioner's survey on policing priorities for 2021. Appendix IX

15 Reports from Councillors on Outside Bodies

To receive the following reports from Council representatives on outside bodies;

No reports received at time of issuing agenda.

16 News Release

17 Chairman's Items

18 Date of Next Full Council Meeting: 18th January 2021

Annual Governance and Accountability Return 2019/20 Part 3

To be completed by Local Councils, Internal Drainage Boards and other Smaller Authorities*:

- where the higher of gross income or gross expenditure exceeded £25,000 but did not exceed £6.5 million; or
- where the higher of gross income or gross expenditure was £25,000 or less but that:
 - are unable to certify themselves as exempt (fee payable); or
 - have requested a limited assurance review (fee payable)

Guidance notes on completing Part 3 of the Annual Governance and Accountability Return 2019/20

1. Every smaller authority in England that either received gross income or incurred gross expenditure exceeding £25,000 **must** complete Part 3 of the Annual Governance and Accountability Return at the end of each financial year in accordance with *Proper Practices*.
2. **The Annual Governance and Accountability Return is made up of three parts, pages 3 to 6:**
 - The **Annual Internal Audit Report** is completed by the authority's internal auditor.
 - **Sections 1 and 2** are to be completed and approved by the authority.
 - **Section 3** is completed by the external auditor and will be returned to the authority.
3. The authority **must** approve Section 1, Annual Governance Statement, before approving Section 2, Accounting Statements, and both **must** be approved and published **before 1 July 2020**.
4. An authority with either gross income or gross expenditure exceeding £25,000 or an authority with neither income nor expenditure exceeding £25,000, but which is unable to certify itself as exempt, or is requesting a limited assurance review, **must** return to the external auditor by email or post (not both) **no later than 30 June 2020**. Reminder letters will incur a charge of £40 +VAT:
 - the Annual Governance and Accountability Return Sections 1 and 2, together with
 - a bank reconciliation as at 31 March 2020
 - an explanation of any significant year on year variances in the accounting statements
 - notification of the commencement date of the period for the exercise of public rights
 - Annual Internal Audit Report 2019/20

Unless requested, do not send any additional documents to your external auditor. Your external auditor will ask for any additional documents needed.

Once the external auditor has completed the limited assurance review and is able to give an opinion, the Annual Governance and Accountability **Section 1, Section 2 and Section 3 – External Auditor Report and Certificate** will be returned to the authority by email or post.

Publication Requirements

Under the Accounts and Audit Regulations 2015, authorities must publish the following information on a publicly accessible website:

Before 1 July 2020 authorities **must** publish:

- Notice of the period for the exercise of public rights and a declaration that the accounting statements are as yet unaudited;
- **Section 1 - Annual Governance Statement 2019/20**, approved and signed, page 4
- **Section 2 - Accounting Statements 2019/20**, approved and signed, page 5

Not later than 30 September 2020 authorities **must** publish:

- Notice of conclusion of audit
- **Section 3 - External Auditor Report and Certificate**
- **Sections 1 and 2 of AGAR** including any amendments as a result of the limited assurance review.

It is recommended as best practice, to avoid any potential confusion by local electors and interested parties, that you also publish the Annual Internal Audit Report, page 3.

The Annual Governance and Accountability Return constitutes the annual return referred to in the Accounts and Audit Regulations 2015. Throughout, the words 'external auditor' have the same meaning as the words 'local auditor' in the Accounts and Audit Regulations 2015.

*for a complete list of bodies that may be smaller authorities refer to schedule 2 to the Local Audit and Accountability Act 2014.

Guidance notes on completing Part 3 of the Annual Governance and Accountability Return 2019/20

- The authority **must** comply with *Proper Practices* in completing Sections 1 and 2 of this Annual Governance and Accountability Return. *Proper Practices* are found in the *Practitioners' Guide** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end and the subsequent work by the external auditor.
- Make sure that the Annual Governance and Accountability Return is complete (no highlighted boxes left empty), and is properly signed and dated. Where amendments are made by the authority to the AGAR after it has been approved by the authority and before it has been reviewed by the external auditor, the Chairman and RFO should initial the amendments and if necessary republish the amended AGAR and recommence the period for the exercise of public rights. If the AGAR contains unapproved or unexplained amendments, it may be returned and additional costs will be incurred.
- The authority **should** receive and note the annual internal audit report if possible before approving the annual governance statement and the accounts.
- Use the checklist provided below to review the Annual Governance and Accountability Return for completeness before returning it to the external auditor by email or post (not both) no later than 30 June 2020.
- Do not send the external auditor any information not specifically requested. However, **you must inform your external auditor about any change of Clerk, Responsible Financial Officer or Chairman, and provide relevant email addresses and telephone numbers.**
- Make sure that the copy of the bank reconciliation to be sent to your external auditor with the Annual Governance and Accountability Return covers all the bank accounts. If the authority holds any short-term investments, note their value on the bank reconciliation. The external auditor must be able to agree the bank reconciliation to Box 8 on the accounting statements (**Section 2, page 5**). An explanation **must** be provided of any difference between Box 7 and Box 8. More help on bank reconciliation is available in the *Practitioners' Guide**.
- Explain fully significant variances in the accounting statements on **page 5**. Do not just send a copy of the detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include complete numerical and narrative analysis to support the full variance.
- If the external auditor has to review unsolicited information, or receives an incomplete bank reconciliation, or variances are not fully explained, additional costs may be incurred.
- Make sure that the accounting statements add up and that the balance carried forward from the previous year (Box 7 of 2019) equals the balance brought forward in the current year (Box 1 of 2020).
- The Responsible Financial Officer (RFO), on behalf of the authority, **must** set the period for the exercise of public rights. From the commencement date for a single period of 30 consecutive working days, the approved accounts and accounting records can be inspected. Whatever period the RFO sets it **must** include a common inspection period – during which the accounts and accounting records of all smaller authorities must be available for public inspection – of the first ten working days of July.
- The authority **must** publish the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor **before 1 July 2020**.

Completion checklist – 'No' answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes have been completed?	✓	
	Has all additional information requested, including the dates set for the period for the exercise of public rights , been provided for the external auditor?	✓	
Internal Audit Report	Have all highlighted boxes been completed by the internal auditor and explanations provided?	✓	
Section 1	For any statement to which the response is 'no', has an explanation been published?		
Section 2	Has the authority's approval of the accounting statements been confirmed by the signature of the Chairman of the approval meeting?	✓	
	Has an explanation of significant variations from last year to this year been published?	✓	
	Has the bank reconciliation as at 31 March 2020 been reconciled to Box 8?	✓	
	Has an explanation of any difference between Box 7 and Box 8 been provided?	✓	
Sections 1 and 2	Trust funds – have all disclosures been made if the authority as a body corporate is a sole managing trustee? NB: do not send trust accounting statements unless requested.	✓	

**Governance and Accountability for Smaller Authorities in England – a Practitioners' Guide to Proper Practices*, can be downloaded from www.nalc.gov.uk or from www.ada.org.uk

Annual Internal Audit Report 2019/20

SANDY TOWN COUNCIL

This authority's internal auditor, acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with relevant procedures and controls to be in operation during the financial year ended 31 March 2020.

The internal audit for 2019/20 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Agreed? Please choose one of the following		
	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	Y		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	Y		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	Y		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	Y		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	Y		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	Y		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	Y		
H. Asset and investments registers were complete and accurate and properly maintained.	Y		
I. Periodic and year-end bank account reconciliations were properly carried out.	Y		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	Y		
K. IF the authority certified itself as exempt from a limited assurance review in 2018/19, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2018/19 AGAR tick "not covered")			✓
L. The authority has demonstrated that during summer 2019 it correctly provided for the exercise of public rights as required by the Accounts and Audit Regulations.			✓
M. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable
			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

Name of person who carried out the internal audit

15/01/2020

DD/MM/YY

HARNESSAM WATTS. INTERNAL AUDITOR

Signature of person who carried out the internal audit

HARNESSAM WATTS

Date

17/06/20

*If the response is 'no' you must include a note to state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned, or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2019/20

We acknowledge as the members of:

SANDY TOWN COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2020, that:

	Agreed			'Yes' means that this authority:
	Yes	No*		
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓			prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓			made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓			has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓			during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓			considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓			arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓			responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓			disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.
	✓			

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

29/06/20

and recorded as minute reference:

FC (9-2020/21) CE

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

[Signature]
SIGNATURE REQUIRED

Clerk

[Signature]
SIGNATURE REQUIRED

Other information required by the Transparency Codes (not part of Annual Governance Statement)

Authority web address

WWW.SANDYTOWNCOUNCIL.GOV.UK WEBSITE ADDRESS

Section 2 – Accounting Statements 2019/20 for

SANDY TOWN COUNCIL

	Year ending		Notes and guidance
	31 March 2019 £	31 March 2020 £	
1. Balances brought forward	685,687	656,288	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	562,607	580,198	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	132,521	105,184	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	250,656	263,932	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	608	608	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	473,263	604,834	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	656,288	472,296	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	660,653	509,046	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	2,956,838	3,282,785	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	3,674	3,313	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets.
	✓		N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2020 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

 SIGNED REQUIRED

Date

29/06/20

I confirm that these Accounting Statements were approved by this authority on this date:

29/06/20

as recorded in minute reference:

TC (10-2020/21) ENCE

Signed by Chairman of the meeting where the Accounting Statements were approved

 SIGNED

Section 3 – External Auditor Report and Certificate 2019/20

In respect of

1 Respective responsibilities of the body and the auditor

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2020; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with guidance issued by the National Audit Office NAO on behalf of the Comptroller and Auditor General see note below . Our work **does not** constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and **does not** provide the same level of assurance that such an audit would do.

2 External auditor report 2019/20

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

Not applicable

3 External auditor certificate 2019/20

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2020.

*We do not certify completion because:

Not applicable

External Auditor Name

Mazars LLP, Durham, DH1 5TS

External Auditor Signature

Mazars LLP

Date

*Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)

Application for Designation of a Neighbourhood Area

The Neighbourhood Planning (General) Regulations 2012, Part 2, Section 5

As a relevant body under the definition of Section 61G(2) of the 1990 Act,

.....**SANDY**.....Town/~~Parish~~ Council (*please delete*)

hereby applies to Central Bedfordshire Council to designate a neighbourhood area (see map attached).

The area is considered appropriate to be designated as a neighbourhood area because it covers the entirety of the parish of Sandy and the Town Council would like to address issues across the whole of the Parish of Sandy including Beeston.

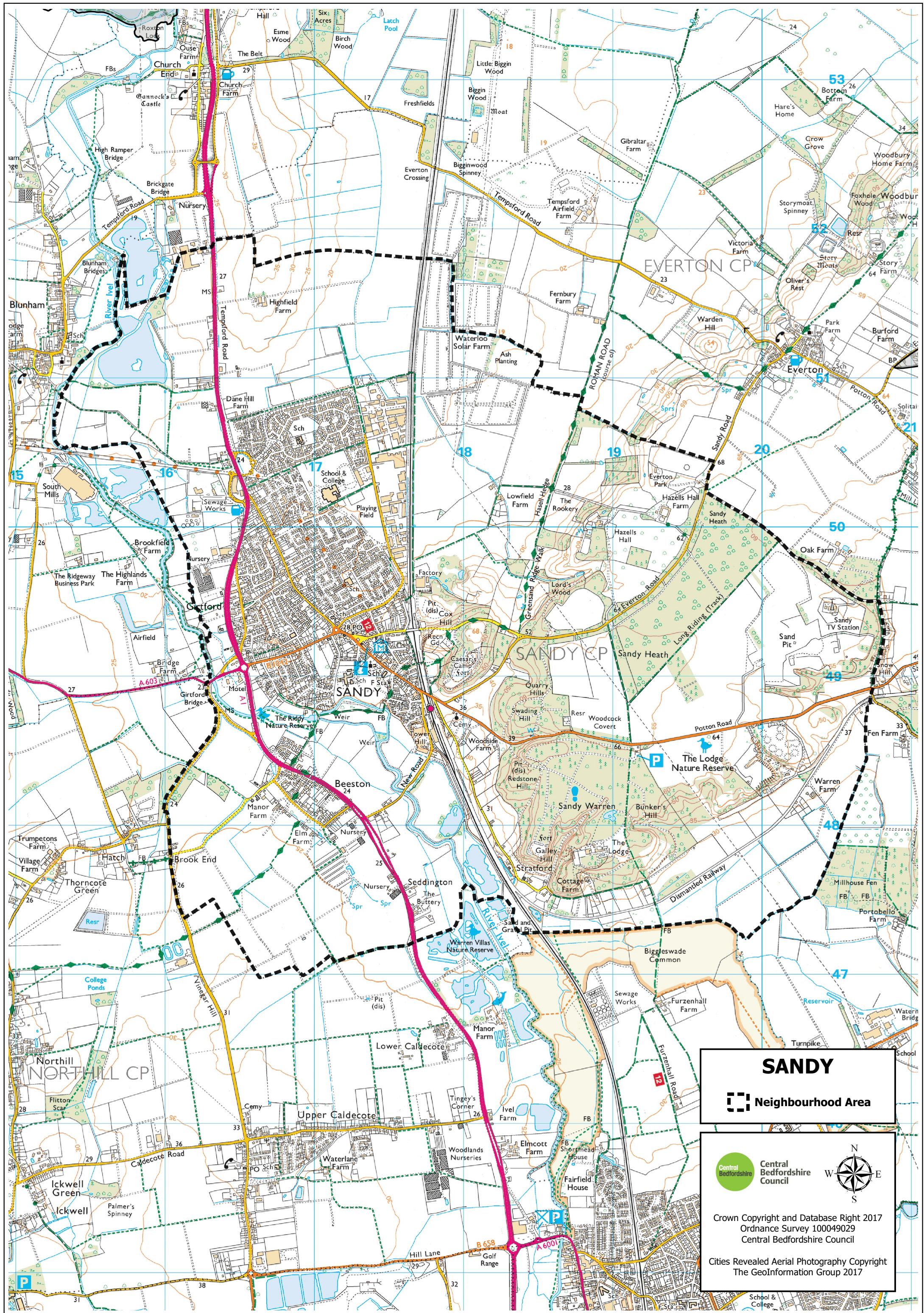
Signed

.....

(*print name*) Councillor Michael Scott


(Chair)


Date.....



SANDY

 Neighbourhood Area

 Central Bedfordshire Council



Crown Copyright and Database Right 2017
Ordnance Survey 100049029
Central Bedfordshire Council

Cities Revealed Aerial Photography Copyright
The GeoInformation Group 2017

Town Council - Action list

Subject	Action to be taken		Response/ Agenda no.
	Minute	Action	
Meeting 9/11/15			
East West Rail Link	(89-15/16)	Town Council strongly support the East West rail link coming through Sandy and to lobby the relevant authorities.	Route E announced as preferred corridor. EWR engagement events were due to take place in 2020 but were put on hold due to pandemic. EWR recently launched 'The Hub', an online space to engage with EWR. No further direct communication to STC.
Meeting 21/5/18			
A1 – Local Issues	(19-18/19)	To push for decisions on the future of the A1 and action on safety and environmental issues.	Mayor and Deputy Mayor previously met with MP Mr Richard Fuller to put forward Sandy's concerns relating to the A1 and other matters. No further development at present.
Meeting 17/12/18			
Sandye Place Academy	(142-18/19)	That the Town Council place on record its opposition to any future residential development on the site and all other aspects the site could be used for as highlighted in the Council's Community Plan and that CBC Ward Councillors support the Council's position.	The Council previously met with Mr Keaveney and continued to engage with CBC to put forward residents' concerns and Sandy's needs as part of a CBC Option Appraisal. An update was originally anticipated in early 2020. Lack of formal response to STCs options report raised in a letter to CBC's Director of Children's Services. Response on agenda.
Meeting 09/11/20			
Changes at Luton Airport Consultation	56-2020/21	CSE Committee to be delegated authority to consider and agree a response to the Luton Airport consultation.	Response agreed and submitted with preferred option. Difficulty in understanding the technical way in which the consultation was presented was included in STC's feedback.
Response to CBC Education following communication announcing the SSS consultation	64-2020/21	Clerk to respond to CBC's Director of Children's Services expressing the Council's concerns regarding the SPA site and	Letter issued to S. Harrison. CBC's response received and to be discussed at agenda item 12.

AGENDA ITEM 11**APPENDIX III**

		asking for a response to the STC options report which was previously submitted to CBC.	
Berwick Way Estate community land	66-2020/21	Potential transfer of land at Berwick Way estate to STC. Clerk to write to landowner's agents asking again for a contribution towards work that would be needed to tidy the areas up, or for the landowner to take action to cut back overgrown areas. Site visit between landowner and STC requested.	Response received from landowner's agent, Tilco. To be discussed under agenda item 13.
Consultation on the committee for Standards in Public Life	69-2020/21	Councillors to send comments to the office on the NALC consultation for the committee of Standards in Public Life. Office to collate and issue response to consultation	Ongoing. Four Councillors have submitted comments to date.



Chris Robson
Town Clerk
Sandy Town Council
10 Cambridge Road
Sandy
SG19 1 JE

Our ref: CBC-00STC
Date: 24/11/2020

Dear Chris,

Re: Supporting Town Centres

Your letter dated the 5th November, concerning Town Centres and potential activities in Sandy town centre has been passed to me.

I am sorry that someone from the Place Delivery Team had not been in contact but, I believe my colleague Sam Caldbeck has now been in touch with you to set up a meeting to discuss your project ideas.

The list of potential activities and projects that you have shared along with those already highlighted as part of exploring the Future High Street Fund opportunities will help inform this conversation with Sam.

Within your letter you highlighted a number of ideas and whilst I won't comment on each of them, I wanted to pick up a couple of points. You specifically mentioned Meanwhile Spaces and I can confirm that we have recently engaged with the Meanwhile Foundation, to explore the opportunity for Meanwhile Spaces across central Bedfordshire. You also mentioned free public wi-fi in the town centre. We have recently worked with Leighton Linlade Town Council on the roll out of a wi-fi scheme, funded from S106 contributions, so this is again an area that could be explored.

More broadly, in terms of town centres we were looking to refresh the benchmarking data originally carried out in 2019, before the end of this year. The purpose of which was to better understand the impact of Covid-19 on local businesses. However, the second lockdown has prevented this and we will, depending on conditions, look to revisit this in Spring 2021.

Finally, I note your comment about Sandye Place and the importance of the site as a prime town centre location. Central Bedfordshire Council has, as I am sure you are aware, a number of ambitions for Sandy, such as the enhancing the leisure facilities and the transformation to Sandy Secondary School, as well as the need to offer a new and improved care home. We are continuing to work through how the Sandye Place site might be used to help achieve such ambitions, whilst of course needing to work with the DfE to understand any constraints that may be imposed regarding use of the land. The team

leading the work on Sandye Place have confirmed they will be keeping the Town Council and the wider community fully updated on emerging plans as they are developed.

In the meantime, should you have any queries or have any further observations to make with regard to Sandy town centre, please do not hesitate to get in touch.

Yours sincerely

K. E. McFarlane

Kate McFarlane

Assistant Director Business & Investment

Partnerships Community & Engagement

Team <Partnerships.CommunityEngagementTeam@centralbedfordshire.gov.uk>

To:Clerk

Under the Community Right to Bid provision of the Localism Act 2011, I am writing to formally notify you, that the 5-year period of listing The Kings Arms and The Queens Head, Sandy as an Assets of Community Value (ACV) expires on 5th January 2021

The List of Assets of Community Value on the Council website will be updated at that time to show that the above will no longer be listed as an ACV.

Please note that as the above will no longer be listed as an ACV, the moratorium on disposing of listed land will no longer apply if that the owner elects to sell the property/land.

We have written to the nominator to let them know that they can complete a new nomination. New submissions will only be accepted for Assets that have previously been removed from either the Listed Assets of Community Value or the List of Non-Listed Assets if it can be shown that new, additional evidence has come to light since the first submission. Guidance and the online nomination form is available on our [website](#).

A completely new submission would need to be made and the process would start again from the beginning.

The council reserves the right to reject re-submissions if, in its opinion, insufficient additional information has been provided.

Liz Cray

Senior Community Engagement Officer

Community Engagement Team

Communications and Engagement

Transformation Directorate

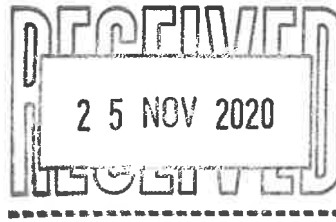
Central Bedfordshire Council Priory House, Monks Walk, Chicksands, Shefford, Bedfordshire, SG17 5TQ

Direct Dial: 0300 300 5018 | [REDACTED] | Mobile: [REDACTED] |

Email: liz.cray@centralbedfordshire.gov.uk

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www.centralbedfordshire.gov.uk



Chris Robson
Sandy Town Council
10 Cambridge Road
Sandy
SG19 1JE

24th November 2020

Dear Mr Robson

Re: Meadowcroft, Sandy

Thank you for your letter of 12th November 2020 in which you set out Sandy Town Council's position.

I can confirm that yesterday, Taylor Wimpey's (TW) contractors completed the grass cutting and removal of some fly tipped land on the land edged red on the enclosed plan. You can of course check the work yourself, but TW have emailed us some photos of the completed works which I have enclosed with this letter.

As this work has been completed, TW will not be making a contribution of £3,000 - £4,000. This is in line with our letter of 21st October which highlighted the correct use of shareholder funds etc..

TW now consider the land to be in a satisfactory condition to transfer to Sandy Town Council for £1.

Please can you provide me with the Town Council's solicitor details so that we can put TW's internal solicitor in touch with yours so that we can progress the matter.

I look forward to hearing from you.

Yours sincerely,



Robert Orford
On behalf of Taylor Wimpey



Community Policing Fact Sheet

Hello everyone,

As you know, with COVID-19 restrictions in place, we cannot hold our usual Annual Parish Council meeting where we explore the achievements of Bedfordshire Police over the previous year, and those of our rural crime team Op Sentinel in particular, and set out what we want to achieve together in the following year, with detailed input from senior police leaders.

In line with many of your Parish Councils and community groups, we are having to adapt our ways of engaging in this important dialogue. It is, of course, something of a surprise to me to remain in post at this point due to the postponement of local elections for a year until May 2021 but I have not sat on my hands, of course.

As your Police and Crime Commissioner, you will know I have continuously battled to get Bedfordshire Police the funding it needs to support all communities in both rural and urban areas and tackle the very challenging crime profile that we have within our county.

You will hopefully be aware that I have been successful once again this year in receiving a third, £2.9 million, Policing Special Grant from the Home office in recognition of the issues Bedfordshire Police has to tackle, especially with regard to gun and gang crime that threatens young people and entire communities, due to the drug dealing which so often gives rise to it, which





occurs in the rural environment as well as our towns as criminals seek out new markets.

Working with the Chief Constable, I have also managed to boost Community Policing team numbers once more over the past year, with recruitment over 2019-20 at a higher level than for more than a decade, even before the Government's promised national uplift; which only delivered 18 officers to Bedfordshire last year (and will deliver 36 more this coming year) as these were funded against the outdated national police formula which favours substantial urban populations over largely rural, less densely populated, counties such as our own. As new officer intakes join the force and take up their positions, this has allowed the intended Community Hub officer and PCSO numbers to be achieved at full capacity to cover each small town and rural neighbourhood as well as delivering the new Neighbourhood Enforcement Team (NET) comprised of a Sergeant and a unit of PCs who flex around Bedfordshire to help the Community Hubs to get to grips with new emerging crime problems at neighbourhood level. I am confident we will be reporting on their successes in the coming months.

Through this factsheet, we intend to use the information from the short survey which is included to build and compliment the existing Community Hub problem-solving priorities, set by yourselves, town councillors and the Chief Constable and myself.

Work started in the summer to amplify how the views of our communities can be heard, which now includes utilising social media platforms alongside the established Community Priority-setting Forums, with additional crime pattern analysis to show which crimes impact on each area to form a clearer picture of what the police Hub teams should concentrate on alongside their partnership colleagues, such as yourselves.

I would be most grateful if you would complete the short survey to air your own views and those of residents in your parishes and smaller town council areas so that they can be taken into account.



Finally, I would like to take this opportunity to thank you for your time in completing this. At the end of this factsheet you will find ways to contact me and the OPCC as well your local dedicated police contacts.

Rest assured that until I walk out of the door for the last time I will be working to improve policing and community safety across the county as two Safer Streets bids during lockdown of £882,000 and grants to deal with Domestic Abuse during the pandemic of approximately £200,000 also prove.

Please take care and stay safe in the interim and enjoy a happy, if rather different, Christmas than usual.

Yours, ever

Kathryn



Community Teams

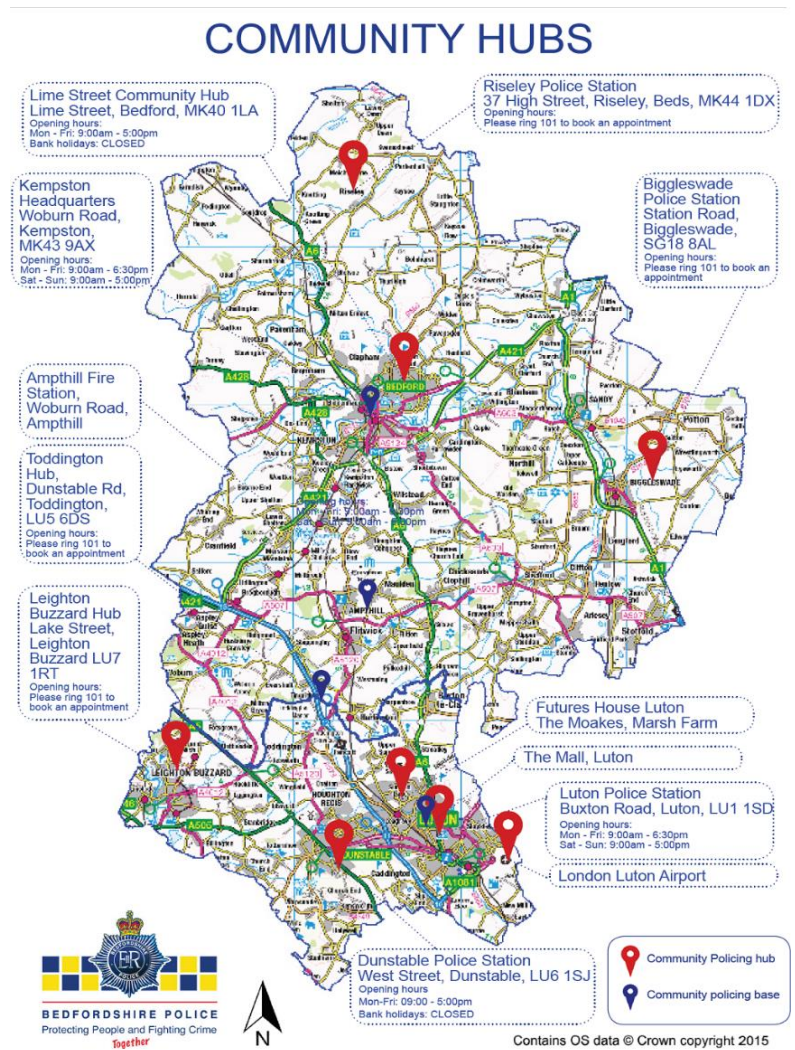
The Force is aligned to three local Geographical areas:

- Bedford Borough
- Central Bedfordshire
- Luton Borough

The Community Teams include:

- Rural Crime Team
- Luton Community Policing Team
- London Luton Airport Policing
- Central Bedfordshire Community Policing team
- North Beds Community Team
- Neighbourhood Enforcement Team

All community Policing Hubs are operational and are Covid-19 compliant. New recruitment into these community policing roles has been taking place as new officer intakes occur allowing the Hubs to be populated to the required levels as promised by October 2020.



Some of the top current priorities for our Community Teams are:

- Scams
- Fraud
- Theft
- Burglary
- Hare Coursing



Engagement Plan for Priority setting:

In previous years, community priorities were set at face to face meetings. We recognise due to the current climate that face to face meetings will not be able to occur for some time. However, the views of our communities are vital and we have taken views from a variety of social media platforms and comments from local parishes to set the community team priorities.

The way that the Community Teams will achieve these priorities are through:

- Community engagement events
 - pop up advertised events to speak to residents across the hub areas (when possible)
- Social media Engagement – using various social media platforms to gather views from a wider resident base
- Overlapping of crime statistics and intelligence to form a pattern of crime types be affecting the area and guide objectives
- Established Community Priority setting meetings seek resident's views

Another objective of the Community Team is to identify local objectives for the police. This is where you come in. We want to hear from the local town and parish councils and find out what crime affects your area the most.

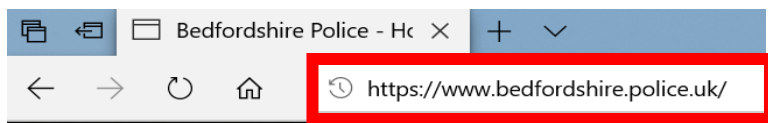
By taking the attached Survey, this will help our Community Teams focus on the priorities you have flagged to us.

<https://www.surveymonkey.co.uk/r/JF88WKS>

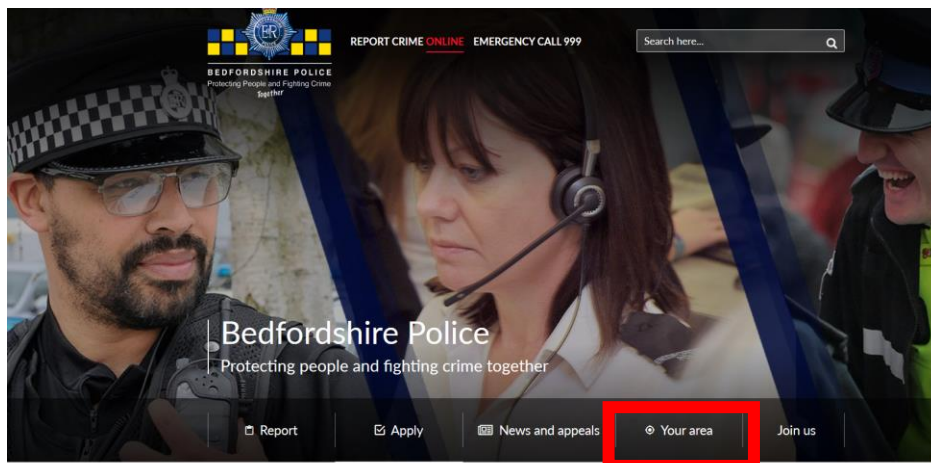


How to check crime stats for your local area

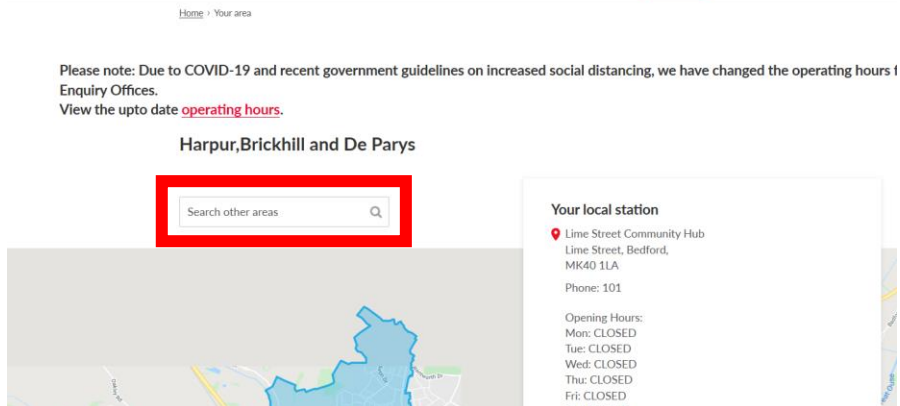
To find out more information about the crime in your area, follow these 7 simple steps below.



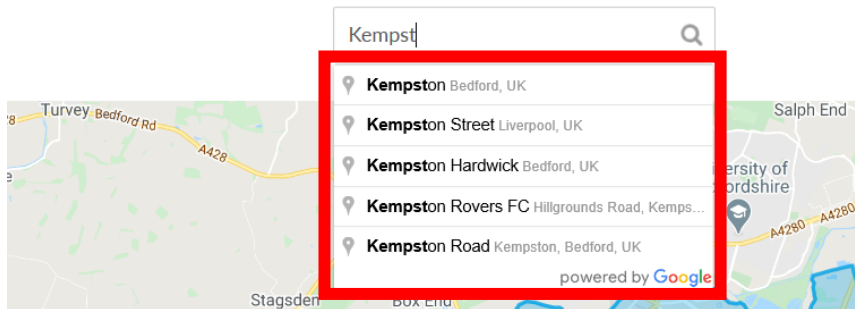
Step 1. Search
www.bedfordshire.police.uk/



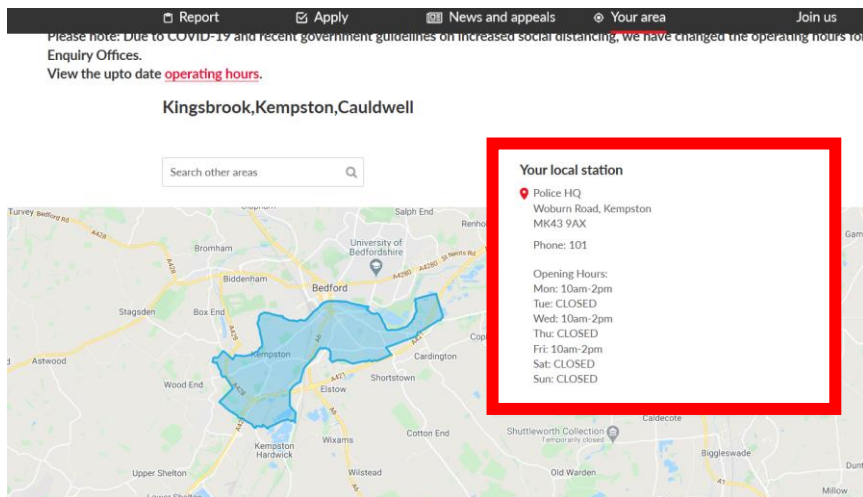
Step 2.
Click
'Your Area'



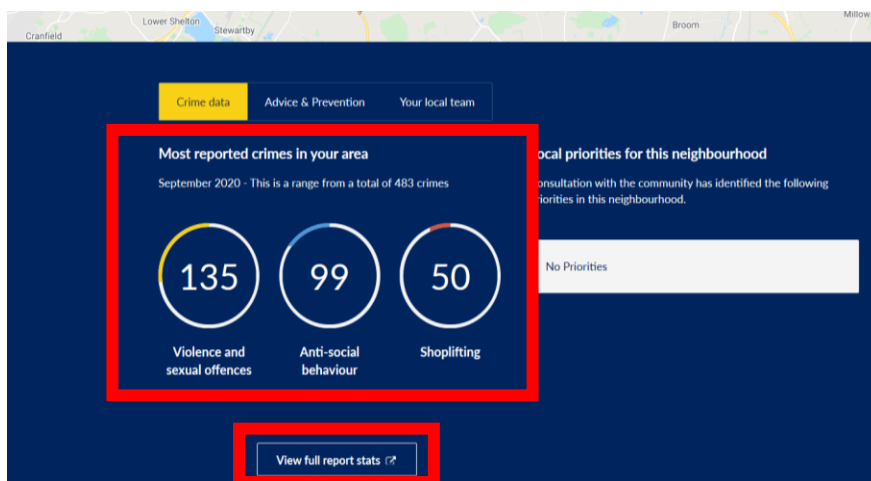
Step 3.
Type in the
name of your
local area in
Bedfordshire.



Step 4.
As you start to type in the area, a drop-down menu will show. Choose the location you are searching for.

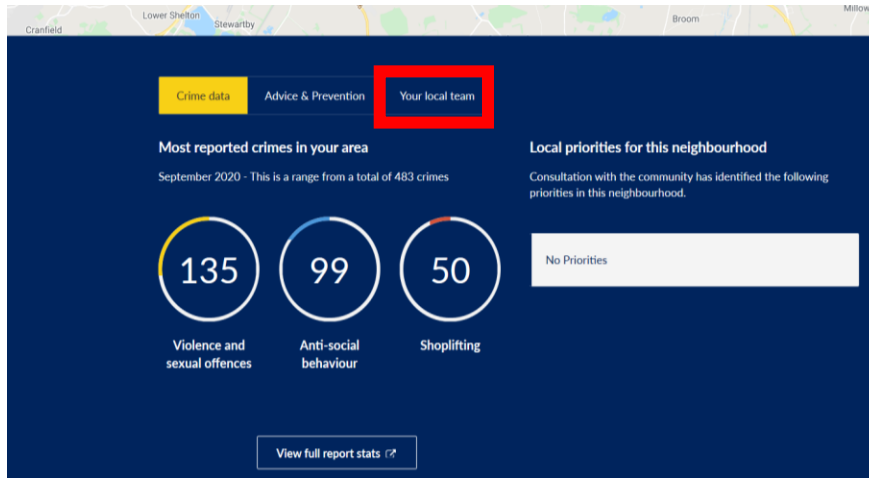


Step 5.
It will then show 'Your Local Station' and their opening hours.



Step 6.
Scroll down the page. Underneath the map you will find the 'Most Reported Crimes In Your Area'

Step 7.
To view the full report stats, click on the box at the bottom.



You can also use this area to find the contact details for your local team

From here, you can see all their names and positions...

Crime data	Advice & Prevention	Your local team
Sgt Maddie DOGGRELL	Sgt Ian LEESON	Ch/Insp Rachael GLENDENNING
PC James Killen	PC Little Sean	PC Emily KEECH
PC Sharon CUMMINGS	PCSO Emily HURST	PCSO Rachel Parrott

When contacting the force, this will help you chose who to mark the attention too.



How to contact your community officers

Emergency

- Call [999](#) if;
- a serious offence is in progress or has just been committed
- someone is in immediate danger or harm
- property is in danger of being damaged
- a serious disruption to the public is likely.
- If you are hard of hearing you can use our textphone service [18000](#) or chat to us live using our webchat.

By phone:

Non-emergency

- Call [101](#) for non-emergency enquiries. Using this number, you can report an incident or get help.
- If you are deaf or hard of hearing, use our textphone service on [18001 101](#) or chat to us live through our webchat service.

If you wish to remain anonymous

- ▶ You can report a crime or suspicious behaviour to [Crimestoppers](#) online, or by calling them on [0800 555 111](#).

Visit your local police station

- ▶ Visit your local hub/station



PROTECT YOUR HOME



MAKE YOUR HOUSE LOOK LIVED-IN

If you're out during the night, keep your lights on a timer and consider keeping your radio playing so it seems like someone is home.



LOCK UP WHEN YOU LEAVE

Make sure all windows, vehicles and garages or sheds are securely locked at all times.



KEEP VALUABLES OUT OF SIGHT

Keys, wallets, mobile phones and laptops left in view can entice opportunist thieves. Keep them hidden and out of view of windows.



DON'T GIVE CROOKS AN EASY ENTRY

Never leave keys under a doormat or in a flowerpot – it's the first place a would-be offender would look.



SECURITY MARK YOUR PROPERTY

Security mark high-value belongings such as laptops, tablets, smartphone and games consoles using UV pens and register them.

DEALING WITH BOGUS CALLERS



If you have an unexpected knock on the door never open it to strangers, consider installing a door chain and always keep it on.



If unsure of the visitor's identity always ask for their ID first and telephone the company they are purporting to be from.



Discuss any work you feel needs carrying out on your property with a relative or friend who can help you find a reputable trader.



Don't agree to any work or sign anything on the spot. Do not be pressured into having any work carried out



Never pay cash up front and never go to the bank or cash point with a trader

IF YOU'RE NOT SURE, DON'T OPEN THE DOOR



REPORT INCIDENTS

CALL 101 TO REPORT AN INCIDENT, OR
999 IF A CRIME IS IN PROGRESS



BEDFORDSHIRE POLICE
Protecting People and Fighting Crime
Together



Follow your local
Community Team
on Social Media

← **Luton Community Policing Team** ✓
4,185 Tweets



⋮ ✉ 🔔 **Following**

Luton Community Policing Team ✓

@LutonCPT Follows you

Community #Police Officers and #PCSOs tweeting from #Luton in the county of #Bedfordshire. Please don't report crime here, call 101 or 999.

📍 Luton, England 🌐 bedfordshire.police.uk 📅 Joined July 2015

713 Following 3,159 Followers

@LutonCPT

← **BedsPolice Cohesion** ✓
4,227 Tweets



⋮ ✉ 🔔 **Following**

BedsPolice Cohesion ✓

@bedscohesion Follows you

Community #Cohesion officers tweeting from @bedspolice dedicated to integrate the #Police and #Community. Please don't report crime here, call 101 or 999.

🌐 bedfordshire.police.uk 📅 Joined December 2015

2,861 Following 3,729 Followers

@bedscohesion

← **Beds Police Rural** ✓
794 Tweets



⋮ 🔔 **Following**

Beds Police Rural ✓

@bedspolicerural

Fighting crime and protecting people in rural areas of Bedfordshire. Please don't report crime here - call 101 or 999.

🌐 bedfordshire.police.uk 📅 Joined September 2017

391 Following 1,834 Followers

@bedspolicerural

← **NorthBedsPolice** ✓
5,209 Tweets



⋮ ✉ 🔔 **Following**

NorthBedsPolice ✓

@NorthBedsPolice Follows you

Community Police Officers and PCSOs tweeting from #Bedford and surrounding areas in the #NorthRural. Please don't report crime here, call 101 or 999

📍 Bedford, England 🌐 bedfordshire.police.uk 📅 Joined July 2015

458 Following 3,393 Followers

@NorthBedsPolice



⋮ ✉ 🔔 **Following**

Central Community Team ✓

@CentralBedsCPT Follows you

Community #PoliceOfficers & #PCSO's tweeting from #Dunstable, #LeightonBuzzard, #HoughtonRegis & #BartonLeClay Please don't report crime here, call 101 or 999.

🌐 bedfordshire.police.uk 📅 Joined March 2017

70 Following 1,977 Followers

@CentralBedsCPT



← **Beds Specials** ✓
1,365 Tweets



⋮ ✉ 🔔 **Following**

Beds Specials ✓

@BedsSpecials · Follows you

The Official Twitter Page For Bedfordshire's Special Constabulary. To report crime call 101 or 999 in an emergency.

📍 Bedfordshire 🌐 bedfordshire.police.uk/about_us/recru...
📅 Joined September 2014

343 Following 1,879 Followers

@BedsSpecials

← **London Luton Airport Policing**
819 Tweets



⋮ ✉ 🔔 **Following**

London Luton Airport Policing

@LLAPoliceUnit

Part of @BedsPolice providing protective security across @LDNLutonAirport.

This is how we work together to keep everyone safe. 🚚 🚓 🚒

📍 Luton, England 🌐 bedfordshire.police.uk 📅 Joined April 2018

192 Following 1,300 Followers

@LLAPoliceUnit

← **Beds Police Cadets**
1,321 Tweets



⋮ ✉ 🔔 **Following**

Beds Police Cadets

@BedsCadets · Follows you

Follow for updates from the @BedsPolice Volunteer Police Cadets & @bedscip

📍 Bedfordshire 📅 Joined November 2015

406 Following 1,105 Followers

@BedsCadets

← **BCH Police Dogs**
2,781 Tweets



Dog Unit



⋮ ✉ 🔔 **Following**

BCH Police Dogs

@BCHPoliceDogs · Follows you

The Bedfordshire, Cambridgeshire and Hertfordshire Police Dog Unit. Please do not use Twitter to report crime - this account is not monitored 24/7.

📍 Beds, Cambs & Herts 🌐 herts.police.uk/Information-an...
📅 Joined October 2013

296 Following 10.3K Followers

@BCHPoliceDogs

← **BCH Road Policing Unit**
18.6K Tweets



⋮ ✉ 🔔 **Following**

BCH Road Policing Unit

@roadpoliceBCH · Follows you

The official Twitter account for the Beds, Cambs & Herts Roads Policing Unit. Please do not use Twitter to report incidents. Dial 101 or 999 in an emergency

📍 Beds Cambs & Herts 📅 Joined September 2013

202 Following 18.5K Followers

@roadpoliceBCH



Follow Bedfordshire Police on Twitter for the latest information on crime in Bedfordshire.

Bedfordshire Police ✓
31.7K Tweets

Bedfordshire Police ✓
@bedspolice Follows you

Protecting people and fighting crime in Bedfordshire. Please do not report crime here - call 101, or dial 999 in an emergency.

📍 Kempston, Bedfordshire 🌐 bedfordshire.police.uk/report/Report
📅 Joined May 2011

647 Following 87K Followers

@bedspolice

Bedfordshire PCC ✓
3,582 Tweets

Bedfordshire PCC ✓
@BedsPCC

Tweets from the Office of the Bedfordshire Police and Crime Commissioner.

📍 Bedfordshire 🌐 bedfordshire.pcc.police.uk 📅 Joined November 2011

323 Following 3,945 Followers

@BedsPCC

Follow the Office of the Police and Crime Commissioner on Twitter for further information on what the office has been up too and current funding opportunities.

SANDY TOWN COUNCIL**DATE: 14 December 2020****SUBJECT: Sandy Secondary School Consultation****1. Summary**

- 1.1 The following information and consultation questions have been taken from the Central Bedfordshire Council Schools for the Future website. Members are asked to consider the information and consultation questions, with a view to submitting a formal response from the Town Council.

2. Overview**The case for change at Sandy Secondary School**

When the school opened in 1975 it had been built to accommodate just three-year groups, with a maximum of 22 students in each class, and a very small sixth form. Many of the classrooms were built to operate as general spaces and not the specialist rooms that a secondary school now require.

The school changed from an upper school in September 2018. This change, along with the move to primary by all of the lower schools in the area, and the closure of Sandye Place Academy (September 2019), resulted in a change from a three-tier to a primary/secondary model of education across the town.

Over recent years, the school has undergone significant maintenance and repairs to meet health and safety requirements.

The change to a primary/secondary model in the town and the two consecutive 'Good' judgements by Ofsted have, over the last five years, resulted in a rise in the number of students in the school; from 535 students (including the sixth form) to just over 1,000 now.

During the past year, temporary classrooms have been added to the school site, with a further temporary building added for October 2020. These are designed to accommodate the increasing numbers in the student body from Year 7 to Year 13, as well as to allow the school to deliver the curriculum.

Catering facilities have been extended by the provision of a snack hut at the back of the school, and outside covered seating. A resource area has been converted into two further classrooms, and one of the school's outer buildings has been converted into a sixth form common room to accommodate the growing size of the sixth form. The sixth form block now provides room for 80 students, and the new temporary units are being used to provide much needed teaching space for a further 120 students.

Although the school is recognised by the Department for Education as a school of over more than 8 forms of entry, it does not have the capacity to accommodate the existing students. This is due to the limited capacity of the classrooms. This has not been a problem in recent years, but with the increased number of students, steps need to be taken to address the under-capacity and to futureproof the school site.

3. What's being consulted on?

There has already been a significant increase in pupil numbers at Sandy Secondary School, since 2015. Changes have therefore been needed recently to the school site to accommodate the increasing number of students who are seeking places at the school.

A reconfiguration of the school site is therefore required to enable the school to meet the accommodation deficit.

The proposals are to:

- remodel and refurbish the existing buildings, including the frontage of the school
- build a new teaching block
- build a new special educational needs area
- build new external recreational areas

The proposed changes would increase the school's capacity from 1,009 (as per the Department for Education's database) to 1,200.

If the proposals are approved, construction of both a new teaching block and a new SEND block will be completed in the autumn term 2022.

4. Have your say

Complete the questionnaire online

The future of our education system in Sandy matters to our whole community and everyone who has an interest, for current or for future generations of children and young people, is invited to give their views on the proposals for change.

You can read more information and have your say by answering this questionnaire at any time up to and including **30 December 2020**, when the consultation closes. If you need a paper copy of the questionnaire, call 0300 300 8301, or download the document here.

5. Sandy area - next steps

What happens after the consultation?

After the consultation concludes on December 30, the consultation feedback will be analysed, and the findings and recommendations taken forward for final Executive approval in spring 2021.

Prior to this, Members of Central Bedfordshire Council's Children's Services Overview and Scrutiny Committee will consider the proposed transformation and the result of the consultation on 9 March 2021.

If a decision is made to proceed with the proposals for Sandy Secondary School, formal implementation of the changes would commence during 2021, such that the new buildings are developed to provide a good physical environment for the pupils and staff.

Sandy Secondary School and Central Bedfordshire Council would work together to make sure that disruption is minimised and that both pupils and school staff are well supported through the process of change. Maintaining the quality of education provided to children through the process of change is an absolute priority for both organisations.

The reconfiguration of the school's existing buildings will be phased in order to minimise disruption to the school and will be completed following the handover of the 2 new blocks.

The original school buildings will be reconfigured in order to offer more facilities for the students and increase specialist learning spaces to meet the changing demands of the curriculum.

6. Sandy Secondary School – FAQs

1. What are you proposing to provide for the school?

Our intention is to provide additional specialist teaching rooms and larger more adaptable/flexible spaces for the students to learn in. These will meet the changing demands of the curriculum and increase the capacity of the school.

The proposed plans include a reconfiguration of the school, the construction of both a new teaching block and a new Special Educational Needs and Disabilities (SEND) block, plus two all-weather sports pitches. The latter would house the school's new football academy that it is hoped will be to open to students who find mainstream school challenging, and who would benefit from a more vocational curriculum with specialist resources. Please see question 11 for more information on the football academy.

2. How will the students benefit from this proposed expansion?

The expansion will give students more specialist rooms and resources in subjects like Information and Communication Technology (ICT), food

technology/design technology, science, dance/drama, art and photography. It will also provide a dedicated sixth form area and more purpose-built teaching spaces, which are well-ventilated and spacious.

3. How many additional places will be provided by the expansion?

The school will be able to accommodate a total of 1,200 pupils across years 7 to 11, and a maximum of 200 students in the sixth form.

4. Does the school and the Council have the space and the funds needed to provide these new facilities?

The results of the consultation will be reported to the Children's Services Overview and Scrutiny on 9 March 2021, and to the Executive on 13 April, 2021, where a decision will be made in relation to submitting a request for the capital required for the transformation. There is sufficient space within the school site to accommodate the proposed additional facilities.

5. When would the programme of works be completed?

Construction of both the new teaching block and the SEND block will begin in 2021 and will be completed and available for the autumn term in 2022. Reconfiguration of the school's existing building will begin after the completion of the 2 new blocks. Subject to obtaining all the necessary consents, it is proposed that all of the proposed works will be completed by summer 2023.

6. Who will oversee this work?

A specialist team of professionals will be assembled to carry out this work. There will be a project lead from Central Bedfordshire Council, plus a school team comprised of the Executive Principal and the school HR and Operations Manager.

7. Will the temporary units be removed once the building has been completed?

The intention is to eventually remove all temporary buildings from the school site.

8. My child currently attends Sandy Secondary School; how can I be assured that standards would be maintained during the building work?

The majority of the internal works to the existing building will be done during the school holidays, but we will ensure that noise and inconvenience to both staff and students is kept to a minimum if work is needed during term-time. We will not allow lessons or exams to be disturbed and will work closely with the construction company. If necessary, work will be done to the main building outside school working hours

9. How will the eventual increase in numbers of pupils and staff impact on the school's immediate neighbours?

Traffic management plans will be a key element in the process of getting permission for the building programme from the planning authorities.

10. The community currently uses the school's sports hall and squash courts, will these facilities continue to be available for community use after the transformation?

The indoor sports facilities will continue to be needed for curriculum use, but as valued facilities for Sandy's residents, they will also remain accessible to the community. We are working with the school and Sandy Town Council to consider the local leisure facilities offer and ensure there is no loss of facilities for the residents.

11. What are the plans for Special Educational Needs and Disabilities (SEND)?

There are proposals for a school SEND block wrapped around a football academy. This has been led by Sandy Secondary School, who have successfully secured some funding from the Department for Education for their own pupils. The Council is also developing overarching SEND cluster proposals as part of the Schools for the Future programme, which are due to be published early in 2021.

Consultation

Central Bedfordshire is set to grow over the next 15 years. New homes mean we need to provide more school places.

In response to this, the schools in the area have been working together, with Central Bedfordshire Council, on a long-term plan to make sure we have:

- The right schools
- In the right places
- Delivering the best education

The schools and the council are now consulting on changes to local schools in order to meet this demand.

The proposal for Sandy Secondary is to transform the school for September 2022 to enable the delivery of the best secondary curriculum for pupils.

Please submit your response by **Wednesday 30th December 2020**.

Q1 The proposal is for the construction of both a new teaching block and a new SEND block (to be completed in the autumn term 2022), with the original school buildings reconfigured further in order to offer more facilities for the students and increase specialist learning spaces to meet the changing demands of the curriculum phased in, in order to minimise disruption to the school and will be completed following the handover of the 2 new blocks, resulting in an increase in the school's capacity from 1009 to 1200.

How far do you agree or disagree with the proposals? (please select one per row)

	Strongly Agree	Agree	Unsure	Disagree	Strongly Disagree
Construct a new teaching block					
Construct a new SEND block					
The phased transformation (reconfiguration) of existing buildings following the handover of two new blocks					

Q2 Do you have any comments about the proposal?

Q3 Which of the below are you? (please select all that apply)

- Pupil
- Parent/carer of child(ren) of pre-school age or younger
- Parent/carer of child(ren) currently at school in Central Bedfordshire
- Parent/carer of child(ren) currently at school outside of Central Bedfordshire
- Parent/carer of child(ren) who have finished school
- School Governor
- Headteacher at a school in Central Bedfordshire
- Teacher at a school in Central Bedfordshire
- Other member of staff at a school in Central Bedfordshire
- Resident of Central Bedfordshire
- Resident elsewhere
- Town or Parish Council
- Voluntary or Community Organisation
- Other

(Note: consultation has no questions 4-6)

Q7 Are you: (please select one)

- Male
- Female

Q8 What is your age? (please select one)

- Under 16 yrs
- 16-19 yrs
- 20-29 yrs
- 30-44 yrs
- 45-59 yrs
- 60- 64 yrs
- 65-74 yrs
- 75+ yrs

Q9 Do you consider yourself disabled? (please select one)

Under the Equality Act 2010 a person is considered to have a disability if they have a physical or mental impairment which has a sustained and long-term adverse effect on their ability to carry out normal day to day activities.

- Yes
- No

Q10 To which of these groups do you consider you belong? (please select one)

White British Mixed ethnicity Black or Black British
Other ethnic group Asian or Asian British

Q11 What is your home or organisation's postcode?

This will only be used for analysis purposes and will not be used to identify you in any way.